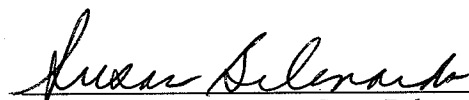


LA HABRA CITY SCHOOL DISTRICT  
Minutes of the Regular Board of Education Meeting  
500 N. Walnut Street  
La Habra, CA 90631  
February 27, 2014

Board Members	Board Members Present: Sandi Baltes, President Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member Linda Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teri Louer, Administrative Director Student Support Services Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official
Work/Study Session	<p>At 4:10 p.m., Chief Business Official, Karen Kinney, reviewed the Second Interim Report with Trustees. Karen explained how she developed targets with the current assumptions of where the District should be in 2021. The targets are based upon the knowledge of what we have right now, but are changed each year based on ADA and COLA's. She reviewed the slides using Local Control Funding Formula (LCFF) – Fiscal Crisis &amp; Management Assistance Team (FCMAT) calculators, revenues and expenditures. She explained that some of the instructions and regulations for the Local Control Accountability Plan (LCAP) and Local Control Funding Formula (LCFF) must still be determined by the State Board of Education and Legislature. The Board needs to approve the LCAP before it can adopt the 2014-15 budget and a public hearing must be held prior to the adoption of the LCAP and the budget. Current Assumptions include the transferring EIA and transportation to unrestricted funds and grade TK-3 class size not to exceed 30 students per class per site. Also, included is the funding from Common Core of \$1,055,000 over 2 years and Proposition 39 funds of \$262,000 per year for 5 years has not yet been budgeted. Karen also explained how proportionality for LHCS D is estimated to increase or improve services by 11.68% for the socially economically disadvantaged or English learner and foster youth which can be implemented school wide at each site. She also explained that the makeup of the new funding has two components for 2014-15, base funding and funding for the supplemental and concentration grants. Karen explained that the district is in need for increased reserves for the potential volatility during the implementation years and increase exposure due to declining enrollment. Declining enrollment will be more difficult during LCFF as the district would now lose more money per ADA. There are also the potential increases in employer's contributions for both STRS and PERS under the new GASB Statement 68 which requires reporting for proportional portion of STRS liability in 2014-15. Karen has set aside \$1,400,000 in reserves for 2015-16 to cover this 5% increase. Karen explained that the current multiyear projection includes increasing Routine Restricted Maintenance back to 3% as required by the State and discussed with the Board the need to keep in mind funding instructional materials and deferred maintenance. The funding for these programs were included in the Tier III funding that rolled into LCFF. Karen explained how this year is an incredible year compared to where we were at last year at this time. We are in a different place due to LCFF, not all districts have been as lucky as we are, we are fortunate we will have an excess of revenue over expenditures with this bare bone budget. Basically we can talk about how we can improve services to our students rather than how to cut.</p> <p>Superintendent, Susan Belenardo, explained the idea of local control is for the Board to make decisions on where the money should be spent. The LCAP requires input from all stakeholders. Teresa has been working with the template to put everything together and completed by the April 30<sup>th</sup> deadline. Teresa provided Trustees with a timeline of the steps she has taken to gather input from different groups such as: English Learner parents, DELAC, A&amp;I members, Title I parents, Community members, LHEA/CSEA rep councils, LHCS D students, staff and Administrative teams. Each group was asked to indicate what they feel the District has been doing well and from there what needs to be enhanced and what do they want to see that will enrich or enhance the education of our English Learners and students At-Risk. Trustees were requested to indicate what they thought were highlights of our schools and make their own recommendations as how to improve services to EL students and students performing below grade level. The lists of all stakeholders will be compiled and presented to the Board for review and recommendations at the Board Work Study session on March 13, 2014.</p>

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sandi Baltes at 6:10 p.m.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:08 p.m.
Pledge of Allegiance to the Flag	Board President, Sandi Baltes, asked Cheyenne from Las Positas School to lead the pledge of allegiance to the flag.
Report from Closed Session	None
<b>Action Item:</b> Adoption of the Agenda	After a motion by Sharon H. Brown, and a second to the motion by John A. Dobson, an addendum to the agenda was added under the consent calendar as item #12c. Trustees unanimously adopted the agenda for February 27, 2014, with the addendum.
<b>Action Item:</b> Minutes of the Regular Board Meeting of: February 13, 2014	The minutes of the Regular Meeting of February 13, 2014 were unanimously approved by Trustees on a motion made by John A. Dobson, and a second to the motion made by Linda Navarro Edwards. <sup>1</sup>
Correspondence	None
Superintendent's and Trustees' Report	<p>Superintendent, Susan Belenardo, introduced Teacher, David Villalobos, from Las Positas School. Mr. Villalobos was very happy to speak on the achievements that his student Anna Catalina Nungaray has accomplished. Three years ago Catalina had difficulty standing independently and walking, but because of her inner drive she has been able to achieve those milestones, and today she is able to walk. She has overcome so many challenges since she has been with the District. She works hard every day to accomplish her goals. Mr. Villalobos is so proud of Catalina and all she has accomplished. He thanked the District for being so amazing and for all of the support they provide to him and his students to help them achieve their goals. Administrative Director Student Support Services, Teri Louer, thanked Mr. Villalobos for his support and belief in Catalina and for helping her and all his students achieve. She also thanked all of the Administrators and Dr. Belenardo for always including the students with special needs at Board meetings and site walk-throughs. Catalina is a part of our student body and her attitude is contagious. David's students attend a general education class for every school celebration which helps to integrate playgroups between the general education and special education students. Catalina is not only a member of the Las Positas community but she is also a part of the La Habra community, everyone knows how hard she has worked to accomplish her goals. On behalf of the La Habra City School District, Superintendent, Susan Belenardo presented Anna Catalina Nungaray with an "Every Student Succeeding Award."</p> <p>Board President, Sandi Baltes, thanked Imperial Middle School for their wonderful Board room display. There was a quilt created by staff members and student art displaying imagery and poetry. The students show how Art has also been integrated into math from positive to negative use of space to students designing stain glass windows using linear equations.</p> <p>Superintendent, Susan Belenardo, mentioned how Arbolita was listed in the Orange County Register for receiving the silver medal as #8 in the county for "Achieving Elementary Schools" and Ladera Palma received the bronze medal. Arbolita will also have their Distinguished School visit on March 13<sup>th</sup>. Dr. Belenardo asked Trustees to turn to the district page in the La Habra Journal where it advertised for Kindergarten/Transitional Kindergarten. There was an article on the district spelling bee and the ad for English/Spanish Dual Immersion program. The Brea Start Progress also had an ad on our Dual Immersion program. The Literacy Fair on Saturday had a great turn-out. There were a good flow of families going in and out. Many books were given and Clifford the Big Red Dog was there along with the Cat and the Hat. Headstart gave away bags of play dough and parents were able to gather information and sign up for our kindergarten/transitional kindergarten and dual immersion programs.</p>

Public Comment	<p>Board President, Sandi Baltes, recognized those persons wishing to address the Board on public comment:</p> <ul style="list-style-type: none"> <li>• <b>Kevin Jacobson</b> – Parent – Mr. Jacobson spoke on agenda item #12c (addendum to the agenda) regarding the District's 2014-15 School Calendar not aligning with the High School District's Calendar. Mr. Jacobson also spoke on an item not on the agenda regarding LCAP priorities discussed during the work study session.</li> <li>• <b>Suzette Medina</b> – Parent – Mrs. Medina shared her thoughts regarding the following items not on the agenda; her positive experience dealing with her daughter's IEP, and physical education recommendations for our schools.</li> </ul>
<b>General Matters</b> <b>Action Item:</b> Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown:</p> <ul style="list-style-type: none"> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.<sup>4</sup></li> <li>➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.<sup>5</sup></li> <li>➤ Approval of changes in select employees' status as attached to these minutes.<sup>6</sup></li> <li>➤ Approval/Ratification of the Expenditure Report for February 27, 2014 as attached to these minutes.<sup>7</sup></li> </ul>
<b>Action Item:</b> 2014 California School Boards Association Delegate Assembly Election	<p>Trustees discussed their ballot to be submitted to elect candidates for the 2014 California School Boards Association (CSBA) Delegate Assembly. Trustees are recommended to vote for up to eight candidates for the 2014 CSBA Region 15 Delegate Assembly. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously voted to cast the ballot for two of the eight incumbents as attached to these minutes.<sup>8</sup></p>
<b>Action Item:</b> Approval of the 2014-15 School Calendar	<p>Superintendent, Susan Belenardo, explained the changes on this calendar include the additional negotiated days with the teachers. We inadvertently gave the wrong calendar at the last meeting and are bringing the correct calendar for approval. (The motion was not called)</p>
<b>Instruction and            Personnel</b> <b>Information Item:</b> Dual Immersion	<p>Administrative Director Educational Services, Teresa Egan, thanked Mr. and Mrs. Paul Rodriguez for all of their support in helping to get the flyers out to the community on the Dual Immersion program. Flyers have gone out to all students at all the preschools in the area and the headstart program. A Dual Immersion parent meeting was held at the District Office with approximately 36 new attendees. There were parent speakers from La Mirada who spoke on the positives and negatives of the Dual Immersion program in their district. Mr. Snyder has received many interested phone calls and has met with many parents who are looking in transferring their children to our district for the program. At this point we have 41 students committed to the program and we are hopeful we will receive more as we begin kindergarten enrollment next week. It's early but Mr. Snyder is very optimistic we will receive the 60 needed to start the program by end of March.</p>
<b>Business Matters</b> <b>Action Item:</b> Notice of Completion	<p>On a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, Trustees unanimously approved the Notice of Completion for Washington Middle School – Alterations to 1 Parking Lot- Accessible Stalls and Passenger Drop-off; reconstruction of 1 Classroom Building C (East) completed on September 12, 2011 as attached to these minutes.<sup>9</sup></p>
<b>Action Item:</b> Surplus Furniture Equipment	<p>On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously declared obsolete or unusable furniture equipment and a vehicle as surplus for the purpose of disposal as attached to these minutes.<sup>10</sup></p>
<b>Action Item:</b> Approval of Contract with Western States Contracting Alliance	<p>Superintendent, Susan Belenardo, explained that the use of Western States Contracting Alliance allows the district to obtain the best pricing on copiers without going out to bid. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously awarded a contract for the purchase of ten (10) copiers and five (5) years of related maintenance services utilizing the WSCA Contract No. 7-09-36-04 with Sharp Electronics as attached to these minutes.<sup>11</sup></p>

<b>Action Item:</b> Approval of Lease Agreement for Copiers	On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously approved a lease agreement with De Lage Landen Public Financial Services for the purchase of ten (10) copiers as attached to these minutes. <sup>12</sup>
<b>Action Item:</b> Approval of Resolution #3-2014	On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously approved Resolution #3-2014 – Support of Applications for eligibility determination and funding authorizing to sign applications and associated documents under the School Facility program as attached to these minutes. <sup>13</sup>
<b>Action Item:</b> Approval of Change Order Request #3	On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved a contract for Change Order #3 for Bond Measure 'O' Phase 1 Project at Imperial Middle School Pertaining to the additional requirements of labor and material to install termination bars for waterproofing boards on all planter walls in East and West Courtyards at Imperial Middle School as attached to these minutes. <sup>14</sup>
<b>Action Item:</b> Final Acceptance of Project #B07-2013	On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the final completion of Imperial and Washington signs and the Imperial Courtyards project as being complete and authorize final payment of retention funds to Minco Construction as attached to these minutes. <sup>15</sup>
<b>Action Item:</b> Certification of Second Interim Report	Chief Business Official, Karen Kinney, reported that the District will be able to file a positive status for the Second Interim Financial Report indicating the District is able to meet its financial obligations for this year and two subsequent years. Superintendent, Susan Belenardo, added that the assumptions of the Second Interim were based on the Governor's proposed budget for 2014-15 which does increase the income because of the Local Control Funding Formula and the gap funding. As a result of that, this puts our District in a better place and gives us some money to be able to look at the programs in the District. On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees unanimously certified the Second Interim Financial Report including Budget Transfers and Adjustments for select budget categories for 2013-2014 as attached to these minutes. <sup>16</sup>
Other Business from the Board	<p>Board, Vice President, Sharon H. Brown was excited to share her experience at Imperial Middle School's Open House last evening. It was the most fun she has had at an open house, it felt like a festival with all of the excitement going on. Everyone was so upbeat, the band and ukulele club were playing in the new courtyards, and parents were walking around enjoying the music and atmosphere.</p> <p>Board President, Sandi Baltes, mentioned that in the "Life in La Habra" the La Habra Collaborative research guide listed the District as the number one place to go to get help for their children. The La Habra 5k/10k walk/run will be on March 22<sup>nd</sup>. All schools have forms to fill out and will only pay half price with \$2.00 going back to their school for every student that registers.</p> <p>Board Member, Elizabeth Steves, shared this year's theme for the Citrus Fair as "Back to the Farm" there will be lots of competitions and there will be youth divisions included with those competitions. Sonora High School will be there with their agricultural animals and some of the displays that they do through the FFA. The history museum will also be open and will be having an art contest. The website with this information will be launching very soon.</p> <p>Trustees went over the list of who will be able to attend upcoming open houses.</p>
Adjournment	Board President, Sandi Baltes, announced that the next meeting will be held on Thursday, March 13, 2014, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Sharon H. Brown, and a second to the motion by Elizabeth Steves, the meeting was adjourned at 8:03 p.m.
Board Minutes Approved:	<p>March 13, 2014</p> <div style="text-align: right;">   Susan Belenardo, Ed.D.  Secretary to the Board </div>

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- <sup>1</sup> Approval of Minutes
  - <sup>2</sup> Contracts
  - <sup>3</sup> Staff Development
  - <sup>4</sup> Extra pay Request
  - <sup>5</sup> New Hires/Resignations
  - <sup>6</sup> Change of Status
  - <sup>7</sup> Expenditures Report
  - <sup>8</sup> CSBA 2014 Delegate Assembly
  - <sup>9</sup> Notice of Completion
  - <sup>10</sup> Declaration of Surplus
  - <sup>11</sup> Approval of Contract with WSCA
  - <sup>12</sup> Approval of Lease Agreement with De Lage Landen
  - <sup>13</sup> Resolution #3-2014
  - <sup>14</sup> Approval of Change Order #3
  - <sup>15</sup> Final Acceptance of Project #B07-2013
  - <sup>16</sup> Second Interim Report