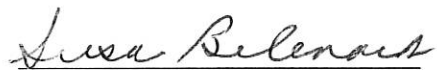


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
June 12, 2014

Board Members	<p>Board Members Present: Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member</p> <p>Board Members Absent: Sandi Baltes, President Linda Navarro Edwards, Member</p>
Administrators	<p>Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official Teri Louer, Administrative Director Student Support Services</p>
Formal Call to Order	Board Vice President, Sharon H. Brown, called the formal meeting to order at 5:30 p.m.
Public Comment on Closed Session Items	Suzette Medina, parent, made a public comment on pupil personnel matters, Trustees adjourned to closed session at 5:37 p.m.
Second Call to Order Regular Meeting	Board Vice President, Sharon H. Brown, called the Regular Meeting of the Board of Education to order at 7:08 p.m.
Pledge of Allegiance to the Flag	Board Vice President, Sharon H. Brown, asked Daniel Vargas to lead the pledge of allegiance to the flag.
Report from Closed Session	<p>Board Vice President, Sharon H. Brown, reported that during closed session student identified as Student #1200494 was recommended for expulsion beginning August 2014 for that semester and the next with a rehabilitation plan. A motion was made by John A. Dobson, and a second to the motion by Elizabeth Steves. A roll call vote was taken to move that Student #1200494 be expelled beginning August 2014 semester and the next and complete a rehabilitation plan.</p> <p>Sandi Baltes – Absent Sharon H. Brown – Aye John A. Dobson – Aye Elizabeth Steves – Aye Linda Navarro Edwards – Absent</p> <p>Board Vice President, Sharon H. Brown, reported that during closed session student identified as Student #1211407 was recommended for expulsion and to suspend enforcement beginning August 2014. A motion was made by John A. Dobson, and a second to the motion by Elizabeth Steves. A roll call vote was taken to move that Student #1211407 be expelled beginning August 2014 and complete a rehabilitation plan.</p> <p>Sandi Baltes – Absent Sharon H. Brown – Aye John A. Dobson – Aye Elizabeth Steves – Aye Linda Navarro Edwards – Absent</p> <p>In regards to pupil personnel matter for Student # 1211428, the Board will reconvene to closed session after the regular meeting.</p>
Adoption of the Agenda	On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for June 12, 2014.
Minutes of the Regular Board Meeting of: May 22, 2014 and Special Meetings of: May 30, 2014, June 5, 2014	On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, the minutes of the Regular Meeting of May 22, 2014 and the Special Meetings of May 30, 2014 and June 5, 2014, were unanimously approved with the following noted corrections. Sharon H. Brown asked that a correction to the adjournment on May 22, 2014 be made and an addition to the June 5, 2014 Special Meeting to include her participation in closed session. ¹

Correspondence	None
Superintendent's and Trustees' Report	<p>Superintendent, Susan Belenardo, was pleased to report that for the third year in a row we have another student with perfect attendance from kindergarten through eighth grade. Dr. Belenardo honored Daniel Vargas with a certificate of perfect attendance and a letter of acknowledgment of perfect attendance. Trustees' also congratulated his parents for a job well done. Dr. Belenardo shared the La Habra Journal article congratulating our 8th grade students who recently promoted from both middle schools. The pages displayed the names and pictures of those students. She also shared that teachers have been busy getting curriculum ready for Summer Academy. A book about Vans that was found in Imperial's library was shared. In the book there is a picture of a La Habra City School District van. Board Member, Elizabeth Steves, posted the picture on facebook and had over a dozen responses from people who remembered the van. The book will be donated to the La Habra History Museum.</p> <p>Board Member, Elizabeth Steves and Administrative Director Educational Services, Teresa Egan, shared their experience attending the recent promotion ceremonies at Washington and Imperial Middle School. Liz commented on how beautiful the ceremony at Washington was and was amazed to see the ill father be able to attend the ceremony for his son. She enjoyed seeing all the kids she has known since kindergarten receiving their promotion certificates and was happy to see so many valedictorians. Teresa attended the promotion ceremonies at Imperial and commented how wonderful it was to see such student support for one another and especially for one of our special needs students. It was a good day.</p> <p>Dr. Belenardo announced that a letter went out to all certificated staff today announcing the administrative changes and the additional open positions available.</p> <p>Board Member, Elizabeth Steves, explained how she enjoyed being able to do site visits throughout the school year. It provided her a visual as to what the classrooms need and she was able to make donations with items she had in her home. She donated sock monkeys, an iPhone 4 and a notebook computer. Liz noted that it is very rewarding to receive all the thank you letters from the students.</p>
Public Comment	None
General Matters Action Item: Consent Calendar	<p>Trustees unanimously approved the Consent Calendar on a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁵ ➤ Approval of the 2014 Summer Staff Schedule as attached to these minutes.⁶ ➤ Approval of 2014-2015 membership renewals as attached to these minutes.⁷ ➤ Approval of the Expenditures Report for June 12, 2014 as attached to these minutes.⁸
Information Item: Enrollment Report	<p>Superintendent, Susan Belenardo reviewed the enrollment update as of June 4, 2014. It was at 5121, which is down 24 from last month. Dr. Belenardo explained that these numbers reflect those that have informed their schools that they are moving or not returning next year. These numbers do not include kindergarten enrollment for next year. There is a concern that kindergarten numbers are lower than they were last year, but we are optimistic. The two Dual Immersion classes are full at 29; there is a waiting list at this time. For next year there will be an increase of nine teachers in the middle schools as they return to a seven period day. There was a reduction in one teacher position at Las Positas due to declining enrollment and an increase in one position at Arbolita. All other sites are the same.</p>
Action Item: Approval of the Tentative Contract Agreement with LHEA	<p>Superintendent, Susan Belenardo, reported that on May 27, 2014, La Habra Education Association (LHEA) membership ratified the Tentative Agreement 114 to 1. The agreement is now being brought to the Board for approval. On a motion made by Elizabeth Steves, and a second to the motion made by John A. Dobson, Trustees unanimously approved the Tentative Agreement with LHEA as attached to these minutes.⁹</p>

Information/Action Item: Board Meeting Schedule	Trustees discussed the need to adjourn the July 24 th meeting to August 7 th , leaving no meetings for the month of July. On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously approved the changes in meeting dates for the 2014 Board Meeting Schedule as attached to these minutes. ¹⁰
Instruction and Personnel Action Item: Declaration of Need for Fully Qualified Educators	Administrative Director Educational Services, Teresa Egan, explained that in the event the District is unable to hire a fully credentialed teacher for a select subject area; an emergency/limited assignment permit or waiver may be issued with the approval of a Declaration of Need. On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously certified that Emergency/Limited Assignment Permits may be issued during the 2014-2015 school year as attached to these minutes. ¹¹
Action Item: Student Teaching Agreement	On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously approved of the student teaching agreement with Brandman University as attached to these minutes. ¹²
Action Item: Public Hearing Local Control Accountability Plan	Board Vice President, Sharon H. Brown, declared open a Public Hearing for comment on the District's Local Control Accountability Plan (LCAP). On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously opened a public hearing for public comment on the LCAP. Following no public comment, Hearing was closed.
Action Item: La Habra City School District Arts Advantage Strategic Plan	Administrative Director Educational Services, Teresa Egan, explained that the plan was presented a month ago and updates have been made based on input from the Board. At this time the District is asking for approval of the plan. On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously approved the La Habra city School District Arts Advantage Strategic Plan as attached to these minutes. ¹³
Business Matters Action Item: Public Hearing / Annual Budget for 2014-2015	Board Vice President, Sharon H. Brown, declared open a Public Hearing for comment on the proposed Annual Budget for 2014-2015 with authorized changes if any. On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously opened a public hearing for public comment. Chief Business Official, Karen Kinney, provided a PowerPoint presentation to Trustees on the 2014-2015 Proposed Adopted Budget as of June 12, 2014. The new funding model for 2014-15 provides estimated new revenue of \$4.1 million with an increase in the base of \$1.5 million and an increase in the supplemental & concentration grant of \$2.6 million. The District has been working on a three year Local Control Accountability Plan (LCAP) of how the funding will be used to support the District's and State's goals. The LCAP is pending Board approval on June 26, 2014. Karen reviewed the assumptions for the Local Control Funding Formula (LCFF), enrollment and reduction in staff. The assumptions include step movement for all groups including expense related to the LHEA agreement. The four furlough days for classified, administration, classified management and confidential staff are still included as well as the recent changes regarding STRS and PERS contributions. Enrollment is anticipated to decrease by 76 students in 2015-16 and 87 more in 2016-17 which would require a reduction of two (2) teachers each year for declining enrollment. She reviewed the revenues and expenditures which were included in the packet. Karen was happy to report that beginning in the 2014-15 school year the district will not be deficit spending. Concerns were discussed for the future includes retirement benefits, declining enrollment and GAP funding projections. Following no public comment, Hearing was closed.
Action Item: Resolution #5-2014/ Temporary Borrowing Between District Funds	Chief Business Official, Karen Kinney, explained that there is still some concern to a short flow of cash in our funds, and in the event we need to borrow between funds we need approval to have the flexibility to make the necessary transfers. On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously adopted Resolution #5-2014 authorizing the District to make temporary transfers from District funds to ensure there is enough cash to meet fiscal obligations as attached to these minutes. ¹⁴
Action Item: Resolution #6-2014/ Education Protection Plan	Chief Business Official, Karen Kinney explained that Trustees are requested to once again consider approval of Resolution #6-2014, Education Protection Account (EPA). The EPA was established with the approval of Proposition 30 in November 2012 election and is a component of the District's revenue limit state aide and needs to be approved each year for the life of this proposition. This money is not to be used for administrative costs. On a motion made by John A. Dobson, and a second to the motion made by Elizabeth Steves, Trustees unanimously approved Resolution #6-2014 determining expenditures be funded by the Educational Protection Account in 2013-14 and 2014-15 as attached to these minutes. ¹⁵
Action Item: Surplus Unusable Technology Equipment	On a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, Trustees unanimously declared two lists as obsolete or unusable technology equipment to be disposed of at public auction, private sale, donated charity or by other means allowed as per Education Codes 17545 and 17546 as attached to these

	minutes. ¹⁶
Information Item: Moody's Bond Rating Update	Chief Business Official, Karen Kinney, updated Trustees of the recent Moody's Bond rating report for the District. Karen explained that we have been downgraded to AA3 from an AA2. The primary reason is that the net-cap in available cash for June 30 th is anticipated to be lower this year than last year. They will re-evaluate us again next year at this time. The change in the District's rating does not have an effect on the current bonds, but would affect the District if we were to issue more bonds.
Other Business from the Board	<p>Trustees shared what they had learned at the recent May revise workshop. They explained that it is helpful to attend these meetings so that they can understand the Governors budget better. They are hopeful that the Governors budget will pass by the July 1st deadline.</p> <p>Board Vice President, Sharon H. Brown, was honored to be able to attend the Distinguished School luncheon to honor Arbolita as not only a California Distinguished School but also as a Title I Academic Achievement School. There were over 800 people at the luncheon from other counties and very few of these schools had both awards. Trustees expressed how very proud they are of the staff at Arbolita.</p> <p>Board Member, Elizabeth Steves, thanked the City of La Habra for inviting the District to the annual 4th of July celebration.</p> <p>Superintendent, Susan Belenardo, informed Trustees that the La Habra City School District Foundation will have a Board Meeting on June 25th. An agenda will be posted.</p>
Adjournment	Board Vice President, Sharon H. Brown, announced that the next meeting will be held on June 26, 2014 at the District Office Board Room at 7:00 p.m. Trustees adjourned to closed session at 8:15 p.m.
Report from Closed Session	Board Vice President, Sharon H. Brown, reported that during closed session the Board unanimously agreed to uphold the District's recommendation regarding the pupil personnel matter for Student # 1211428.
Board Minutes Approved:	<p>June 26, 2014</p> <div style="text-align: right;">  Susan Belenardo, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Independent Contractor Agreements

³ Staff Development

⁴ Extra Pay Approval

⁵ Certificated and Classified Resignations and New Hires

⁶ 2014 Summer Staff Schedule

⁷ 2014-2015 membership renewals

⁸ Expenditures Report

⁹ Tentative Agreement-LHEA

¹⁰ 2014 Board Meeting Schedule

¹¹ Declaration of Need

¹² Student Teaching Agreements

¹³ Arts Advantage Plan

¹⁴ Resolution 5-2014 – Temporary Transfer

¹⁵ Resolution 6-2014 – Education Protection Account

¹⁶ Declaration of Surplus