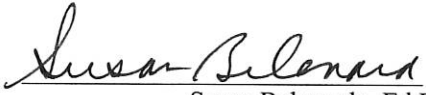


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
August 7, 2014

Board Members	Board Members Present: Sandi Baltes, President Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member Linda Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Karen Kinney, Chief Business Official
Formal Call to Order	Board President, Sandi Baltes, called the formal meeting to order at 6:00 p.m.
Public Comment on Closed Session Items	None
Second Call to Order Regular Meeting	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:10 p.m.
Pledge of Allegiance to the Flag	Board President, Sandi Baltes, asked Barry Ross to lead the pledge of allegiance to the flag.
Report from Closed Session	Board President, Sandi Baltes, reported that during closed session Trustees met to discuss payment for rejected property damage claim. A motion was made by Elizabeth Steves, and a second to the motion by John A. Dobson to approve payment for rejected Property Damage Claim #0410-2014. A roll call vote was taken on the motion regarding Property Damage Claim #0410-2014. Sandi Baltes – Aye Sharon H. Brown – Aye John A. Dobson – Aye Elizabeth Steves – Aye Linda Navarro Edwards – Aye Board President, Sandi Baltes, reported that during closed session Trustees met to discuss the mediated agreement for Student #1202399. A motion was made by Elizabeth Steves, and a second to the motion by John A. Dobson to approve the mediated agreement to provide services for Student #1202399 for an additional year. A roll call vote was taken to on the motion regarding Student #1202399. Sandi Baltes – Aye Sharon H. Brown – Aye John A. Dobson – Aye Elizabeth Steves – Aye Linda Navarro Edwards – Aye
Adoption of the Agenda	A correction was made to page three on the agenda. Item 11c. should be 11d., and item 11d. should read on July 10, 2014. On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for August 7, 2014 with changes.
Minutes of the Regular Board Meeting of: June 26, 2014	On a motion made by Sandi Baltes, and a second to the motion by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of June 26, 2014. ¹
Correspondence	Board Clerk, John A. Dobson, read the following correspondence: <ul style="list-style-type: none"> A letter from the Orange County Department of Education approving the 2014-15 Local Control Accountability Plan (LCAP) for the La Habra City School District. The letter noted the effort put forth by the District to include stakeholders in the development of the LCAP and the manner in which stakeholder input was used to inform the planning process is reflective of the respect the District has for the local community. The District has also developed a LCAP which includes useful

	<p>information, clear goals and measurable outcomes. The mandated plan will undoubtedly serve as a meaningful planning tool and a conduit for continuous engagement with the community for years to come. The County also thanked the staff for their effort invested in developing the LCAP and its timely submission.</p> <p>Mr. Dobson also thanked Teresa Egan for all of her hard work in compiling the LCAP.</p>
Superintendent's and Trustees' Report	<p>Cathy Seighman, Principal from Imperial Middle School was happy to introduce her new Assistant Principal, Michele Robinson, who came from Orange Unified. Michele is looking forward to starting a great school year here in the La Habra City School District.</p> <p>Superintendent, Susan Belenardo shared the District's July ad in the La Habra Journal highlighting the Summer Academy Program, Automated External Defibrillators (AEDs), and the Local Control Accountability Plan (LCAP). This year's summer academy focus was on engineering design projects and students learned how to solve real world problems while creating their projects. She also announced that thanks to the generous donation from the Shauna Ann Stuewe Foundation, all of the schools in the district will be equipped with AEDs. Dr. Belenardo also shared the article providing some background for the community on the new funding and what the district is trying to achieve with this new funding.</p> <p>Dr. Belenardo was pleased to share with Trustees that the District will have its own La Habra edition of the Orange News. Articles from the Principals, the Board President, and Superintendent will be published three times a year to share highlights from around the District.</p> <p>Assistant Superintendent, Teresa Egan, briefly shared about Summer Academy and explained how well the students responded to the CELDT program during Summer Academy. Based on the two week program we may be able to reclassify 30-35 students. Rosa Murillo, Arbolita Principal will provide a presentation on Summer Academy at the next Board meeting.</p> <p>Dr. Belenardo shared some slides of the summer projects at Las Positas, Imperial and Ladera Palma. Las Positas received new lunch tables as well as new asphalt in the lunch area and parking lot and Ladera Palma and Imperial also received new asphalt in their parking lot areas. All is ready for the students when they return. Principals came back on Thursday and were given a marshmallow challenge at their meeting on Friday. Dr. Belenardo shared slides of the Principals collaborating and communicating while using their critical thinking skills to create a free standing structure made from spaghetti that could hold a marshmallow.</p> <p>Dr. Belenardo presented each Board member with the Patrick Lencioni book "The Advantage", which is about building a healthy organization. She explained the theme for this year is: "Empower students to be creative thinkers and problem solvers". The Administrative Team will be using the Lencioni book in discussing communicating with clarity within the District and with the community. On Thursday the teachers will have their official welcome back breakfast at 8:00 a.m. at Imperial Middle School. Dean Gregory Washington from the Samueli School of Engineering at UCI will be presenting on STEM/STEAM. We are very excited and hope that everyone is able to attend.</p> <p>Dr. Belenardo provided Trustees with a few updates regarding the SRO and security fences. At this time the Chief is committed to getting us an additional SRO but is not able to confirm until they work out their staffing challenges. We have received informal quotes on the back fences and the lobby reconfiguration and will be going out to bid on both. This is a work in progress. The District is also still in the process of looking for a Child Welfare and Wellness Coordinator.</p>
Public Comment	None
General Matters Action Item: Consent Calendar	<p>After a motion by John A. Dobson, and a second to the motion by Sharon H. Brown, a discussion was held regarding attachment #2a. Board Member, John A. Dobson, asked for clarification on where the ASES funding comes from. Karen Kinney explained that the funding is from Proposition 59 originating from Arnold Schwarzenegger before he was Governor. The District receives the funding and has an MOU with the Boys and Girls Club, to use the funds to run the ASES program after school at all nine school sites.. There was also concern regarding the annual contract for the guard. Dr. Belenardo explained that it is a budgetary item and we are not locked in to the services for the year. After further discussion the item was unanimously approved:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employee's contract's provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁵ ➤ Approval of Personnel Change of Status as attached to these minutes.⁶ ➤ Approval of 2014-2015 membership renewals as attached to these minutes.⁷ ➤ Approval of the Expenditures Report as attached to these minutes.⁸

<p>Information/Action Item: Approval of the St. Jude Hospital, Restricted Project Grant Agreement</p>	<p>Barry Ross and Tracy Bryars from Healthy Communities for St. Jude Medical Center provided Trustees information on the \$33,000 Grant the District has been awarded to provide our students more opportunities for physical fitness. The focus is to enhance physical activity and nutrition in the schools and look at the policies that the schools have to promote wellness. Mr. Ross explained the campaign that the community and La Habra Collaborative will be engaged in called “Eat More, Eat Healthy”. Ms. Bryars explained that increasing the health and wellness of the students ultimately results in greater academic performance. They are partnering with the Orange County Department of Education (OCDE) for the “Fit Kids Center Project” which will ensure that the students receive 200 minutes of Physical Education every 10 days. The grant will be used to fund 33% of the Wellness Coordinator who will be responsible in assisting the “Fit Kids Center Project” teachers and ensuring that we are implementing the Fit Centers the way it is being modeled by the OCDE. The Wellness Coordinator will lead the school wellness committee and work with the committee to strengthen the policy, conduct surveys with teachers and principals and assign a wellness liaison at each school. They will also convene quarterly meetings to share best practices and implement those programs that ensure that the school nutrition environment creates a culture of wellness for the students, teachers and staff. The OCDE will be conducting a choice assessment with the preschool programs in the area to help start wellness at an early age. In January there will be a mid-year report to determine progress to determine if the remaining funding can be released.</p> <p>On a motion made by John A. Dobson, and a second to the motion made by Elizabeth Steves, Trustees unanimously approved the St. Jude Hospital Restricted Project Grant Agreement as attached to these minutes.⁹</p>
<p>Information/Action Item: Policies and Procedures for Automated External Defibrillator (AED)</p>	<p>Superintendent, Susan Belenardo, explained that AED devices will be placed at each school along with one at the District Office. 11 were donated and the District purchased an additional one. The District has worked with Devices for Life on preparing the policy to help the District remain compliant. Carol Argomaniz ran the policy by Keenan to review before we brought it to the Board. The policy and procedures include monthly inspections to make sure the batteries are in working order, and explains how we are going to operate when utilizing the device. Dr. Belenardo explained that training will be provided for all Principals, Carol Argomaniz and select staff. A total of 60 employees will be trained on how to utilize the devices. On a motion made by Sharon H. Brown, and a second to the motion made by John A. Dobson, Trustees unanimously approved the Policies and Procedures for Automated External Defibrillators as attached to these minutes.¹⁰</p>
<p>Action Item: Approval of Tentative Contract Agreement with CSEA</p>	<p>Superintendent, Susan Belenardo, explained that on July 10th, CSEA members ratified the Tentative Agreement. We are now asking to the Board to approve the agreement so that all moves forward to restore the work-year and increase. On a motion made by Linda Navarro Edwards, and a second made by Sharon H. Brown, Trustees approved the Tentative Agreement between the District and CSEA effective for the 2014-15 fiscal year as attached to these minutes.¹¹</p>
<p>Information Item: Recruit Members for Citizen’s Oversight Committee</p>	<p>Superintendent, Susan Belenardo, explained the reason the vacancies have occurred is because two members have resigned. Guillermo Tello, Businessman, moved out of the area and Juana Avila, Citizen at Large, was no longer able to serve on the committee due to other commitments. Dr. Belenardo was informing Trustees in the event they had any suggestions of community members as replacements for the Business and at-large members. Board Members recommended that Dr. Belenardo try contacting the Chamber of Commerce for some recommendations. The next Oversight Committee meeting will be held sometime in September, and as of now there is still a quorum.</p>
<p>Instruction and Personnel Action Item: Student Teaching Agreement</p>	<p>On a motion made by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved of the student teaching agreement with Azusa Pacific as attached to these minutes.¹²</p>
<p>Business Matters Action Item: Surplus Unusable Technology Equipment</p>	<p>On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously declared a list of technology equipment as obsolete or unusable and to be disposed of at public auction, private sale, donated charity or by other means allowed as per Education Codes 17545 and 17546 as attached to these minutes.¹³</p>
<p>Other Business from the Board</p>	<p>Board President, Sandi Baltes, reminded members that on Tuesday, August 26th there will be a special closed session at 10:30 a.m. followed by a work study at 11:30 a.m. Dr. Belenardo will be providing suggested dates regarding a work study for interest based bargaining.</p>

Adjournment	Board President, Sandi Baltes, announced that the next meeting will be held on August 28, 2014 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, the meeting was adjourned at 8:04 p.m.
Board Minutes Approved:	<p>August 28, 2014</p> <div style="text-align: right;">  Susan Belenardo, Ed.D. Secretary to the Board </div>

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- ¹ Approval of Minutes
 - ² Independent Contractor Agreements
 - ³ Staff Development
 - ⁴ Extra Pay Approval
 - ⁵ Certificated and Classified Resignations and New Hires
 - ⁶ Change of Status
 - ⁷ 2014-2015 membership renewals
 - ⁸ Expenditures Report
 - ⁹ Grant Agreement
 - ¹⁰ Policy and Procedures for AEDs
 - ¹¹ CSEA Tentative Agreement
 - ¹² Student Teaching Agreements
 - ¹³ Declaration of Surplus