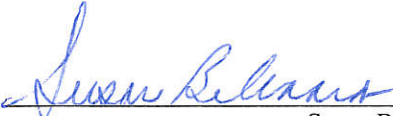


LA HABRA CITY SCHOOL DISTRICT  
Minutes of the Regular Board of Education Meeting  
Imperial Middle School  
1450 Schoolwood Drive, La Habra, CA 90631  
April 24, 2014

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| Board Members   | Board Members Present: Sandi Baltes, President<br>Sharon H. Brown, Vice President<br>John A. Dobson, Clerk<br>Elizabeth Steves, Member<br>Linda Navarro Edwards, Member  |
| Administrators  | Administrators Present: Susan Belenardo, Superintendent<br>Teresa Egan, Administrative Director Educational Services<br>Karen Kinney, Chief Business Official<br><br>Administrators Absent: Teri Louer, Administrative Director Student Support Services   |
| Work/Study Session  | Trustees began a Work/Study session at 5:40 p.m. Trustees discussed the Strategic Plan and the need to review the five goals in further detail at the next work/study session.<br><br>Administrative Director Educational Services, Teresa Egan, reviewed the Student Engagement Survey results and explained that the survey was conducted to accomplish three goals: measure the level of engagement among students, identify which groups of students are engaged and those who are not engaged, and identify areas to help improve engagement. Students in grades 5-8 were invited to complete the Engagement survey. The survey was completed online using the k12 Insight platform. The participation rate was at 53%. Additional students from Washington Middle School are taking the survey this week and will be added to the final report. The survey consisted of questions regarding student engagement level, school environment and general satisfaction. The scores are classified as not engaged (less than 3.5), engaged (3.5-4.5), and highly engaged (4.5-5.0). Teresa was happy to report that the overall level of satisfaction was at 94% and 96% for level of engagement. The students indicated that they were happy with the education they are receiving, and that they have kind, helpful teachers. Students had some suggestions for improving their time at school which included better food options, relaxed dress code and more handball courts.<br><br>Sergeant Foster of the La Habra Police Department was present to provide an overview of the Orange County Intelligence Assessment Center (OCIAC) assessment report on campus safety. In February he conducted a walk-thru of all sites and met with key administrators regarding current safety procedures. He provided recommendations for areas of improvement stating many of these areas are simple changes in policy and culture. He provided a list in his report detailing those improvements that will enhance the safety on the campuses. He noted that throughout the entire District, all staff had a positive mindset to campus safety and were excited to make improvements or attend trainings. He also discussed safety and security challenges at the District Office that will be further addressed at the next Board Meeting. |
| Formal Call to Order Regular Meeting  | Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:08 p.m.  |
| Pledge of Allegiance to the Flag  | Board President, Sandi Baltes, asked Jack from Las Positas to lead the pledge of allegiance to the flag.   |
| <b>Action Item:</b><br>Adoption of the Agenda                                     | On a motion Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for April 24, 2014.   |
| <b>Action Item:</b><br>Minutes of the Regular Board Meeting of:<br>April 10, 2014 | The minutes of the Regular Meeting of April 10, 2014 were unanimously approved by Trustees on a motion made by John A. Dobson, and a second to the motion made by Linda Navarro Edwards. <sup>1</sup>  |
| Correspondence  | None   |

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| <p>Superintendent's and Trustees' Report</p>                               | <p>Superintendent, Susan Belenardo, introduced Principal Anna Dorado from Sierra Vista School. Ms. Dorado shared how the 5<sup>th</sup> Grade GATE students will be showcasing what they have been doing in their afterschool Robotics program. She explained that this is the first year implementing the Robotics program. There are 21 students that participate once a week, the student's use the 4C's and have had a lot of success. Teacher Dana Riggs explained how she and the other GATE teachers attended training by Professor Jawa at Cal Poly Pomona. He trained them on how to teach the students about the NXT Robots in a constructivist approach where they give the students a little bit and they do a lot more. Ms. Riggs publicly thanked parent volunteer Jessica Taylor for devoting her time each week and for being such a great mentor to the students. The students showcased their Robots and gave a presentation of the core values of the program. The seven core values they follow are: Teamwork, do the work and find solutions from their mentors, understanding that nobody has all the answers and that they learn together, they honor the spirit of friendly competition, what they discover is more important than what they win, share experiences with others and display gracious professionalism and "coopertition" in everything that they do. They demonstrated the how they create and program the robots using the Robot Educator program. This program allows students to show movements, sound, color and temperature. They explained the problems that they encountered while creating their robots and what they did to solve these problems. Ms. Riggs explained that the students are very excited to be competing in their first Robot Rally hosted by Cal Poly Pomona.</p> <p>Dr. Belenardo shared the District's page in the La Habra Journal explaining that this month the District is focusing on safety procedures. In the spotlight she recognized teacher of the year, Debbye Viveros and the two classified employees of the year, Bus Driver, Bertha Ochoa and Las Positas Custodian, Jose Cisneros. There was also information regarding earthquake preparedness and information from the new tab on the district website of what our emergency policies and procedures are. Last evening at the Masonic Recognition Awards, the District recognized Debbye Viveros and Day and Evening Custodial staff. Dr. Belenardo also reported on last Friday's Common Core Professional Development day as being well received by all who attended. All sessions were done by our own staff and everyone who attended was given the opportunity to sign up for the class they wanted to learn on.</p> <p>Board President, Sandi Baltes, commended Dr. Belenardo and staff for doing such a wonderful job in handling all the things that needed to be addressed regarding earthquake preparedness.</p> |
| <p>Public Comment</p>  | <p>Board President, Sandi Baltes, recognized those persons wishing to address the Board on public comment:</p> <ul style="list-style-type: none"> <li>➤ <b>Suzette Medina</b> – Parent – Mrs. Medina stated she had personal concerns regarding the District.</li> </ul>  |
| <p><b>General Matters</b><br/><b>Action Item:</b><br/>Consent Calendar</p> | <p>Trustees unanimously approved the Consent Calendar on a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown:</p> <ul style="list-style-type: none"> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of Staff Development revised additional expenses previously approved for designated employees to attend conferences/workshops as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of 2014-2015 Membership renewals as attached to these minutes.<sup>4</sup></li> <li>➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.<sup>5</sup></li> <li>➤ Approval of changes in select employees' status as attached to these minutes.<sup>6</sup></li> <li>➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.<sup>7</sup></li> <li>➤ Approval of Summer Program Dates of June 16<sup>th</sup> through July 11<sup>th</sup>.<sup>8</sup></li> <li>➤ Ratification of the Expenditure Reports for April 15, 2014 and April 17, 2014 and approval of expenditure report for April 24, 2014 as attached to these minutes.<sup>9</sup></li> </ul>   |
| <p>Information Item:<br/>Enrollment Report</p>                             | <p>Superintendent, Susan Belenardo, reported on enrollment as of April 22, 2014. She said we were down eight this month. Total enrollment is at 5146 and we are still within the projected enrollment. The numbers will continue to be monitored as we receive registration for kinder enrollment</p>   |
| <p><b>Action Item:</b><br/>Staff Appreciation Day</p>                      | <p>Board Clerk, John A. Dobson, read a resolution establishing the week of May 5<sup>th</sup> through May 9<sup>th</sup> as Staff Appreciation Week. Treats will be delivered to each school and department throughout the week to honor all District employees for their service to our students. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously adopted a resolution establishing May 5 – 9, 2014 as Staff Appreciation Week as attached to these minutes.<sup>10</sup></p>  |



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| <b>Instruction and Personnel</b><br><b>Action Item:</b><br>Student Teaching Agreement   | On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved of the student teaching agreement with Biola University as attached to these minutes. <sup>11</sup>   |
| <b>Information Item:</b><br>Summer Academy Update                                       | RosaMaria Murillo, Principal from Ladera Palma updated Trustees on the 2014 Summer Academy. She announced that Summer Academy will be from June 16 <sup>th</sup> – July 11 <sup>th</sup> at Walnut School, serving first – eighth grade. There will be a Summer STEAM Academy with one session for four weeks, a GATE Summer Academy with one session for two weeks and a four week Extended Summer Academy focusing on Language Arts and Math while incorporating GLAD skills and Technology. This year they will be adding an additional academy for CELDT. The CELDT Academy is one session for two weeks. The focus is on training of test taking, test strategies, and areas of need for those students who have been identified as academically competent-Proficient or Advanced but having trouble with CELDT. The purpose of the CELDT Academy is to reclassify student who should have but have not due to performance on CELDT. Rosa explained that the Summer Academy STEAM units will be inquiry based designed to promote the development and incorporation of the 4 C's. All tasks and projects will be established so students receive the necessary information through GLAD strategies and input to support their project completion. The Summer STEAM Academy will introduce first and second graders to the field of chemical engineering; they will design a process for making high-quality play dough. The third and fourth grade students are introduced to the field of green engineering. They will design and test their own solar ovens and do some real solar cooking. Fifth and sixth graders will be introduced to the field of chemical engineering by planning, constructing, testing and improving their own water filters. The seventh and eighth grade unit will introduce students to the field of ocean engineering. They will design their own submersible, equip it with research instruments, and retrieve packages from a model ocean floor. The Summer Science program will be for fourth thru eighth grade students from June 16 <sup>th</sup> to June 27 <sup>th</sup> . It will be standards based hands-on and priority will be given to GATE students. The Extended School Year will review and recoup concepts based on each students needs for students identified by IRP teams as needing extra time to support and maintain their skills. |
| <b>Business Matters</b><br><b>Action Item:</b><br>Surplus Unusable Technology Equipment | After a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards, Trustees asked that the District look into disposing of this equipment through the Masonic Lodge, as they offer an electronics waste disposal each month. Trustees unanimously declared obsolete or unusable technology equipment to be declared as surplus for disposal per Education Codes 17545 and 17546 as attached to these minutes. <sup>12</sup>   |
| Other Business from the Board   | <p>Board Clerk, John A. Dobson, reported on the following business:</p> <ul style="list-style-type: none"> <li>➤ Kindercaminata on May 2nd at Fullerton College from 9:00 a.m. – noon</li> <li>➤ Pentathlon on May 3<sup>rd</sup>, Mrs. Seighman will provide Trustees with exact location and time.</li> </ul> <p>Board Members attended Odyssey of the Mind last week and were very impressed on how well the students did. It was very interesting and cute. They had a great time. They also enjoyed the Technology Showcase, the kids were gracious and the materials they used for their projects looked so professional. Trustees learned so much from the students about iPads. They thanked Imperial Middle School for hosting such a fabulous showcase.</p>  |
| Adjournment   | Board President, Sandi Baltes, announced that the next meeting will be held on Thursday, May 8, 2014, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, the meeting was adjourned at 8:08 p.m.   |
| Board Minutes Approved:   | <p>May 8, 2014</p> <div style="text-align: right;"> <br/> Susan Belenardo, Ed.D.<br/> Secretary to the Board </div>  |

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- <sup>1</sup> Approval of Minutes
  - <sup>2</sup> Contracts
  - <sup>3</sup> Staff Development
  - <sup>4</sup> Membership Renewals
  - <sup>5</sup> Extra pay Request
  - <sup>6</sup> Change of Status
  - <sup>7</sup> New Hires/Resignations
  - <sup>8</sup> Summer Program 2014 dates
  - <sup>9</sup> Expenditures Report
  - <sup>10</sup> Staff Appreciation Week
  - <sup>11</sup> Student Teaching Agreements
  - <sup>12</sup> Declaration of Surplus