

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
August 28, 2014

Board Members	Board Members Present: Sandi Baltes, President Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member Linda Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teresa Egan, Assistant Superintendent Karen Kinney, Chief Business Official
Formal Call to Order	Board President, Sandi Baltes, called the formal meeting to order at 5:00 p.m.
Public Comment on Closed Session Items	None
Work/Study Session	The work/study began at 6:35 p.m. Assistant Superintendent, Teresa Egan, reviewed the Organizational Planning Survey with Trustees. Survey topics included experiences during the school year, parent engagement and future staff development. The teacher response rate was 95%. Staff was very confident with differentiated instruction, reinforcement of positive behavior, valued professional development and expressed high expectation for their students. Teachers asked for more support from Academic Coaches, time to review student work collaboratively, support with the RtI model and input into the planning of professional development. According to the survey teachers' report of parent engagement showed that 45% of parents support school code of conduct, 33% of parents review their child's homework and 16% volunteer in the school. Overall staff showed a high priority in familiarity and interest in Project Based Learning, Complex Text, Depth of Knowledge and technology integration in the classroom. There was a low priority to of interest in further professional development for Differentiated Instruction, GLAD, PBIS and Data Director. Teresa explained that it is due to the knowledge that teachers already have in these four areas that make it a low priority. Trustees reviewed the data of the organizational planning survey and all agreed that they would like to see more marketing of the support provided by the four Academic Coaches.
Second Call to Order Regular Meeting	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:10 p.m.
Pledge of Allegiance to the Flag	Board President, Sandi Baltes, asked Vicki Roy, to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees unanimously adopted the agenda for August 28, 2014.
Minutes of the Regular Board Meeting of: August 7, 2014 and revised Minutes of May 22, 2014	On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of August 7, 2014 and the revised minutes of May 22, 2014. ¹
Correspondence	None
Superintendent's and Trustees' Report	Principal, Mario Carlos, from Washington Middle School introduced his new Assistant Principal, Matt Cukro. Mr. Cukro thanked the Board and Administrators for their support during his four years as a teacher and for this new opportunity to serve as an Assistant Principal at the school of Academics and STEAM. He expressed how many the students, families and community mean to him and is thankful for the opportunity to continue to serve them.

	<p>Superintendent, Susan Belenardo, introduced all of our new Administrators featured in the La Habra Journal. Patsy Jaimes, Director of Special Education, Sheryl Tecker, Director of Programs and Assessment, George Lopez, Principal of Ladera Palma, Susan Goellrich, Principal of Walnut, Matt Cukro, Assistant Principal of Washington Middle School and Michele Robinson, Assistant Principal of Imperial Middle School. All are very excited about our new team and also about our new Child Welfare and Wellness Coordinator who is waiting in the wings. Dr. Belenardo also shared the article on the teacher breakfast with special guest Dr. Gregory Washington from the UCI Samueli School of Engineering. The breakfast was a great success and things were all a little different this year from the guest speaker to our teacher of the year Debbye Viveros rapping her presentation. Debbye provided prizes for staff and just made things very fun. Dr. Washington's presentation was on the importance of STEAM and engaging students in problem solving. He gave staff an activity on project based learning and all were very engaged. Dr. Belenardo shared a presentation of Pre Service and School Activities from several schools including teachers and students attempting to build a tower in the marshmallow challenge. A video collage of students' engaged in learning activities provided by Jody Green and David Soto was also shared. The video included voice over comments by students and teachers related to 21st Century learning in LHCS. Dr. Belenardo also announced that all of the AED devices have been placed at the sites and all admin and select staff members have been trained on how to use the devices. There will also be an additional training for 20 staff members free of charge. The year has gotten off to a great start and everything seems to be running smoothly. Over the summer the Boys and Girls Club participated in the Taco Bell challenge which provided a leadership camp for over 100 teenagers. The two day leadership business camp taught students what it takes to develop a business budget project. Four of those students were LHCS students and were chosen as finalists. They had to develop and market their product to sell at a Taco Bell location and they won and received \$5,000 in scholarships.</p> <p>Trustees shared their visits to back to school nights at Sierra Vista, Las Positas and El Cerrito. They were very impressed with the college theme going on at Sierra Vista. Each classroom adopts a college and creates a flag representing their college. The attempt is to get the students interested in college at an early age and provides them with the knowledge of all the different colleges out there. At Las Positas the teachers were very focused on explaining to parents how to be more involved and what is expected for the year. El Cerrito had lots of energy flowing in the kindergarten classrooms and all the rooms looked fabulous. It is exciting to see how teachers are doing PBIS and the many great things they are doing for the students.</p>
Public Comment	<p>Board President, Sandi Baltes, recognized those persons wishing to address the Board on public comment:</p> <p>Esther Im of the Willow Tree Academy in Brea donated 50 backpacks to our district in celebration of their grand opening this past June. They are looking forward to donating more next school year.</p>
General Matters Action Item: Consent Calendar	<p>On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁴ ➤ Approval of Personnel Change of Status as attached to these minutes.⁵ ➤ Approval of the Expenditures Report as attached to these minutes.⁶
Information Item: Enrollment Report	<p>Superintendent, Susan Belenardo reported enrollment numbers as of August 27, 2014. Numbers have steadily growing all week, but we are still under projection by thirty-one. Kinder, third and eighth grade have had the lowest dips, the District is hopeful that after the Labor Day holiday the numbers will go up. Dr. Belenardo explained the new format to the enrollment report will allow Trustees to see enrollment and class sizes at all levels. El Cerrito is working on shifting to make more room in kinder to get the numbers down to an acceptable level, as the target goal is 29.</p>
Information/Action Item: First and Possible Second Reading Board Policy 1312.3	<p>Superintendent, Susan Belenardo, explained that Board Policy 1312.3 was revised based on recommendation from Schools Legal Services to include language regarding the LCAP. It was also found when reviewing this policy that the District needed to include student fees and school safety plans. On a motion made by Linda Navarro Edwards, and a second to the motion made by Sharon H. Brown, Trustees unanimously approved the first and second reading for Board Policy 1312.3 as attached to these minutes.⁷</p>
Information Item: Administrative Regulations 1312.3	<p>Superintendent, Susan Belenardo, explained that Administrative Regulation 1312.3 was updated to include the same changes as the Board Policy.</p>

Action Item: Board Meeting Schedule	<p>Trustees discussed conflicts in availability for October meetings. It was decided that in order to have a quorum the October 9th meeting would need to be canceled, leaving the October 23rd meeting as is. On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously moved to cancel the October 9, 2014 Board meeting date as attached to these minutes.⁸</p>
Instruction and Personnel Information Item: Summer Academy Report	<p>Summer School Principal, Rosamaria Murillo, provided a presentation and highlights of the programs offered during Summer Academy. Ms. Murillo was excited to share how students and staff had a great time with the units this year. This year summer academies were held at Las Lomas and Walnut and serviced students from first through eighth grade including early childhood. Breakfast and transportation were provided for students. The academies this year were STEAM, GATE, CELDT, Summer Science and Extended School Year (ESY). Teachers completed a three day training component with all four academic coaches providing support. It was a great team effort and everyone was excited to be a part of the training. STEAM units included inquiry based learning units from Engineering is Elementary. Time was built in for students to plan, create, test and revise in order to understand their projects. Ms. Murillo explained how the students were okay with making a mistake and then revising their project to correct it. GLAD units were used to introduce the topics and incoming first and second graders focused on the field of chemical engineering while designing a process for making high-quality play dough. The third and fourth graders focused on the field of green engineering and designed and tested their own solar ovens. Fifth and sixth graders focused on the field of chemical engineering. They used their knowledge, problem solving skills and creativity to plan, construct and test their own water filters. The seventh and eighth graders were introduced to Engineering units as they designed a submersible and equipped it with research instruments to retrieve packages from the ocean floor. The students had a showcase at the end of summer academy which gave them an opportunity to share how they came up with their design by using communication, collaboration, creativity and critical thinking skills. Many members of the community, teachers and family members came and toured each of the different projects. This year the District introduced the CELDT academy with fifty two students participating. The CELDT academy was held from June 16th through June 27th. The purpose of the CELDT academy was to prepare students for the CELDT test by developing familiarity with test taking skills and support in their areas of need. The students took the CELDT test on July 1st and we are still awaiting results of the test. 107 students participated in this year's Summer Science academy from June 16th through June 27th. The fourth and fifth grade students designed plant packages while the sixth and seventh grade students designed model membranes. Extended School Year (ESY) was held from June 16th through July 11th. Students identified by IEP teams as needing extra time to support and maintain their skills were selected for ESY. Teachers worked on developing four to five goals for ESY students and used appropriate Engineering is Elementary units.</p>
Action Item: Student Teaching Agreements	<p>On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved student teaching agreements with Brandman University (EdAdmin), California State Dominguez Hills and California State University, Fullerton as attached to these minutes.⁹</p>
Information Item: La Habra Boys & Girls Club ASES Program Presentation	<p>Ofelia Hanson from the La Habra Boys & Girls Club provided Trustees with a PowerPoint presentation on the After School Education and Safety Program (ASES). ASES was created through Senate Bill 638 (Prop. 49) and currently services 693 students' at all nine sites. The program provides assistance to students by providing an after school program in a safe and constructive environment, while also providing educational literacy and enrichment activities. ASES has worked collaboratively with the LHCSd since February 2007. The current grant is from July 2013 through June 2016 for \$708,487 per year and reviewed in three year cycles. The program is open to all students while targeting the most at-risk students. Ofelia reviewed the average daily participation (ADP) at each site and explained that the funding can be adjusted by the State if the ADP falls below the 85% target. She reviewed the daily operations and LHCSd goals for the program. Future plans for ASES consist of implementing WeDo, KidzScience and Mastering Multiplication in grades three to five and EV3 robots in grades six through eight. She is excited about a new Advanced Leadership training program she attended for ten days. It provided her training about the importance and how to build her staff into leaders. She just successfully completed training with staff and encouraged them with ways to better communicate with students, teachers and parents and how to get the students more involved in activities and learning. She explained that the surveys are conducted each year on any improvements that need to be made and they are listening to all suggestions on how to make the program better.</p>
Business Matters Action Item: Surplus Unusable Textbooks/Supplies	<p>On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously declared old instructional textbooks and materials as unusable and obsolete and authorize to be disposed of at public auction, private sale, donated charity or by other means allowed as per Education Codes 17545 and 17546 as attached to these minutes.¹⁰</p>

