

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
September 11, 2014

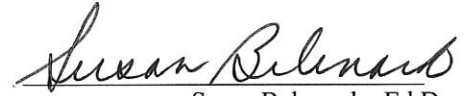
Board Members	Board Members Present: Sandi Baltes, President Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member Linda Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official Administrators Absent: Teresa Egan, Assistant Superintendent
Formal Call to Order	Board President, Sandi Baltes, called the formal meeting to order at 5:00 p.m.
Public Comment on Closed Session Items	None
Work/Study Session	The work/study session began at 5:50 p.m. Superintendent, Susan Belenardo provided Trustees with updated sheets for their Board Governance Handbooks. If time permits, Trustees will review Governance Handbook during the work/study. Director of Programs and Assessment, Sheryl Tecker, presented a PowerPoint presentation on the Measures of Academic Performance (MAP). MAP was created by Northwest Evaluation Association (NWEA) founded in 1977. The company creates adaptive, norm referenced, standards-aligned assessments and also offers good quality professional development trainings. On August 13 th , teachers were trained on how to administer the MAP. The first round of testing closes on September 19 th and teachers will be trained September 23 rd on how to run the reports. Sheryl will present the actual results at the work/study on the 25 th . The MAP summative assessment is aligned with the Common Core Standards, and will project proficiency on the CAASPP-Smarter Balanced test. The most positive benefit of the MAP is that it will be a consistent measurement to track students' progress in grades 3 – 8. The formative assessment of MAP is adaptive and measures the students' true ability level. The system is linked to instructional resources which provide the teacher information on what needs to be developed and introduced to get the student to the next level. There are immediate classroom results which supports differentiation and goal setting. Sheryl also provided an overview of the District's Multiple Measures. Students in the K-2 grades will continue utilizing the paper and pencil multiple measures and test three times per year. In 3 rd – 8 th grade the MAP assessment will be given twice a year focusing on Reading, Language Usage and Mathematics. Three times a year all students in the district will be given a writing test aligned with Common Core Standards. Sheryl had Trustees take a sample MAP test on Reading and Math. Sheryl reviewed how the RIT report works and how the scale, which is an equal interval scale, shows the growth of the student's progress. Sheryl will provide an article in SchoolNews about the new MAP assessment and is looking at coordinating information nights for parents.
Second Call to Order Regular Meeting	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:00 p.m.
Pledge of Allegiance to the Flag	Board President, Sandi Baltes, asked Alex Mesa, to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously adopted the agenda for September 11, 2014.
Minutes of the Regular Board Meeting of: August 28, 2014	On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees unanimously approved the minutes of the Regular Meeting of August 28, 2014. ¹

Correspondence	<p>Board Clerk, John A. Dobson, reported the following correspondence:</p> <ul style="list-style-type: none"> A letter from FJUHS Superintendent, George Giokaris, honoring Trustees by providing them passes to all of their activities. Mr. Dobson thanked him for his nice gesture.
Superintendent's and Trustees' Report	<p>Superintendent, Susan Belenardo, introduced Dr. Mario Carlos, Principal of Washington Middle School. Dr. Carlos explained that this evening's presentation is a tribute not only for the students, but also for the dedicated staff that have worked tirelessly transforming themselves for the 21st Century, to provide students with the best education in La Habra. Assistant Principal, Matt Cukro explained how students used Google Apps for Education for their presentation which will be displayed from the Cloud. He also explained how the four C's – Creativity, Collaboration, Critical Thinking and Communication were all used in preparing for the presentation. The students have been able to enhance their learning with the new technology that has been provided to them. Mr. Cukro discussed the extended STEAM opportunities available this year for students. Project Lead the Way (PLTW) and Engineering classes have been expanded with eleven added sections, some of these classes include Aeronomics and Flight, Electrons, an Integrated PLTW with math intervention, Coding and Reverse Engineering, and the addition of Adobe Software into the advanced computers and yearbook class. Pictures and videos from the Reversed Engineering and Coding Class were shared with Trustees. Students explained how they would bring an item from home that they could take apart like reversed engineers to see how the gears work together and what is required to make it run. Once they take apart the machines they make simple machines which they will put together to make a Rube Goldberg Machine. The different classes focused on different areas, Dr. Pitchards class created science experiments using color blockers, Ms. Canapes class created math experiments using puzzles and Mrs. Lee's class created English experiments focused on space. Students explained each of the experiments that they created.</p> <p>Superintendent, Susan Belenardo, introduced the District's new Child Welfare and Wellness Coordinator. Mr. McElroy thanked Trustees and expressed that his job is to make sure that every child knows that they are cared for and after seeing the WMS students present; he knows that this is the right place to be.</p> <p>Trustees shared their recent experiences of back to school night visits at Las Lomas, Ladera Palma, Arbolita and Imperial. It was great to see the high level of participation of parents at Imperial and the atmosphere was very good. The parents were so engaged at Las Lomas and it was great to see how engaged the parents were in room 10 as they did the cup challenge. Teachers really explained the Common Core and CGI to parents. The Dual Immersion program at Arbolita had a great turn out and everything looks really good. Teachers seem very happy and overall are doing a great job. Trustees expressed their appreciation for the good work being done at all our schools.</p>
Public Comment	<p>Board President, Sandi Baltes, recognized those persons wishing to address the Board on public comment:</p> <p>Bobby Meyers – Teacher from Sierra Vista – shared from his students to conserve water by changing some grass area at the school with water drought plants and utilize this area as a plant learning center for students.</p>
General Matters Action Item: Consent Calendar	<p>On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously approved:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁵ ➤ Approval of Personnel Change of Status as attached to these minutes.⁶ ➤ Approval of the Expenditures Report as attached to these minutes.⁷
Information Item: Enrollment Report	<p>Superintendent, Susan Belenardo reported enrollment numbers as of September 11, 2014. Projected enrollment was at 4871, we started at 4726, last report was 4838 and the current enrollment is at 4846. We are up eight students from the last report and on a steady trend. El Cerrito opened an overflow Kindergarten class, Las Lomas made some shifts in their classes to even out the numbers, and Walnut reconfigured classes to create a 4/5 combo. The middle school numbers are good and we will continue to monitor all sites to see if we need to make any additional adjustments.</p>

Information Item: Middle School Modernization Update	Superintendent, Susan Belenardo, provided an update of the middle school modernization projects. She informed Trustees that DSA has finally cleared the library modernization project from 1999 at Washington Middle School and approved the new projects. The bid packages have gone out and we are hoping to bring the selected contractor to the Board on the October 23 rd meeting for approval. The timeline for projects is expected to begin by November 10 th with a completion date of July 31, 2015. All work will be done after hours so that the students are not disrupted. Imperial Middle School will have a three phase project beginning with the media center, rooms 25, 27 and 28 will be remodeled and the science pod will be redone. Washington Middle School will have a four phase project beginning with the staff lounge, the library, and the 6 th grade wing will be phases three and four. The safety of students, staff and the public is always a top priority and we will make sure that these projects are done with the least disruption and challenge possible.
Business Matters Action Item: 2013-2014 Unaudited Actuals Financial Report	Chief Business Official, Karen Kinney, reviewed the 2013-2014 Unaudited Actuals Financial Report. She highlighted some of the assumptions that showed a change from last year and explained how the unaudited actuals look slightly better than the estimated. The Common Core funding was the main reason for the increase in the restricted balance. The ending balance for 2013-14 was estimated to be at 3.9 million, but when the year closed it was at 5.2 million. Board Clerk, John A. Dobson, expressed concern with the reserves being capped at 3% if the Governor's Rainy Day Fund passes in November. The unrestricted ending balance was at 3.3 million and the restricted was at 1.9-million with a cash balance ending in 3.8 million. Karen explained that 2.0 million of that cash was used to pay back the County loan. Based on this year's State budget the District will have less of a problem with month to month cash flow and will not need to borrow from the County Treasury. Enrollment is still declining and the LCFF revenue is based on prior year P-2 ADA. Karen shared the software she uses with Trustees on how she projects her ADA. She also demonstrated how declining enrollment affects the District under the new funding model and explained why it is important that the District maintain its reserves. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously certified the filing of the 2013-2014 Unaudited Actuals Financial Report as required by Education Code 42100, along with Budget revision for the 2013-2014 school year as attached to these minutes
Action Item: Gann Appropriations Limit Resolution #8-2014	Chief Business Official, Karen Kinney, explained that the Gann Resolution is intended to document the growth in state and local government and is not greater than the previous year. On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the annual adoption of the District's Gann Appropriations Limit Resolution for the current fiscal year and the actual appropriations limit for the preceding fiscal year as attached to these minutes. ⁸
Action Item: Authorization of District Employee Recognition Programs	On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved the authorization of District Employee Recognition Programs as attached to these minutes. ⁹
Other Business from the Board	<p>Board Clerk, John A. Dobson expressed a concern that Math Common Core textbooks were not ordered for Arbolita. Superintendent, Susan Belenardo explained that some of the schools opted not to purchase any of the materials and some decided to purchase them. Those schools that did not order the books felt that what they were developing was more in line with what they needed. Dr. Belenardo will follow up with Mrs. Murillo on this concern.</p> <p>Board President, Sandi Baltes, asked for an update on the Personnel Commission approved position for the Director of Technology. Dr. Belenardo informed her that the position has been posted as promotional only and will run for 10 days.</p> <p>Board Member, Elizabeth Steves reminded Trustees about the La Habra Historical Museum's new Visual Arts and Performing Arts exhibit on September 20th with free admission from noon to 4:00 p.m. Mr. Al-Jaime will be bringing books that his students developed last year.</p> <p>Board President, Sandi Baltes informed Trustees about the third "Book Houses" in front of the La Habra Library and Oktoberfest which will be held September 27th and 28th.</p>
Adjournment	Board President, Sandi Baltes, announced that the next meeting will be held on September 25, 2014 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Elizabeth Steves, the meeting was adjourned at 9:10 p.m.

Board Minutes Approved:

September 25, 2014



Susan Belenardo, Ed.D.
Secretary to the Board

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- ¹ Approval of Minutes
 - ² Independent Contractor Agreements
 - ³ Staff Development
 - ⁴ Extra pay Request
 - ⁵ Certificated and Classified Resignations and New Hires
 - ⁶ Change of Status
 - ⁷ Expenditures Report
 - ⁸ Gann Appropriations Limit Resolution #8-2014
 - ⁹ District Employee Recognition Programs