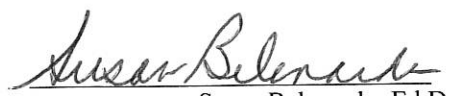


LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut St.
La Habra, CA 90631
October 23, 2014

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| Board Members | <p>Board Members Present: Sandi Baltes, President Elizabeth Steves, Member Linda Navarro Edwards, Member</p> <p>Board Members Absent: Sharon H. Brown, Vice President John A. Dobson, Clerk</p> |
| Administrators | <p>Administrators Present: Susan Belenardo, Superintendent Karen Kinney, Chief Business Official Teresa Egan, Assistant Superintendent Sheryl Tecker, Director of Programs and Assessment</p> |
| Formal Call to Order | Board President, Sandi Baltes, called the formal meeting to order at 6:05 p.m. |
| Work/Study Session | <p>Superintendent, Susan Belenardo asked Trustees if they have decided on a direction for the La Habra City School District Foundation. Last time the Board met there were suggestions as to setting the Foundation to focus on supporting the Arts or the Arts and Technology. Dr. Belenardo suggested that once it is decided, the Board can search for people who can support that direction. In response to the question regarding the Foundation by-laws, Dr. Belenardo stated she would have them reviewed by the District Legal Counsel for compliance with legal requirements. Due to the questioning of the Foundation, Board President, Sandi Baltes, requested that further discussion regarding the La Habra City School District Foundation be tabled until a future date.</p> <p>Assistant Superintendent, Teresa Egan, presented the results of last year's parent surveys. Teresa explained that the Title I survey was sent to all parents in the District and the EL Survey was sent to only those parents with EL students. This year the District provided an online survey for parents to use as well as the paper survey. Parents were encouraged to utilize the online survey, but only nine responded online, while the other parents utilized the paper survey. The Title I survey asked parents for their input on their view of the District regarding: providing home-school communication, a positive learning environment and encouraging parent involvement. For home-school communication over 95% of the parents agreeing that we provide on-going communication, feel they were informed on academic progress, standards and test results. 86% of our parents felt we provide extra help in Math/English. 95% or more of the Title I parents agreed that we met their child's academic progress, promoted positive choices and behavior and provided safe, clean, and secure schools. For parent involvement, the District is always hoping for 100% involvement from our parents. Per the survey, 81% said they attended parent conferences, 79% assisted their students with homework, 29% participated in parent training/family nights, 19% volunteered and 6% participated in committee work. The survey topics for EL parents focused on school climate, curriculum and instruction, parent involvement and the EL program. Over 95% of our EL parents were pleased with the school climate. They felt welcome when coming into the office, were comfortable speaking with the teachers, received timely info about the school and felt that school is a safe place for their children. In the area of curriculum and instruction over 95% of our parents agree that they were informed about their child's academic progress, and feel their students are understanding the reading, writing, listening and speaking skills being provided, and 90% of our EL parents felt that their students were learning the skills necessary to prepare them for high school graduation. Parent involvement was slightly higher for EL parents with 93% attending open house, back-to-school nights, etc., 95% attending parent conferences, and 65% participating in our PIQE program. 94% of our parents are happy their students have the opportunity to learn English skills, and are notified of their child's progress. 86% of our parents' state that they are notified of their child's EL placement while 82% felt that they are informed about ELAC meetings. Overall the results were above the 90% range with just a few in the 80% range. Copies of the results were provided to all Trustees.</p> |
| Second Call to Order Regular Meeting | Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:03 p.m. |
| Pledge of Allegiance to the Flag | Board President, Sandi Baltes, asked David Soto, to lead the pledge of allegiance to the flag. |

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| Adoption of the Agenda | On a motion made by Elizabeth Steves, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for October 23, 2014. |
| Approval of: Minutes of the Special Work/Study Session : September 22, 2014 Regular Meeting: September 25, 2014 | On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees unanimously approved the minutes of the Special Work/Study of September 22, 2014 and the Regular Meeting of September 25, 2014. ¹ |
| Correspondence | None |
| Superintendent's and Trustees' Report | Superintendent, Susan Belenardo, provided a report to the community in this month's La Habra Journal article. Information was shared on the five goals of the District's Strategic Plan: Academic Excellence, Business/Finance, School Safety and Student Wellness, Parent Community Partnerships, and Human Resource Development. The article also had an update on Measure 'O' along with three QR codes for, Measure 'O', the District's new contact link on the website "Let's Talk," and the District's Local Control Accountability Plan. Dr. Belenardo also shared the October edition of School News, which has an article from all nine of our School Principals, the Board, and District Administrators focusing on the current status of our schools and District. Publisher Kay Coop does a School News Roll Call annual for all of Orange County and this is La Habra City School District's first of three publications focusing solely on our District. The next paper will be published in January with a focus on the District's progress in global education. Dr. Belenardo explained that Kay had a bit of a struggle finding advertisers to support this publication, so if anyone is interested in advertising for the next publication, please contact the District office. |
| Public Comment | None |
| General Matters Action Item: Consent Calendar | <p>After a motion made by Elizabeth Steves, and a second to the motion by Linda Navarro Edwards, Dr. Belenardo commented on consent calendar item number five, calling attention to the change of status on David Soto Jr. She announced David as the new Director of Technology and congratulated him on his new position. Following the comment, Trustees unanimously approved:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Approval of Certificated and Classified resignations and ratification of new hires as attached to these minutes.⁵ ➤ Approval of Personnel Change of Status as attached to these minutes.⁶ ➤ Approval of 2014-2015 Membership renewals as attached to these minutes.⁷ ➤ Approval of District participation in the La Habra Mayor's Task Force – Red Ribbon Celebration including participating in the La Habra Boulevard Banner Display as attached to these minutes.⁸ ➤ Approval of Donations as attached to these minutes.⁹ ➤ Approval of the Expenditures Report as attached to these minutes.¹⁰ |
| Information Item: Enrollment Report | Superintendent, Susan Belenardo reported enrollment numbers as of October 21, 2014. The District is up 20 students, with class size averages meeting goals of 29 at the K-2 level, as well as a 29 average in third grade. Fourth and Fifth grade are holding numbers between 25, 28, and 29. The District is looking very good on meeting those class size goals. |
| Instruction and Personnel Information Item: Williams Uniform Complaints | Assistant Superintendent, Teresa Egan, reported no findings or complaints for the period of July 2014 – September 2014 per the Williams legislation. |
| Information Item: GATE Update | Director of Programs and Assessment, Sheryl Tecker, provided Trustees on an update of the GATE program. Mrs. Tecker reviewed the updated qualification tools based on three criteria: Ability - changing from CogAT6 (2000) to CogAT7 Screener (2011), Achievement - changing from CST to MAP and Teacher Appraisal – no changes. Sheryl explained that there was a delayed start this year for qualifying new students into the GATE program. 151 students took the test in May, the test was sent to Riverside Scoring company via Fed Ex. Riverside Scoring claimed they did not receive the tests and Fed Ex claimed the tests were delivered. Due to this issue the students had to be retested and given a different test. Due to this delay, the fourth and fifth |

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| | <p>grade after school programs will not begin until November. Sheryl shared information about the Making All Kids Smarter training. From 2012 – 2014 a total of sixty teachers have completed a 30 hour training program to become certified to teach GATE. This year they will be provided with a follow-up training. The fourth and fifth grade GATE program consists of differentiated language arts instruction through the ExCEL model and opportunities for accelerated math classes. The GATE after school programs include Band, Odyssey of the Mind and Robotics. The elementary GATE program transitions into the Middle School Honors program. Students are placed in Honors classes based on three criteria, GATE identification, teacher recommendation, and test scores. Participation is evaluated annually. The middle school program consists of language arts honors and advanced level math opportunities. After school programs such as academic pentathlon, art, and college field trips are offered to our middle school students. Enrichment opportunities are also offered via the GATE Summer Science Academy. In 2014, 107 students from fourth through eighth grade participated in the Summer Science Academy. The academy was for two weeks and focused on Project Based Learning. Fourth and fifth graders designed plant packages to help them think out of the box, while sixth through eighth graders designed model membranes in bioengineering.</p> |
| <p>Action Item: Student Teaching Agreement</p> | <p>On a motion made by Elizabeth Steves, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved of the student teaching agreement with University of La Verne as attached to these minutes.¹¹</p> |
| <p>Business Matters Action Item: Surplus Obsolete Instructional Materials</p> | <p>On a motion made by Elizabeth Steves, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved a list of obsolete instructional materials as unusable and authorize them to be disposed of as surplus per Education Codes 60510, 60511, and 60530 as attached to these minutes.¹²</p> |
| <p>Action Item: Approval of Bid #B03-2014</p> | <p>On a motion made by Linda Navarro Edwards, and a second to the motion by Elizabeth Steves, Trustees unanimously awarded Two Brothers Construction Corporation as the contractor for Bid Number B03-2014 for modernization projects at Imperial and Washington Middle Schools as attached to these minutes.¹³</p> |
| <p>Other Business from the Board</p> | <p>Trustees attended the Red Ribbon Breakfast Ceremony this morning at the La Habra Community Center. They were moved to see all of the wonderful participation displayed on the walls by the La Habra City School District students. Board Member, Elizabeth Steves, feels that we need to continue to educate our kids about the evils of drugs. Keynote Speaker, Enrique Camarena Jr. has a twelve minute video that Trustees would like to share with our students.</p> <p>Board President, Sandi Baltes asked for an update on the extra School Resource Officer (SRO), where we are at with the drought preservation area at Sierra Vista, and talking points for parents regarding MAP. Superintendent, Susan Belenardo, informed Trustees that the La Habra Police Department has to resolve their staffing challenges in order to provide the additional SRO. MAP test results have not gone out to parents yet. This is baseline data only and feedback will be provided at parent conferences, but scores will not be given until next fall. The drought resistance preservation at Sierra Vista is going well. Susan explained that Bert Cota, Grounds Supervisor walked the site with Bobby Meyers and Anna Dorado and showed them the areas that already have an eco-system in place. Bert and his staff have been proactive in getting things set up to be drought resistant. There was one problem area that was found when conducting the walk-thru. The parking lot area in front of the bank is eroding and Bert has worked with the District to look into building a small retaining wall. He had an idea to work with the students and have them write a proposal of what needs to be done here to help this area from eroding. This has turned into a fun, huge project for the students, and all are looking forward to getting started on this.</p> |
| <p>Adjournment</p> | <p>Board President, Sandi Baltes, announced that the next meeting will be held on November 13, 2014 at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Elizabeth Steves, and a second to the motion by Linda Navarro Edwards, the meeting was adjourned at 7:37 p.m.</p> |
| <p>Board Minutes Approved:</p> | <p>November 13, 2014</p> <div style="text-align: right;">  Susan Belenardo, Ed.D. Secretary to the Board </div> |

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- ¹ Approval of Minutes
 - ² Independent Contractor Agreements
 - ³ Staff Development
 - ⁴ Extra pay Request
 - ⁵ Certificated and Classified Resignations and New Hires
 - ⁶ Change of Status
 - ⁷ Membership Renewals
 - ⁸ Red Ribbon week Participation
 - ⁹ Membership Renewals
 - ¹⁰ Expenditures Report
 - ¹¹ Student Teaching Agreements
 - ¹² Declaration of Surplus
 - ¹³ Project B03-2014