

LA HABRA CITY SCHOOL DISTRICT
Minutes of the Regular Board of Education Meeting
500 N. Walnut Street
La Habra, CA 90631
January 23, 2014

Board Members	Board Members Present: Sandi Baltes, President Sharon H. Brown, Vice President John A. Dobson, Clerk Elizabeth Steves, Member Linda Navarro Edwards, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent Teri Louer, Administrative Director Student Support Services Teresa Egan, Administrative Director Educational Services Karen Kinney, Chief Business Official
Work/Study Session	At 4:30 p.m., school Principals and Assistant Principals met to review their individual School Site Plans for Student Achievement for 2013-2014 with Trustees. Administrative Director Educational Services, Teresa Egan, explained how the site plans had slight changes to address requirements of the Local Control Accountability Plan (LCAP). Teresa introduced the Administrators from the K-2, 3-5, and 6-8 schools who presented highlights from their plans on the programs and supports that are in place at each level to provide professional development and other resources to support to student achievement. Staff, Trustees and Administrators had a question and answer session following the report of each plan. Trustees thanked each Administrator for all they are doing for the students and wished that more members of the community would attend meetings to see how truly wonderful the District is and all of the great things that are being done for the students.
Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President Sandi Baltes at 6:09 p.m.
Public Comment on Closed Session Items	Julie Knierim, President and Lead Negotiator of CSEA made a public comment on CSEA Negotiations, Trustees adjourned to closed session at 6:11 p.m.
Second Call to Order Regular Meeting	Board President, Sandi Baltes, called the Regular Meeting of the Board of Education to order at 7:04 p.m.
Pledge of Allegiance to the Flag	Board President, Sandi Baltes, asked Armando to lead the pledge of allegiance to the flag.
Report from Closed Session	None
Action Item: Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion by Linda Navarro Edwards, Trustees unanimously adopted the agenda for January 23, 2014. Board President, Sandi Baltes, requested a motion to make a change in the agenda order. On a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown, Trustees unanimously agreed to move item #14b after the consent calendar.
Action Item: Minutes of the Regular Board Meeting of: January 9, 2014	The minutes of the Regular Meeting of January 9, 2014 were unanimously approved by Trustees on a motion made by Sharon H. Brown, and a second to the motion made by Elizabeth Steves. ¹
Correspondence	Board Clerk, John A. Dobson, reported the following correspondence: ➤ Students from Imperial Middle School sent letters to the Board explaining all of the wonderful things they had learned while attending the PAL Camp. They thanked the Board for allowing them the opportunity to attend.

<p>Superintendent's and Trustees' Report</p>	<p>Superintendent, Susan Belenardo, was happy to introduce Extended Care Supervisor, Rose Foster from KidZone and Teachers Debbye Viveros and Bea Betley from Arbolita and their students. Ms. Foster introduced Kerry Barnett, Site Lead and Janet DeFranco, Assistant Site Lead. She explained how some of the students in KidZone are in a drama club and will be presenting to Trustees songs from the musical Annie. The students sang and acted out to the songs of Tomorrow and Hard Knock Life. The performance was well rehearsed and each of the students did a tremendous job. Mrs. Betley's class demonstrated how second graders utilize technology throughout the day. Each student y shared with individual Trustees the different apps that they use on a daily basis at Arbolita. Board Members were amazed with the knowledge these students had using technology. Mrs. Betley explained that after the students complete their regular daily lessons, they are able to utilize the iPads and practice the different educational apps available to them. Mrs. Viveros' kindergarten class presented how they have been learning and sharing their stories about the weather with others across the United States through an alphabet ring blog. They have been writing their stories through an app called Write About It. Mrs. Viveros also explained how her class has been implementing common core state standards into GLAD units.</p> <p>Superintendent, Susan Belenardo, was happy to welcome Mr. Snyder back. She shared how every school in the District will now have the opportunity to use ST Math at all grades levels. Las Lomas has just been notified that they too will be receiving a grant for ST Math. Dr. Belenardo shared the Districts page in the La Habra Journal explaining how Common Core Professional Development day was a great success and talents of our teachers were well on display that day. The Journal also shared how 8th grade students from Imperial Middle School attended the JAVA script workshop at Fullerton College and learned how to be college and career ready. There was an article on Dual Immersion and the return of 180-day student calendar. School will end for grades 6 and 7 on June 3rd and TK, K-5 and 8th grade on June 4th.</p> <p>Trustees shared their experiences of school site visits to Imperial and Las Lomas. They saw many great things at both schools and appreciated seeing the different concepts being used at each grade level. The courtyards at Imperial look very nice and the new furniture created a great 21st century learning environment for the students. Everything is fitting together very well.</p>
<p>Public Comment</p>	<p>None</p>
<p>General Matters Action Item: Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar on a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown:</p> <ul style="list-style-type: none"> ➤ Approval of Independent Contractor Agreements as attached to these minutes.² ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.³ ➤ Approval of extra pay requests per employees' contract provisions and Education Code requirements as attached to these minutes.⁴ ➤ Ratification of Certificated and Classified resignations and new hires as attached to these minutes.⁵ ➤ Approval of certificated leave of absence as attached to these minutes.⁶ ➤ Approval of changes in select employees' status as attached to these minutes.⁷ ➤ Approval/Ratification of the Expenditure Reports for January 10, 2014, January 16, 2014 and January 23, 2014 as attached to these minutes.⁸
<p>Business Matters: Action Item: Auditor's Report (change in the agenda for this item)</p>	<p>Jeanette Garcia of Jeanette L. Garcia & Associates reported that the District audit showed no findings in either the State or Federal requirements. She reported an unmodified opinion which means that the District is in compliance. On a motion made by Sharon H. Brown, and a second to the motion by Elizabeth Steves, Trustees unanimously accepted the annual Audit Report for the fiscal year ending June 30, 2013 as attached to these minutes.⁹</p>
<p>Information/Action Item: Second Reading/Board Policy 0460 (new)</p>	<p>Trustees are requested to consider approval of the second reading of new Board Policy 0460 – Local Control and Accountability Plan. After a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, the item was unanimously approved as attached to these minutes.¹⁰</p>
<p>Information Item: Middlebury Interactive Language – World Language Program</p>	<p>Matt Cooper from Middlebury Interactive Language and Scott Faille from K-12 Inc. presented the Board with information on the available opportunities for developing a world language program in the La Habra City School District. Scott gave a review of the Middlebury Language program and explained how the interactive language program is built for k-12 students. Matt shared and explained how the courses are based on an actual calendar and is self-paced. Not only will the students learn the different languages but they will also learn about the different cultures and traditions. Program courses can be created according to the needs of the district. In addition to the regular credited courses the company offers a World Language Afterschool Club which is non-</p>

	credit bearing, lasts for 6 weeks and allows the students to participate in a virtual classroom setting. Trustees were interested in seeing lessons specifically for Spanish and Mandarin. Matt demonstrated and explained the parts of each lesson that the student would do. Matt and Scott answered various questions that Trustees had in regards to the many different courses and pricing.
Instruction and Personnel Action Item: School Site Plans	Administrative Director Educational Services, Teresa Egan, indicated that Principals had reviewed their individual site plans with Trustees at an earlier work/study session and that Board approval of the plans is required. On a motion made by Elizabeth Steves, and a second to the motion by John A. Dobson, Trustees unanimously approved the Single Plan for Student Achievement, 2013-2014 for Arbolita, El Cerrito, Ladera Palma, Las Lomas, Las Positas, Sierra Vista, Walnut, Imperial and Washington Middle Schools as attached to these minutes. ¹¹
Action Item: Certificated Waivers	On a motion made by John A. Dobson, and a second to the motion by Sharon H. Brown, Trustees unanimously approved a certificated waiver for a Speech and Language Specialist for the 2014-2015 school year as attached to these minutes. ¹²
Business Matters Action Item: State CMAS Contract	Superintendent, Susan Belenardo, explained that CMAS contracts for technology use vendors that are pre-approved by the State and the District is assured of quality product and services at a fair price. On a motion made by Sharon H. Brown, and a second to the motion by John A. Dobson, Trustees unanimously approved the use of California Multiple Award Schedules contracts and authorize the Superintendent to oversee CMAS purchases through June 30, 2014 as attached to these minutes. ¹³
Information Item: Management Letter from County Office	Chief Business Official, Karen Kinney, reported on the recent management letter received from the County Office. Karen explained that the County has asked the District to monitor student enrollment and be prepared to make the proper adjustments should the enrollment rates fluctuate. The District is still projecting to deficit spend in the unrestricted general fund by \$0.8 million in 2013-14, by \$0.6 million in 2014-15, and by \$0.8 million in 2015-16. The County noted that it is important for the District to note that based on current assumptions, the Local Control Funding Formula (LCFF) entitlement increase is not sufficient to address unrestricted deficit spending in the general Fund. The County also recommends that the Board maintain reserves above 3% to manage deficit spending and deal with state funding uncertainties. In conclusion the County warns that the District consider the risks associated with the Local Control Accountability Plans, increased retirement contributions to CalSTRS and CalPERS in future years, the impact of the Federal Affordable Care Act, and the risks associated with the LCFF implementation plan.
Information Item: School Services Update	Chief Business Official, Karen Kinney, reported on the recent budget workshop from School Services. Karen explained that Governor Brown is proposing the greatest increase in per-student average funding since 2000-01; however there is still the big question of whether it will be approved or not. She reported that the 2014-15 LCFF is estimated to close the gap between 2013-14 funding levels and LCFF full implementation targets by 28.05%. The 28.05% will be a large portion if that did come through for us. The 2014-15 LCFF growth provides an average increase in per-pupil funding of 10.9%, or \$751 per ADA. Karen explained that the District would be more on the higher end with an ADA of \$931 per ADA. She provided a quick review of how LCFF makes fundamental changes to how we allocate state Proposition 98 revenues to schools and how at full implementation, the LCFF will fund every student at the same base rate. LCFF provides two weighing factors, for the unduplicated count of student qualifying for free and reduced lunch, English Language Learners, and Foster youth, applied against the base grant of 20% on behalf of each eligible student and an additional 50% for the eligible students exceeding 55% of total enrollment. The Board needs to investigate options to improve services to the targeted groups.
Other Business from the Board	None
Adjournment	Board President, Sandi Baltes, announced that the next meeting will be held on Thursday, February 13, 2014, at the District Office Board Room at 7:00 p.m. There being no further business meeting items before the Board, on a motion made by Linda Navarro Edwards, and a second to the motion by John A. Dobson, the meeting was adjourned at 9:30 p.m.
Board Minutes Approved:	February 13, 2014

Susan Belenardo

Susan Belenardo, Ed.D.
Secretary to the Board

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- ¹ Approval of Minutes
 - ² Contracts
 - ³ Staff Development
 - ⁴ Extra pay Request
 - ⁵ New Hires/Resignations
 - ⁶ Leave of Absence
 - ⁷ Change of Status
 - ⁸ Expenditures Report
 - ⁹ Auditor's Report
 - ¹⁰ Board Policy 0460
 - ¹¹ School Site Plans
 - ¹² Certificated Waivers
 - ¹³ CMAS Contracts