


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 January 9, 2020

Board Members Present	Sandi Baltes, President John A. Dobson, Clerk/Vice-President Adam Rogers, Member Cynthia Aguirre, Member
Administrators Present	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Sheryl Tecker, Ed.D., Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Formal Call to Order	Board President Sandi Baltes made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Sandi Baltes called the Regular Meeting of the Board of Education to order at 6:03 p.m.
Pledge of Allegiance to the Flag	Board President Sandi Baltes asked student Natalia Cole to lead the pledge of allegiance to the flag. Following the Flag Salute Trustees shared memories of Trustee MacMurray and recognized her for all her time and commitment to the La Habra City School District students. Trustee MacMurray always made decisions on what was best for the students and advocated for the English language learners and Language Arts. She was the ultimate public servant who was passionate about her role on the Board, and will truly be missed.
Report from Closed Session	<ul style="list-style-type: none"> • No report from Closed Session
Adoption of the Agenda	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously adopted the agenda for January 9, 2020.
Approval of Minutes of the Regular Meeting	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of December 12, 2019 as attached. ¹
Correspondence	Board Clerk/Vice President John A. Dobson shared how Ladera Palma students and staff have provided samples of their exemplary work to demonstrate the growth they are making in the Dual Immersion program. Artwork and writings share why students like their school as well as the strong bi-literate skills from our second and third grade students. In some of the writings, you will find students sharing their favorite holiday traditions and informational text demonstrating their strong writing skills in both English and Spanish as they summarize from “Charlie and the Chocolate Factory” and “Charlotte’s Web”. Thank you Ladera Palma students and staff for this wonderful

	display of your hard work that highlights the benefits of attending our Dual Immersion program.
Public Interest	<p>Sierra Vista students and staff shared how they use Social Emotional Learning (SEL) through restorative practices. Mrs. Lopez, Assistant Principal, explained that SEL is the process of acquiring the skills to recognize and manage emotions, develop caring and concern for others, establish positive relationships, make responsible decisions, and handle challenging situations effectively. Through Restorative practices, staff and students understand how to resolve conflict, build healthy relationships, address and discuss needs of the school and community, repair harm and restore positive relationships, and reduce, prevent, and improve harmful behaviors. Mrs. Campos, Ms. Frias, Mrs. Durkin, and Mrs. Van Cleave explained their Monday meeting circles with students and how the meetings help to get organized and set the tone for the week, set goals, and review rules and issues. The students shared a video on how restorative practices are being applied and the progression from Tk- 6th grade. The goal is to take the strategies learned and apply them not only at school but at home too. The students shared with Trustees why they like doing circles on Mondays and some of the questions that are asked. They also shared how the circles gives them the opportunity to know each other better.</p> <p>Director of Classified Personnel and Insurance, Carol Argomaniz, recognized the following classified retirees:</p> <p style="text-align: center;">Joyce Foley – Educational Assistant Maria Elena Chevez – Clerk Typist Lorna Dacucyuy – Account Clerk Mary Gomez – Language Assessment Assistant</p> <p>She thanked them for their years of service and all that they have done for the students in the La Habra City School District.</p>
Public Comment	<ul style="list-style-type: none"> • No Public Comment
Consent Calendar Action Item:	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="text-align: center;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ <p style="text-align: center;">Business Services</p> <ul style="list-style-type: none"> ➤ Expenditure Reports⁴ ➤ Surplus⁵ ➤ Field Contracts⁶ <p style="text-align: center;">Personnel Services</p> <ul style="list-style-type: none"> ➤ New Hires⁷ ➤ Change of Status⁸

<p>INSTRUCTION AND PERSONNEL Information Item Multi-Tiered Systems of Supports</p>	<p>Dr. Nguyen, Administrative Director of Student Support Services and Dr. Tecker, Assistant Superintendent of Educational Services shared a presentation on the Multi-Tiered System of Supports (MTSS). The goal for the District is to have integrated MTSS at all schools by 2022. High expectations with success for all is the vision and can be achieved through MTSS. The reason we are looking at MTSS, is that we currently do not have all students meeting high expectations. Dr. Tecker shared a symbolic representation of where we are on the different Tier levels and how MTSS will help us to improve and get students to respond. With the help of i-Ready we are able to gather the data and intervene early. Dr. Nguyen explained how MTSS is a tiered system, representing levels of prevention and support. The new system is more dynamic and gives students support when and how they need it. She reviewed the three support levels that include Universal support, Supplemental support, and Intensified support. MTSS is systemic and will allow us to focus on the framework and interventions part. MTSS is very team-driven and includes eight groups of teams that are currently supporting our students. The rubric that gives sites the roadmap to MTSS is known as Fidelity Integrity Assessment (FIA). Dr. Tecker reviewed the FIA categories that the site teams are using which include; leadership, academics, behavior and social emotional learning, integrated education, and family and community engagement. The District improvement team uses inclusive policy and structure practice. A review of each category was provided along with who is on the team and how they have rated themselves at each site. Dr. Nguyen explained how the Social Emotional Learning Committee’s (SEL) purpose is to build a mindset for the adults and how to layout the foundation. The Curriculum, Instruction and Assessment (CIA) Committee is in their second year and are working on the diagnostic assessments. The District Improvement Team (DIT) is represented by all levels of employees and they work on removing barriers, and challenges they may have at their sites. On January 6, 2020, the Sierra Vista team celebrated their WINs and progress they have had with MTSS.</p>
<p>Information Item Wellness and Physical Fitness Test</p>	<p>Wellness Coordinator, Jessica Stout-Ryder, presented the Physical Fitness Results and Wellness Update for 2019. The elementary middle school physical education teams consist of Mr. Hyun, Mr. Mejia, Ms. Wink, Mr. Meyers, Ms. Soriano, Mr. Supple, Mr. Merrill, Ms. Wyer, and Mr. Sykes. The physical fitness test is comprised of six different tests that all fifth and seventh graders take. For each test, there is specific criteria to determine if the student is in the healthy fitness zone (HFZ). If the student did not meet the zone, they are categorized as “needs improvement.” If the score is low in the aerobic capacity and body composition areas, the scores are an indication that the student is high risk. The first test is the abdominal strength test which is measured by the student doing curl ups. The trunk extension measures the upper body strength to see how much flexibility the students have in their back. The flexibility test measures the students shoulder strength. The upper body strength test is the traditional push up. The aerobic capacity test measures the students’ oxygen intake and distance they can run, and the body composition measures height/weight. Ms. Stout-Ryder shared the percentage scores for fifth and seventh graders. The fifth graders increased in the HFZ in the areas of aerobic capacity, body composition, flexibility and upper body strength. They maintained in trunk extension but decreased in abdominal strength. Seventh grade students decreased in all areas tested. The overall percentage of high-risk students in fifth grade dropped in aerobic capacity and increased in body composition and for seventh grade students 16% are considered high risk in aerobic capacity and 27% in body composition. Ms. Stout-Ryder explained that those are areas to improve and they are working on lowering the high-risk percentages in seventh grade. Improvements the team is working on include static to dynamic warm-ups, emphasizing the importance of nutrition in physical performance, and practice testing</p>

	<p>throughout the year. The aerobic capacity improvements include regular PACER practice, weekly aerobic activities, and fitness stations at the middle schools. Body Composition improvements include weekly nutrition and exercise talks, fun physical fitness activities to continue at home, and the big focus this year for wellness is to include parents and families in healthy choices and eating workshops. She shared information that the Wellness Team has put together for the students, which include fitness equipment, and painted playgrounds. Participation in National Walk to School Day, City of La Habra’s Back to School Health Fair, Red Ribbon week, and LA Galaxy’s Soccer Festival. A look at the 2019 wellness review includes all sites having a school Wellness Team, Harvest of the Month at all K-6 schools, Wellness Centers at IMS and WMS, Safe Routes to School Committee, and the creation of the California Healthy Youth Act curriculum.</p>
<p>Action Item School Accountability Report Cards</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the publication of the 2019-2020 School Accountability Report Cards (SARCs) for Arbolita, El Cerrito, Ladera Palma, Las Lomas, Sierra Vista, Walnut, Imperial and Washington Schools as attached to these minutes.⁹</p> <p>Dr. Culverhouse thanked Dr. Carlos and Principals for all their hard work in putting the SARCs together.</p>
<p>BUSINESS MATTERS Action Item Piggyback Bid #01/17 for School Bus Purchase</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved Piggyback Bid #01/17 with Waterford Unified School District awarded to A-Z Bus Sales for the purchase of one Blue Bird bus model T3RE3306S as attached to these minutes.¹⁰</p>
<p>BUSINESS MATTERS Information/Action Item Board Vacancy</p>	<p>Due to the recent passing of Ida MacMurray Trustees discussed the options of filling the Board Vacancy. Dr. Culverhouse explained her discussion with legal to make sure that all the proper steps are being followed. She informed the Board that they can either make a provisional appointment or leave the seat vacant until the November 2020 Board election. If a provisional appointment is made then the person selected will fill the vacancy through the November 2020 Board election, or the seat can stay vacant until the election and meetings can continue as long as there is a quorum. After the election in November 2020, , the person elected would remain in the seat for the duration of Mrs. MacMurray’s position which is through 2022. Trustees discussed the different options available and decided to fill the vacancy.</p> <p>On a motion made by John A. Dobson and a second to the motion made by Cynthia Aguirre, Trustees unanimously approved the option of making a provisional appointment to the Board vacancy.¹¹ A timeline was discussed and Trustees decided on the following:</p> <ul style="list-style-type: none"> January 21 through January 27, 2020 - Advertise the vacancy February 5, 2020 – Review applications February 6, 2020 – Notify applicants of interview Wednesday, February 19 – Special Board Meeting <ul style="list-style-type: none"> • 10:00am open session interviews

Board/Superintendent Comments	Dr. Culverhouse reported current enrollment for this month with a loss due to kids moving out of the area. She thanked the Board for all of their support of her evaluation.
Adjournment	Board President Sandi Baltes announced that the next meeting will be held on February 13, 2020 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Adam Rogers, and a second to the motion by John A. Dobson the meeting was adjourned at 8:23 p.m. in memory of Trustee Ida MacMurray and Personnel Commissioner Faye Ross.
Board Minutes Approved:	<p>February 14, 2019</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

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- ¹ Approval of Minutes
 - ² Contracts – Ed Services
 - ³ Staff Development
 - ⁴ Expenditures
 - ⁵ Surplus
 - ⁶ Field Contracts
 - ⁷ New Hires
 - ⁸ Change of Status
 - ⁹ School Accountability Report Cards
 - ¹⁰ Piggyback Bid #01/17- School Bus
 - ¹¹ Board Vacancy