


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 February 13, 2020

Board Members Present	Sandi Baltes, President John A. Dobson, Clerk/Vice-President Adam Rogers, Member Cynthia Aguirre, Member
Administrators Present	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Sheryl Tecker, Ed.D., Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Work/Study Session	A Work/Study Session began at 4:00 p.m. School Principals and Assistant Principals provided a review of their individual Single Plans for Student Achievement. Each grade level provided details of their plans for the 2019-2020 school year. Trustees will be requested to approve the plans later this evening as an agenda item.
Formal Call to Order	Board President Sandi Baltes made the Formal Call to Order at 5:15 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Sandi Baltes called the Regular Meeting of the Board of Education to order at 6:03 p.m.
Pledge of Allegiance to the Flag	Board President Sandi Baltes asked student Bob Young to lead the pledge of allegiance to the flag.
Report from Closed Session	During Closed Session, the Board of Education took action to approve the stipulated expulsion recommendation for student #1209735. The following roll call vote was taken during closed session: <div style="text-align: center;"> Sandi Baltes – yes John A. Dobson – yes Adam Rogers – yes Cynthia Aguirre- yes </div>
Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously adopted the agenda for February 13, 2020.
Approval of Minutes of the Regular Meeting	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the minutes of the Regular Meeting of January 9, 2020 as attached. ¹
Correspondence	Board Clerk/Vice President John A. Dobson thanked El Cerrito staff and students for sharing their Lego Building Skills. Along the hallway student work shows how first grade students are applying their knowledge of loops and sequences to build community buildings. Second grade students are using programming skills to build robots and race cars with motors, sensors and gears. Third grade students are modifying the design of

	<p>wheel rotation, gears and weight to create top speed dragsters. Fourth grade students are programming with Lego Mindstorm EV3 Kits to create robots that mimic animal behaviors with sound, virtual displays and ultrasonic sensors. Fifth and sixth grade students are also programming with Lego Mindstorm EV3 Kits to build robots that navigate through challenges and mazes. All the wonderful pictures show the hard work that highlights problem-solving skills, and the benefits of learning with the Code to the Future program.</p>
<p>Public Interest</p>	<p>Las Lomas Principal Pan Cunningham, and Teachers Mrs. Goellrich and Mrs. Hobson, introduced their fifth grade students who took Trustees on a “Wild Ride through History”. The students recently learned about the American Revolution in the pre-Columbus times. They introduced themselves as Benjamin Franklin, General George Cornwallis, Paul Revere, and Mary Draper. Students shared reflections from their class and the history they learned as they walked through the American Revolution. They also shared what they learned about the colonies and how they traded in class just as the real colonists did. The students also learned about the Boston Massacre and used detective skills to conclude whether or not it started as an accident. Mrs. Hobson explained how they were able to get the students into deep learning activities to create unforgettable experiences. They used global competencies of critical thinking, character, and collaboration.</p>
<p>Public Comment</p>	<ul style="list-style-type: none"> • No Public Comment
<p>Consent Calendar Action Item</p>	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="padding-left: 40px;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Memberships³ ➤ Staff Development⁴ <p style="padding-left: 40px;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁵ ➤ Expenditure Reports⁶ ➤ Field Contracts⁷ ➤ Surplus⁸ <p style="padding-left: 40px;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Separations/New Hires⁹ ➤ Change of Status¹⁰
<p>GENERAL MATTERS Information Item After School Education and Safety Program Update</p>	<p>Director of Educational Services for the Boys and Girls Club, Ofelia Hanson provided Trustees with an update on the After School Education and Safety Program (ASES). The District has contracted with ASES for the past 13 years. Grant funding is supported by Senate Bill 693-Prop. 49 and has recently been renewed for another three-year cycle for an amount of \$784,271.87. The program provides literacy, academic enrichment, and a safe constructive environment. The ASES program offers expanded learning quality standards. Mrs. Hanson explained how staff is constantly reviewing the 12 standards looking at ways to improve. The program is located at all nine sites and serves all grade levels. There are 551 students currently being served which is about a</p>

	7% decrease from last year and 25% from the previous year. She explained that although the reconfiguration has been good for the District, it has made an impact on the program. Not only is ASES experiencing a loss in enrollment, but have also had trouble retaining good quality staff and have been recruiting to fill those vacant positions.
Action Item Nutrition Services Bank Signatures	On a motion made by Cynthia Aguirre, and a second to the motion made by John A. Dobson, Trustees unanimously approved the addition of Cheryl Eubanks, Director of Nutrition Services as the signer on the Nutrition Services checking account at Pacific Mercantile Bank as attached to these minutes. ¹¹
Action Item Approval to Close Nutrition Services Money Market Account	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the closure of the Nutrition Services Money Market account at Pacific Mercantile Bank and to move all remaining cash from this account to the District’s account at the Country Treasury as attached to these minutes. ¹²
Action Item Approval of Fifth Amendment to the Superintendent’s Contract	On a motion made by Adam Rogers and a second to the motion made by John A. Dobson, Trustees unanimously approved the Fifth Amendment to the Superintendent’s Contract as attached to these minutes. ¹³
INSTRUCTION AND PERSONNEL Information Item Update on District’s iReady Data	Dr. Tecker, Assistant Superintendent of Educational Service and Mrs. Putnam, Teacher on Special Assignment provided an update on the District’s iReady diagnostic results and growth data. iReady is a Lead measure that influences the Lag measure the Smarter Balanced Assessment (SBAC). In the past, we were not observing improvement, but now with iReady we are seeing and understanding the data. Dr. Tecker reviewed the results from fall and compared them to the most recent results from January. In reading, students demonstrating grade-level or above skills (Tier 1) has improved from 19% to 34%. The biggest area of need is vocabulary. She explained how 40% of students have already met 100% of their annual typical growth goal and can begin working on stretch goals. Stretch goals are how the District can close the achievement gap. In math, students demonstrating grade-level or above skills (Tier 1) has improved from 14% to 29, and improvement is equally needed in all sub-skill areas. The end of year math goals show 30% of students have already met and 100% of their annual typical growth goal and are working on their stretch goals. Mrs. Putnam explained how El Cerrito staff was provided a survey and asked where the areas of focus were for this year. The survey showed that data was a huge area of focus to help students move forward. She reviewed MTSS structures and the supports needed in each tier level. In Tier 1, all students receive evidence practices in the most inclusive learning environment. In Tier 2, supplemental supports are provided to those students who may not meet the needs or progress. In Tier 3, students may still not be making progress so resources are pulled in to help them meet those levels. At El Cerrito, teachers have time set aside for looking at data. The data dialogue discussion includes analyzing the data in reading and math to look at school wide results, grade level results, and classroom results. Data analysis helps the teacher teams design a plan of action for a cycle of learning. Teachers then implement an action plan for 6-8 weeks and refine instruction through progress monitoring. With iReady, teachers have mid-year opportunities to look at data and see if improvement was made. Parents can also see what their child needs and what progress is being made. Sample charts of the diagnostic results were shared showing how the data is analyzed and suggested instructional groupings of students. The information from the diagnostic results is used to develop a plan for teaching and learning. The District is hopeful to see continued growth on the ELA and Math SBAC now that we have a solid “Lead” measure in iReady.

	Ofelia Hanson, Parent – Expressed her concern over the assessment setting and how students and parents are being prepared.
Action Item Approval of School Plans for Student Achievement	On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the 2019-2020 Single Plan for Student Achievement for Arbolita, El Cerrito, Ladera Palma, Las Lomas, Sierra Vista, Walnut, Imperial and Washington Schools as attached to these minutes. ¹⁴ Trustees were impressed by the presentations received from each of the school sites.
Action Item Certificated Early Retirement	On a motion made by Cynthia Aguirre, and a second to the motion made by John A. Dobson, Trustees unanimously approved the 2020 Certificated Early Retirements as attached to these minutes. ¹⁵
BUSINESS MATTERS Action Item E-Rate Approval for Gigabit Metropolitan Network	On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the recommended vendor installation of Gigabit Metropolitan Network fiber circuits to be installed from District Office to school sites as attached to these minutes. ¹⁶
Action Item Change Order for Wolverine Fence Company	On a motion made by Cynthia Aguirre, and a second to the motion made by John A. Dobson, Trustees unanimously approved Change Order #1 for Project #B01-2019 with Wolverine Fence Company for an amount of \$21,521.11 as attached to these minutes. ¹⁷
Board/Superintendent Comments	Dr. Culverhouse thanked the Board for approving the amendment to her contract. She explained that the enrollment update would not be shared today, as Susana Gallego has been out of the office this week. Trustees shared their thoughts on the County Board of Supervisors meeting regarding Mental Health Support and how districts need to get involved on how the money should be distributed. Saturday SOAR was amazing. It was such an improvement from last year. The students were very engaged and happy to be there.
Adjournment	Board President Sandi Baltes announced that the next regular meeting will be held on March 12, 2020 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Adam Rogers the meeting was adjourned at 7:00 p.m.
Board Minutes Approved:	March 12, 2019 <div style="text-align: right;"> Joanne Culverhouse, Ed.D. Secretary to the Board</div>

¹ Approval of Minutes
² Contracts – Ed Services
³ Memberships
⁴ Staff Development
⁵ Contracts – Business Services
⁶ Expenditures
⁷ Field Contracts
⁸ Surplus

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- ⁹ New Hires
 - ¹⁰ Change of Status
 - ¹¹ Nutrition Services Bank Account
 - ¹² Closure of Nutrition Services Money Market Account
 - ¹³ Fifth Amendment to Superintendent's Contract
 - ¹⁴ Single Plan for Student Achievement
 - ¹⁵ Certificated Early Retirements
 - ¹⁶ E-Rate approval
 - ¹⁷ Change Order #1 – Wolverine Fence Company