


LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 March 12, 2020

Board Members Present	Sandi Baltes, President John A. Dobson, Clerk/Vice-President Adam Rogers, Member Cynthia Aguirre, Member Ofelia Hanson, Member
Administrators Present	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Sheryl Tecker, Ed.D., Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
Formal Call to Order	Board President Sandi Baltes made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Sandi Baltes called to order the Regular Meeting of the Board of Education at 6:05 p.m.
Pledge of Allegiance to the Flag	Board President Sandi Baltes asked student Alison Bonilla to lead the pledge of allegiance to the flag.
Report from Closed Session	<p>During Closed Session, the Board of Education voted 3-2 not to approve the Expulsion for Student #1218346. The following roll call vote was taken during closed session:</p> <p style="text-align: center;">Sandi Baltes – yes John A. Dobson – no Adam Rogers – no Cynthia Aguirre- no Ofelia Hanson – yes</p> <p>However, the Board unanimously voted 5-0 to approve a suspended expulsion with stipulations for Student #1218346. The following roll call vote was taken during closed session:</p> <p style="text-align: center;">Sandi Baltes – yes John A. Dobson – yes Adam Rogers – yes Cynthia Aguirre- yes Ofelia Hanson - yes</p>
Adoption of the Agenda	On a motion made by Cynthia Aguirre, and a second to the motion made by Adam Rogers, Trustees unanimously adopted the agenda for March 12, 2020.
Approval of Minutes of the Regular Meeting	On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the minutes of the Regular Meeting of February 13, 2020 and the Special Meeting of February 19, 2020 as attached. ¹

Correspondence	No Correspondence
Public Interest	<p>Superintendent Joanne Culverhouse administered the Oath of Office to Ofelia Hanson as the provisional appointee to the La Habra City School District Board of Trustees.</p> <p>Washington Middle School Principal, Connie Mayhugh introduced Ms. Canape and Mrs. Bowen and the WMS Project Lead the Way (PLTW) students. Mrs. Mayhugh explained how the program engages students, teaches them to work collaboratively, and learn life lessons. Ms. Canape shared that the students have three different PLTW strands; Automation and Robotics, Design and Modeling, and Computer Science. The students focus for this year has been on Automation and Robotics. Through this focus, the students learn how to trace the history and influence as they learn about mechanical systems, energy transfer, machine automation, and computer control systems. The students shared their projects, explained how they built them and demonstrated how they work.</p>
Public Comment	<ul style="list-style-type: none"> • No Public Comment
Consent Calendar Action Item	<p>On a motion made by John A. Dobson, and a second to the motion made by Ofelia Hanson, Trustees unanimously approved the Consent Calendar as attached to these minutes:</p> <p style="text-align: center;">Educational Services/Special Education</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ <p style="text-align: center;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁴ ➤ Expenditure Reports⁵ ➤ Donations⁶ ➤ Field Contracts⁷ <p style="text-align: center;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Separations/New Hires⁸ ➤ Change of Status⁹
GENERAL MATTERS Public Hearing	<p>Board President Sandi Baltes formally opened the Public Hearing for any comments relating to the initial contract proposal to the District by the La Habra Education Association and/or the District's initial contract proposal to the La Habra Education Association.</p> <ul style="list-style-type: none"> • Following no public comment, the public hearing was closed.
Action Item Initial District Proposal	<p>On a motion made by Cynthia Aguirre, and a second to the motion by Adam Rogers, Trustees unanimously accepted the La Habra Education Association's initial contract proposal and adopted the District's initial contract proposal to the La Habra Education Association as attached to these minutes.¹⁰</p>
Action Item 2020 California School Boards Association Delegate Assembly Election	<p>After a motion made by John A. Dobson, and a second to the motion made by Cynthia Aguirre, Trustees discussed the ballot to be submitted to elect candidates for the 2020 California School Boards Association (CSBA) Delegate Assembly. Trustees</p>

	unanimously voted to cast the ballot for seven candidates for the 2020 CSBA Region 15 Delegate Assembly as attached to these minutes. ¹¹
BUSINESS MATTERS Information Item Piper Sandler & Co., Update	Tim Carty, Managing Director from Piper Sandler (formerly Piper Jaffray & Co.) introduced himself to the Board and explained how his firm is a medium sized financial services company with about 1500 employees. At Piper Sandler, they have a fiduciary duty to put the Districts best interest ahead of their own, and hold high to that standard. There are 24 employees in California that serve public agencies and in 2019 they were the 6 th rank financial advisor across the United States in terms of assisting government agencies in capital projects and financing. The methodology and vision of Piper Sandler includes a customized approach, careful guidance, maintaining long-term relationships, hands on service, and being honest and transparent while maintaining the highest ethical standards. Mr. Carty went over some of the many services that his firm provides to California school districts. He also shared a list of some of the districts that his firm has and continues to work with.
Action Item Approval of Contract with Piper Sandler & Co.	On a motion made by Cynthia Aguirre, and a second to the motion by John A. Dobson, Trustees unanimously approved the contract with Piper Sandler & Co. for financial advisory services related to Measure ‘O’ General Obligation bonds as attached to these minutes. ¹²
Action Item Approval of Second Interim	After a motion made by Adam Rogers and a second to the motion made by John A. Dobson, Christeen Betz Chief Business Official discussed the 2019-2020 Second Interim Budget and the legal reporting requirements. The District has reported a positive certification and will its obligations for the current and subsequent two fiscal years. Mrs. Betz reviewed student enrollment, changes in average daily attendance (ADA), operational costs and pension reform. For student enrollment, the District had an increase of about 40, but is projecting a decline in the next two years to flatten out in 2021-2022. The year-to-date loss in student enrollment is 562 and projections indicate an additional decline of 41 students through 2020-2021. The year-to date ADA decline of 511 is approximately \$5.1 million. With the push in attendance, we have seen an increase in ADA of 46. She shared a graph on operational costs versus LCFF. The current year looks good with \$1.6 million, but over the next two years, we will see a decrease in COLA, which will make a big difference in revenue. Pension costs will increase by \$1.8 million over the next three years. Mrs. Betz reviewed the budget assumptions for budget year 2019-2020 and subsequent two fiscal years. She noted that all assumptions are provided by School Services of California and the Orange County Department of Education and based on the Governor’s budget. For 2019-2020, there was an increase in LCFF, federal funding, and local revenue. For expenditures, there was a decrease in certificated staff, classified support staff, benefits, and operating costs. Between first and second interim there was a net change in fund balance of approximately \$500K. The District is at 100% GAP funding with an increase of 46 ADA, and a cost of living adjustment of 3.26%. There are no material changes in budgeted expenditures for operations, step & column costs are around \$526K, pension reform is at \$644K, and the average general fund contributions have stayed the same but will no longer have the \$1 million routine restricted contribution. Mrs. Betz reviewed the 2020-21 and 2021-2022 budget assumptions and revenues and expenditures for current and two subsequent years. The reserve level will decrease from 14% to 11% and no new money is expected in future years. Trustees unanimously approved the second interim financial report and budget transfers as attached to these minutes. ¹³

<p>Action Item Approval of Resolution #1-2020/Education Technology Joint Powers Authority</p>	<p>On a motion made by Ofelia Hanson, and a second to the motion by John A. Dobson, Trustees unanimously approved Resolution #1-2020 authorizing the District to participate in the Education Technology EdTech Joint Powers Authority as attached to these minutes.¹⁴</p>
<p>INSTRUCTION AND PERSONNEL Action Item Certificated Early Retirement</p>	<p>On a motion made by Ofelia Hanson and a second to the motion by Adam Rogers, Trustees unanimously approved the certificated early retirement request for Terri Bowen as attached to these minutes.¹⁵</p>
<p>Board/Superintendent Comments</p>	<p>Trustees attended the Las Lomas Aladdin Play and enjoyed how well put together it was and how well the students did.</p> <p>Dr. Culverhouse updated Trustees on the steps regarding the Coronavirus and school closures. She explained that cabinet members have spent many hours preparing and have come up with three different tier levels. There have been many conference calls between the County, Public Information Officers, and Orange County Superintendents. The District was ready to go to Tier 1, but with all the recent announcements this morning, we moved into Tier 2. After the announcement from our Governor today, we have decided that we need to move to Tier 3. Trustees expressed concerns on what they feel needs to be done to be prepared and to follow the direction of the Governor and Orange County Department of Education. They had questions regarding continuing services for students and staff and still support the learning process should the schools close.</p> <p>Dr. Culverhouse was impressed with the rendering of the new gym at Fullerton High School and met with their architects to discuss a new gym at Washington Middle School and our future K-8 design. The designs would include looking at a synthetic walking track for the community and modernizing the current locker rooms.</p> <p>Dr. Culverhouse reported enrollment for this month showing minus 12. Some families moved either out of the state, county, or city.</p>
<p>Adjournment</p>	<p>Board President Sandi Baltes announced that the next regular meeting will be held on April 9, 2020 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by John A. Dobson, and a second to the motion by Ofelia Hanson the meeting was adjourned at 7:39 p.m.</p>
<p>Board Minutes Approved:</p>	<p>April 9, 2020 May 14, 2020</p> <div style="text-align: right;">  Joanne Culverhouse, Ed.D. Secretary to the Board </div>

¹ Approval of Minutes

² Contracts – Ed Services

³ Staff Development

⁴ Contracts – Business Services

⁵ Expenditures

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- ⁶ Donations
 - ⁷ Field Contracts
 - ⁸ New Hires
 - ⁹ Change of Status
 - ¹⁰ Initial District Proposal
 - ¹¹ CSBA 2016 Delegate Assembly
 - ¹² Piper Sandler & Co. Contract
 - ¹³ Second Interim
 - ¹⁴ Resolution #1-2020/Education Technology JPA
 - ¹⁵ Certificated Early Retirement Request