

LA HABRA CITY SCHOOL DISTRICT

Board of Education - Regular Meeting

District Office

500 N. Walnut, La Habra, CA 90631

Thursday, December 13, 2012

5:00 – Closed Session

6:00 – Work/Study Session

7:00 p.m. – Formal Call to Order

AGENDA

1. **Formal Call to Order**
2. **Public Comment on Closed Session Items; adjourn to Closed Session**
3. **Action Item: Closed Session**
 - Expulsion Hearing – Student #1202204
4. **Work/Study Session**6:00 p.m.
 - To include information on the First Interim Financial Report as well as the Board Governance Handbook.
5. **Second Call to Order**
 - a. Welcome
 - b. Pledge of Allegiance
6. **Report from Closed Session**
7. **Action Item: Adoption of Agenda**
8. **Organizational Meeting:**

(Declared as a separate meeting by this year's Vice President)

 - a. Oath of Office (Administered by Board Clerk)
 - b. Election of President and Clerk
 - c. New President appoints Vice President; Committee Representatives and Chairs
 - d. Establishment of days, times and location of future regular Board meetings
 - e. Adjournment
9. **Second Call to Order**
10. **Action Item: Approval of Minutes of the Regular Meeting of November 8, 2012 and Special Meeting of November 13, 2012.**
11. **Correspondence: Clerk of the Board**

Attachment #1

12. Superintendent's and Trustees' Report

- Ladera Palma Students will be sharing some Christmas cheer.
- Acknowledge retirement of three classified employees and one certificated employee.
- Comments from Trustees, Sharon H. Brown, Sandi Baltes, John Dobson and Superintendent, Susan Belenardo about the recent California School Boards Association State Meeting.
- Golden Bell

13. Public Comment

Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction will be addressed in item #16. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a Presentation Card, available on the table near the hallway door. The Presentation Card must be completed and given to the Secretary prior to the meeting. Matters not on the agenda may neither be acted upon or discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

14. GENERAL MATTERS**a. Action Item: Consent Calendar****1. Independent Contractor Agreements**

Trustees are requested to approve the Independent Contractor Agreements as attached.
Attachment #2a

2. Staff Development

Recommend Board approval of Staff Development for designated employees to attend conferences/workshops as attached.

Attachment #2b

3. Memberships

Recommend Board approval of select memberships for County and State memberships per attachment

Attachment #2c

4. Extra Pay Approval

Per Employees Contract's provisions and Education Code requirements, request approval of extra pay requests per attachment.

Attachment #2d

5. Certificated and Classified Resignations and New Hires

Board will be apprised of Certificated and Classified resignations and requested to ratify new hires per attachment.

Attachment #2e

6. Leave of Absence

Trustees are requested to consider approval of a certificated leave of absence request per attachment.

Attachment #2f

7. Personnel Change of Status

Recommend approval of changes in select employees' status per attachment.

Attachment #2g

GENERAL MATTERS continued**8. Donations**

Trustees are requested to accept recent donations to the District per attachment.

Attachment #2h

9. School Calendar for 2013/2014

Trustees are requested to consider adoption of the proposed school calendar for 2013/2014 per attachment.

Attachment #2i

10. Expenditure's Report

Trustees are requested to ratify and approve expenditures as presented.

Attachment #2j

b. Information Item: Enrollment Report

Trustees will review the Enrollment Report as of November 6, 2012.

Handout at Meeting

c. Information Item: Measure "O" Updates

Jeremy Cogan from Caldwell Flores Winters, will present Measure "O" program updates including certification of election results, oversight committee appointment, bond sales and program implementation.

d. Information Item: Submission of Canvass of Votes from Orange County Registrar of Voters

Trustees will be informed of the official final vote tally for and against Measure "O".

e. Information/Action Item: Resolution # 33-2012 Citizen's Oversight Committee Bylaws and appointing the Members of said Committee

Trustees are requested to approve Resolution No. 33-2012 approving the Citizen's Oversight Committee Bylaws and appointing the Members of said Committee as attached.

Attachment #3a

f. Information/Action Item: First Reading/Board Policy 1312.3 (revision)

Trustees are requested to consider approval of the First Reading of Revised Board Policy 1312.3- Uniform Complaint Procedures (UCP). Due to changes in legislature pertaining to anti-bullying, the District is modifying this Board Policy as attached.

Attachment #3b

g. Information Item: Administrative Regulations 1312.3

Trustees will be apprised of revisions to Administrative Regulations 1312.3 (Uniform Complaint Procedures) per attachment.

Attachment #3c

h. Information Item – Reappointment of Joint Appointee to the Personnel Commission

Jessica Taylor, Joint Appointee for the La Habra City School Personnel Commission, has been reappointed to another term of office beginning December 1, 2012 through November 30, 2015.

Attachment #3d

15. BUSINESS MATTERS**a. Action Item: Certification of First Interim Financial Report and Budget Transfers/Income Adjustments**

Following discussion of the Interim Financial Report at Work Study, Trustees are requested to certify the report per State criteria/standards. Included in this action will be authorization to:

1. Make budget transfers and adjustments for select budget categories and beginning balances for 2012/13.

Attachment #5a

BUSINESS MATTERS continued**b. Action Item: Developer Fee Report**

Trustees are requested to approve the 2011-2012 Annual Capital Facilities Fund Report per attachment.

Attachment #5b

c. Action Item: Approval of Sequestration Resolution #34-2012

Recommendation is submitted to approve Resolution No. 34-2012 urging Congress to amend Budget Control Act.

Attachment #5c

d. Action Item: Surplus Classroom Equipment and Furniture

Trustees will consider approval of a list of obsolete or unusable classroom equipment and furniture for disposal per Ed Codes 17545 and 17546 per attachment.

Attachment #5d

e. Action Item: Declaration of Surplus of Textbooks and Materials

Trustees are requested to consider declaring textbooks and related materials as unusable and obsolete and authorize the disposal of items per Ed Codes 60510, 60511 and 60530 per attachment.

Attachment #5e

f. Information Item: Cash Flow Update

Trustees will be updated on recent cash flow for the current period as attached.

16. Items Not on the Agenda**17. Other Business from the Board****18. Adjournment****19. NEXT BOARD MEETING:**

The next regular meeting of the Board of Education is tentatively scheduled for January 10, 2013, 7:00 p.m., in the Board Room at the District Education Center, 500 North Walnut Street, La Habra, California.