

LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut St.
 La Habra, CA 90631
 May 13, 2010

Call to Order Regular Meeting	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Susan M. Hango, at 5:00 p.m. There being no Public Comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Susan M. Hango, President Sharon H. Brown, Vice President Linda Navarro Edwards, Clerk Paul S. Rodriguez, Member Cindy Frisbie Hecklau, Member
Administrators	Administrators Present: Susan Belenardo, Superintendent
Second Call to Order Regular Meeting	Board President, Susan M. Hango, called the Regular Meeting of the Board of Education to order at 7:15 p.m.
Pledge of Allegiance to the Flag	Board President, Susan M. Hango, asked Paul Rodriguez, to lead the pledge of allegiance to the flag.
Minutes of the Regular Board Meeting of: April 22, 2010	The minutes of the Regular Meeting of April 22, 2010 were unanimously approved by Trustees on a motion made by Linda Navarro Edwards, and a second to the motion by Sharon H. Brown. ¹
Report From Closed Session	On a motion made by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards, student identified as #1205601 is expelled from La Habra City School District for the remainder of this trimester and the next, for violation of Education Code 48915(c) (2) brandishing a knife at another person, 48915(a) caused, attempted to cause, or threatened to cause physical injury to another person, 48900(b) possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object and 48900(k) disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. The student's return will be contingent upon his successful completion of the rehabilitation plan set forth by the Board of Education.
Correspondence	Board Clerk, Linda Navarro Edwards, reported the following correspondence: <ul style="list-style-type: none"> • Thank you note from Mary Schultz "Thank you again for your continued support of the arts in La Habra. I was so very pleased to receive a plaque at the Cornerstone Masonic Lodge, but even more pleased to know that you are arts advocates! Thank you for all you do for La Habra students."
Superintendent's and Trustees' Report	<p>The Superintendent introduced Maria Mora, School Readiness Coordinator, who was present to report on the recent Kinderaminata, held at Fullerton College. This is the second year La Habra City School District Kindergarteners participated in this annual event which began 15 years ago. Maria thanked Sharon Brown for her part in making it possible for our Kindergarteners to attend. Teachers Christi Osborn, Vicky Fears, Cindy Grisso, Lori Dreher and Diane Ornelas were present and each shared how their students and they were impacted by this experience. One stated, "I believe this was the best field trip I have ever been able to take my students on!" They explained that the day started with a tour of the College with many displays where the children could interact with the college students and actually take part in activities. "Bugs" were a big hit! Photos were shared and the excitement of all in attendance was evident! A few of Ms. Grisso's students also shared with the Board their favorite parts of the day and how much they want to go to college at Fullerton! Maria was thanked for her efforts in coordinating this wonderful program for our young students.</p> <p>Superintendent, Susan Belenardo, stated her pleasure at the good press Las Positas School received in the Register's Daily Star Progress newspaper for their honor in becoming a California Distinguished School. Many good pictures were included. Other exciting news included learning that the Washington Middle School PALs Program has been recognized as an outstanding program in the County as well as Shannon Belknap being personally awarded as an outstanding PALs Advisor in the County. Today, the list of API scores was released for the past school year. Tomorrow morning, the Orange County Superintendents will hold a Press Conference at the Orange County Department of Education at 11:30. The purpose of the</p>

LHCSD Board Minutes May 13, 2010 Page 2 Superintendent's and Trustees' Report (Cont.)	Conference is to deliver a common message to the State to address three specific areas of concern with the budget crisis. Legislators will be asked to lift restrictions on funding and shift the control of spending to the school district level. They also will address the burdensome State mandates that have not been funded and seek support from Sacramento to raise Special Education funding to cover at least 40% of the cost.
Addressing the Board	Mr. Kevin Jacobson had filled out a card to speak to the Board about an item not on the agenda. He stated that at the last meeting, the middle school Pentathlon had been mentioned and he wanted to add how pleased he was as his 7 th grade son participated and it was a fabulous experience for him as he has hopes of working for NASA. He commended the teachers for their work with the students. He is also pleased with how well his daughter had done on her high school entrance exams. With so many budget cuts happening, he thanked the Board for these programs.
General Matters: Action Item: Consent Calendar	Through discussion of items on the consent calendar, it was determined to remove item 2e from the calendar prior to approval. Trustees unanimously approved items 2a - 2d on the Consent Calendar on a motion by Sharon H. Brown, and a second to the motion by Linda Navarro Edwards: <ul style="list-style-type: none"> ➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.² ➤ Approval of Independent Contractor Agreements as attached to these minutes.³ ➤ Approval of Extra Pay to select employees as attached to these minutes.⁴ ➤ Approval of Personnel Change of Status as attached to these minutes.⁵
Action Item: Annual Budget of the Personnel Commission	Superintendent, Susan Belenardo, explained that the Personnel Commission submits their proposed budget annually for Board approval. The Commission has held their Public Hearing. The budget accounts for 50% of Carol Argomaniz' salary and operating costs. On a motion made by Linda Navarro Edwards, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved the proposed annual budget for the Personnel Commission for the Fiscal Year 2010-2011 as attached to these minutes. ⁶
Information/ Action Item: Board Meeting Schedule	Trustees reviewed the Board Meeting scheduled and discussed availability for dates as well as the possibility of adding a special meeting to address bids on the Las Positas Food Service Building. On a motion made by Linda Navarro Edwards, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved scheduling a special meeting of the Board for June 3, 2010 to possibly approve a bid award for the Las Positas project and changing the regular meeting scheduled for June 24, 2010 to June 22, 2010.
Action Item: Staff Appreciation Day	Superintendent, Susan Belenardo, explained that as in the past, treats will be provided to all staff members in honor of Staff Appreciation Day in the month of May. On a motion made by Paul S. Rodriguez, and a second to the motion by Sharon H. Brown, Trustees unanimously established May 19, 2010 as Staff Appreciation Day.
Action Item: Second Reading: Board Policy/Administrative Regulations BP3540 and AR3541	Superintendent, Susan Belenardo, explained that as a result of last meeting's work/study session for Transportation, Karen Kinney has worked with the consultant and met with the City of La Habra to finalize recommended language for updating Board Policy. She reported that the plan is to have information out to parents prior to the end of school as to their eligibility for transportation for the next school year. On a motion made by Sharon H. Brown, and a second to the motion by Paul S. Rodriguez, Trustees unanimously approved the second reading of Board Policy/Administrative Regulations BP3540 and AR3541 and adopted said policies as attached to these minutes. ⁷
Information Item: Enrollment Report	Superintendent, Susan Belenardo, reported that the District has lost 11 students since last report. This does not impact ADA funding but is concerning. District has remained legal with CSR requirements. The same staffing ratios will be used for the next school year. At the 3-5 grade levels, classes are averaging 30 – 1 with 6 th grades at 29 – 1 at the middle schools, and 7 th and 8 th grades are holding at desirable numbers as well. Staff is working on enrollment projections for 2010-11 and anticipates a decline of approximately 150 students requiring 7 less FTE positions. Retirements have accounted for this decrease in staffing.
Instruction and Personnel Information Action Item: Resignations/New Hires	Superintendent, Susan Belenardo, reviewed a list of certificated and classified resignations as well as new hires since the last report. On a motion made by Linda Navarro Edwards, and a second to the motion by Paul S. Rodriguez, Trustees unanimously ratified new hires as attached to these minutes. ⁸
Action Item: Certificated Shared Contract Request	Superintendent, Susan Belenardo, explained that teachers continue to have the opportunity to apply for a job share. Applications are reviewed by the Site Principal and Administration prior to recommendation for approval. Job shares are approved one year at a time and teachers must re-apply each year. Discussion was held as to the possibility of decreasing this practice, and how it could impact student success.

<p>LHCSD Board Minutes May 13, 2010 Page 3</p> <p>Action Item: Certificated Shared Contract Request (Cont.)</p>	<p>On a motion made by Paul S. Rodriguez, and a second to the motion by Sharon H. Brown, on a vote of 4 to 1 with a nay by Cindy Frisbie Hecklau, Trustees approved a shared certificated contract for the school year 2010-2011 as attached to these minutes:⁹ Jane Ko / Holly Lauterborn – Walnut School</p>
<p>Information Item: Summer Academy Update</p>	<p>The Superintendent introduced Rosamaria Murillo, Principal of Ladera Palma School, who updated Trustees on the plans for the Summer Academy and extended school year for Special Education students. Rosa will be the Summer Academy Administrator. The 2010 Academy's focus will be the use of GLAD strategies to strengthen Language Arts skills in grades K – 7 (present year). Breakfast will be provided through a federal grant. Meals will also be served for the community children at Walnut School as part of the summer feeding program provided by this grant. Two sessions will be provided for two weeks each. There will be one session of Summer Science from June 28th through July 9th with July 5th as a Holiday. All instructors have been GLAD trained and a 3-day inservice by Danette Brown will be held prior to the start of the academy for a refresher course and to put together literature based units. Administrators have met and set the criteria for the selection of students who would benefit most from this targeted instruction through Multiple Measures data. The Superintendent explained that funding for summer school went away a long time ago. Last year we were able to make the decision how to designate qualified students for SCE (State Compensatory Education) which is a part of EIA (Economic Impact Aid) funding. We receive about \$900,000 a year for EIA, but it is very restricted. You have the option of designating students who are far below basic and below basic as SCE and you can then allocate dollars towards them. That is how the District ran the Math Academy last summer. There are not unlimited resources but the District can be creative on how we offer the program, and who we offer it to, because we are defining the funding. Some Title II money can be used for Professional Development in creating the language arts units and GLAD training. The units will be piloted during the summer and the teachers using them will receive GLAD coaching. This creative use of funding not only helps our teacher's staff development, but helps our students in their academic achievement.</p>
<p>Business Matters: Action Item: Expenditure's Report</p>	<p>Trustee Sharon H. Brown, reported Expenditures dated May 7, 2010 signed by Susan M. Hango beginning with check #30-057334 and ending with check #30-057422 totaling \$256,789.12 from the General Fund, \$2,066.32 from Child Development, \$1,663.44 from Building Fund (GOB) and \$4,713.80 from Capital Facilities with a Grand Total of \$265,232.68 and Expenditures dated May 13, 2010 signed by Susan Belenardo beginning with check #30-057423 and ending with check #30-057423 totaling \$62,560.93 from the General Fund with a Grand Total of \$62,560.93 and Expenditures dated May 14, 2010 beginning with check #30-057424 and ending with check #30-057456 totaling \$144,042.72 from the General Fund, \$6,439.17 from Building Fund (GOB) and \$920.33 from Capital Facilities with a Grand Total of \$151,402.22. Trustees unanimously approved the Expenditures' payments as presented with a second by Paul S. Rodriguez.</p>
<p>Action Item: TRANs (Tax and Revenue Anticipation Notes)</p>	<p>Superintendent, Susan Belenardo, explained that with the situation with the State budget, monies are being deferred and District's cash flow is impacted. It is necessary to consider borrowing in order to meet payroll through TRANs (Tax and Revenue Anticipation Notes up to a maximum of \$6,000,000. Depending on the State, it could be possible that this may need to be considered half way through the next year as well. It is of serious concern that so many districts are in this position. On a motion made by Linda Navarro Edwards, and a second to the motion by Paul S. Rodriguez, Trustees unanimously adopted Resolution #1-2010 authorizing the borrowing of funds for Fiscal Year 2010-2011 and the issuance and sale of one or more series of 2010 Tax and Revenue Anticipation Notes not to exceed \$6,000,000 as attached to these minutes.¹⁰</p>
<p>Other Business from the Board</p>	<p>Sharon Brown explained that she, Dr. Belenardo and Paul had attended the OCSBA PAGE committee meeting which provided good information on fiscal oversight. She will share copies of the presentation.</p>
<p>Adjournment</p>	<p>There being no further business meeting items before the board, Board President, Susan M. Hango, adjourned the meeting at 8:37 p.m.</p>
<p>Board Minutes Approved:</p>	<p>May 27, 2010</p>

Susan Belenardo, Ed.D.
Secretary to the Board

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- ¹ Minutes of the Regular Board Meeting of May 13, 2010
 - ² Staff Development
 - ³ Independent Contractor Agreements
 - ⁴ Extra Pay Approval
 - ⁵ Personnel Change of Status
 - ⁶ Annual Budget of the Personnel Commission
 - ⁷ Board Policy/Administrative Regulations BP3540 and AR3541
 - ⁸ Resignations/New Hires
 - ⁹ Certificated Shared Contract
 - ¹⁰ TRANs (Tax and Revenue Anticipation Notes)