

LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 500 N. Walnut St.  
 La Habra, CA 90631  
 August 12, 2010

<b>Call to Order Regular Meeting</b>	The formal call to order of the Board of Education Meeting of the La Habra City School District was called by Board President, Susan M. Hango, at 5:00 p.m. There being no Public Comment, Trustees adjourned to Closed Session.
Board Members	Board Members Present: Susan M. Hango, President Linda Navarro Edwards, Clerk Paul S. Rodriguez, Member Cindy Frisbie Hecklau, Member  Board Members Absent: Sharon H. Brown, Vice President
Administrators	Administrators Present: Susan Belenardo, Superintendent
Work/Study Session	Bonnie McGrath of Targeted Leadership was present to provide an update on the work to improve test scores through refining instruction in alignment with the Board's goals, as well as the required components of the DAIT process. Bonnie will also be spending a day tomorrow with Administrators and invited the Board Members to attend. Principals were also present and provided input on evaluation of data and plans for the coming year to build on strategies and instruction to address the needs of all students. Bonnie reviewed a power point presentation explaining the DAIT process and the implementation of the 10 EPC's (Essential Program Components) recommended by the DAIT team and plans for effectively addressing these components were discussed. She explained how PLC's and Leadership Teams at the schools are building leadership capacity. Her presentation also showed test data and growth charts indicating areas to be targeted for improvement. The use of Data Director was discussed at length and the value of having access to the data at the beginning of the year available to all teachers to help with the identification of individual student strengths and weaknesses. The District needs to continue planning around the California Aligned Standards and increase the use of data to drive instruction. Parent involvement and support is key and ideas were shared as to how to better involve the parents and provide them with tools to assist their children with their learning. Trustees also had an opportunity to interact in small groups with site Administrators to discuss their individual plans for the 2010-11 school year.
<b>Second Call to Order Regular Meeting</b>	Board President, Susan M. Hango, called the Regular Meeting of the Board of Education to order at 8:30 p.m.
<b>Pledge of Allegiance to the Flag</b>	Board President, Susan M. Hango, asked Linda Navarro Edwards to lead the pledge of allegiance to the flag.
Superintendent's and Trustees' Report	Superintendent, Susan Belenardo, first announced the tragic loss of Teacher, Krista Desatoff, of Walnut School. This is a great loss to the La Habra City School District and Krista will be remembered with a special memorial at the Welcome Back Meeting on August 24 <sup>th</sup> . A College Fund has been established for her children through her Church. Carol Argomaniz was introduced to provide an update on summer projects and work crews. Carol explained that this is the second year the district coordinated work crews for the summer months to work together at each of the sites to accomplish a complete and thorough cleaning and maintenance of facilities. Once again, the crews were very successful in providing a deep cleaning in the five weeks assigned. Two crews worked two sites each of the five weeks. All custodians are back to their home site this week. Even with the Summer Academy in session, and the unexpected tragedy of a fire, these crews worked as a team and are to be commended for all their hard work in getting our campuses ready to greet the students the first day. Karen Kinney has worked closely with the contractors for the Las Positas Food Service Building and the target date remains August 30 <sup>th</sup> for completion. There is a meeting taking place tomorrow to discuss schedules and the equipment is being delivered next week. The abatement at Washington Middle School following the fire has begun and will be completed by next Tuesday with inspection taking place so that reconstruction can continue. Staff will be meeting with the adjuster tomorrow on connectivity and technology and portables will be used for displaced classes with the hopes the building will be functional by January. ADA upgrades will be necessary to meet codes that have changed since modernization.

<p>LHCSD Board Minutes August 12, 2010 Page 2</p> <p>Superintendent's and Trustees' Report (Cont.)</p>	<p>Rosamaria Murillo, the Principal for the Summer Academy, was present to update Trustees on the successes of the program over the four weeks. She first wished to thank Helen Manesh for the Grant Program she took part in to provide breakfast and nutrition for all the students. Rosa explained that two sessions for General Education were provided along with a two week Science Academy and a four week extended school year for Special Education students. The focus of the Summer Academy was the use of GLAD strategies to access the English Language Arts standards and students and teachers alike were most engaged in the exciting lessons provided. Prior to the beginning of the academy, a 3-day GLAD training session was held under the direction of the Academic Coaches as a refresher course and units were planned and prepared for all grade levels. Rosa expressed that the program was an incredible experience with the support of staff, Academic Coaches and the implementation of the GLAD strategies that were so effective with students. She shared samples of the units as well as student work and many interactive GLAD charts. Approximately 770 students were serviced in addition to 118 in the Science Academy. Administrative support was appreciated and the Coaches were a valuable resource. Teachers were videotaped and these model units will be shared to build capacity across the district.</p> <p>A copy of the Parent Handbook for 2010-2011 was shared with Trustees.</p>
<p>Addressing the Board</p>	<p>Two persons had filled out cards to address the Board:</p> <ul style="list-style-type: none"> <li>• Carla Tezak, parent, 911 Sierra Vista, La Habra, wished to address the board following an earlier discussion about the DAIT Process. She currently has three children in academic programs. Her son will be going into 6<sup>th</sup> grade and she is concerned about Math. She has looked into tutoring and learned that tutoring is provided and covered by the No Child Left Behind Act and funding provided through Title I. She has been in contact with Professional Tutors of America who are contracted with LHCSD. She understands that 20% of the funds are to go to tutoring. She feels this is an excellent way to approach the upper grades. One on one tutoring is provided and they actually come to the children and assess the child. She asks why only 19 La Habra students were helped last year when she knows 3,900 students were eligible in 2008. She stated that parents haven't heard about this or know that it is available and she feels gaps in test scores would level out if parents were aware of what was available. She asks where the money is going if not for tutoring and asks the Board to look into it. (Superintendent, Susan Belenardo, explained that the program she refers to is part of Program Improvement and is only available to children at schools identified as such. She assured Ms. Tezak that the Board has approved contracts for the tutoring and a rigorous process is in place to follow up with eligible students. All parents in a program improvement school are provided the information and the money not expended remains in the Title I budget.)</li> <li>• Amber Gould stated that with the happenings in the City of Bell relating to salaries, what is the process of getting budget information regarding salaries, how much the Superintendent is paid and Board stipends. How does the general public get this information? She indicated she is aware of the Freedom of Information Act. A Board Member responded that the information is provided and there is a cost for reproduction. She indicated that a lot of people say they have asked for the information and did not receive it; it was easy to get it from the City, not with the schools. The Superintendent explained that there is a cost involved for copies of documents and there was only one request with that individual being unwilling to reimburse for those charges. With a written request, information will be provided with the agreement to reimburse the District for costs involved.</li> </ul>
<p><b>Minutes of the Regular Board Meeting of:</b> July 22, 2010</p>	<p>The minutes of the Regular Meeting of July 22, 2010 were unanimously approved by Trustees on a motion made by Linda Navarro Edwards, and a second to the motion by Paul S. Rodriguez.<sup>1</sup></p>
<p><b>Correspondence</b></p>	<p>None</p>
<p><b>General Matters:</b> <b>Action Item:</b> Consent Calendar</p>	<p>Trustees unanimously approved the Consent Calendar as presented on a motion by Linda Navarro Edwards, and a second to the motion by Paul S. Rodriguez:</p> <ul style="list-style-type: none"> <li>➤ Approval of Staff Development for designated employees to attend conferences/workshops as attached to these minutes.<sup>2</sup></li> <li>➤ Approval of Independent Contractor Agreements as attached to these minutes.<sup>3</sup></li> <li>➤ Approval of Extra Pay requests per employee's contract provisions and Education Code requirements as attached to these minutes.<sup>4</sup></li> <li>➤ Approval of Personnel Change of Status as attached to these minutes.<sup>5</sup></li> </ul>

<p>LHCSD Board Minutes August 12, 2010 Page 3</p>	
<p><b>Business Matters:</b> <b>Action Item:</b> Expenditure's Report</p>	<p>Trustee Paul S. Rodriguez, reported Expenditures dated August 6, 2010 signed by Paul S. Rodriguez beginning with check #<b>30-057885</b> and ending with check #<b>30-057964</b> totaling \$196,974.27 from the General Fund, \$1,194.99 from Child Development, \$538.05 from Deferred Maintenance and \$39,983.12 from Building Fund (GOB) with a Grand Total of \$238,690.43 and Expenditures dated August 12, 2010 beginning with check #<b>30-057965</b> and ending with check #<b>30-057990</b> totaling \$65,274.06 from the General Fund, \$170.46 from Child Development, \$9,564.42 from Capital Facilities and \$2,228.54 from BLDG FND Bond (S-2001A) with a Grand Total of \$77,237.48. Trustees unanimously approved the Expenditures' payments as presented with a second by Linda Navarro Edwards.</p>
<p><b>Action Item:</b> Authorization of District Employee Recognition</p>	<p>Superintendent, Susan Belenardo, explained that each year, Trustees are requested to approve expenses for Back To School recognitions and select expenses through the year with like expenses not to exceed \$3,500 for the year. On a motion made by Paul S. Rodriguez, and a second to the motion by Linda Navarro Edwards, Trustees unanimously approved services and support of select employee recognition programs through the 2010-2011 school year as attached to these minutes.<sup>6</sup></p>
<p>Other Business from the Board</p>	<p>Paul Rodriguez wanted to reiterate the sadness felt in the loss of Krista Desatoff and spoke of the uplifting service held in her honor and mentioned the college fund in place receiving donations toward her children's education.</p>
<p>Adjournment</p>	<p>There being no further business meeting items before the board, Board President, Susan M. Hango, adjourned the meeting at 9:35 p.m. and announced that Trustees would return to Closed Session that would not result in any action being taken.</p>
<p>Board Minutes Approved:</p>	<p>August 26, 2010</p> <p style="text-align: right;">_____ Susan Belenardo, Ed.D. Secretary to the Board</p>

<sup>1</sup> Minutes of the Regular Board Meeting of August 12, 2010

<sup>2</sup> Staff Development

<sup>3</sup> Independent Contractor Agreements

<sup>4</sup> Extra Pay Approval

<sup>5</sup> Personnel Change of Status

<sup>6</sup> Authorization of District Employee Recognition Programs