


LA HABRA CITY SCHOOL DISTRICT  
 Minutes of the Regular Board of Education Meeting  
 District Office  
 500 N. Walnut Street  
 La Habra, CA 90631  
 October 10, 2019

Board Members Present	Cynthia Aguirre, President John A. Dobson, Member Adam Rogers, Member
Board Members Absent	Sandi Baltes, Clerk/Vice President Ida MacMurray, Member
Administrators Present	Joanne Culverhouse, Superintendent Teresa Egan, Associate Superintendent, Human Resources Sheryl Tecker, Assistant Superintendent, Educational Services. Christeen Betz, Chief Business Official
<b>Formal Call to Order</b>	Board President Cynthia Aguirre made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
<b>Second Call to Order Regular Meeting</b>	Board President Cynthia Aguirre called the Regular Meeting of the Board of Education to order at 6:00 p.m.
Pledge of Allegiance to the Flag	Board President Cynthia Aguirre asked Daisy Najera and Alan Torres to lead the pledge of allegiance to the flag.
<b>Report from Closed Session</b>	No report from closed session.
Adoption of the Agenda	On a motion made by Adam Rogers, and a second to the motion by John A. Dobson, Trustees unanimously adopted the agenda for October 10, 2019.
Approval of Minutes of the Regular Meeting	On a motion made by Adam Rogers, and a second to the motion by John A. Dobson, Trustees unanimously approved the Regular Meeting minutes of September 12, 2019 as attached. <sup>1</sup>
Correspondence	Board President Cynthia Aguirre thanked the Sierra Vista “No Excuses University” students and staff for their wonderful hallway display. The student work demonstrated the many wonderful ways that the students’ are filling buckets, their college and career goals, and essays describing why they should be accepted into college.
Public Interest	Emily Szary, El Cerrito Principal, introduced Mrs. Morton and third and fourth grade students who presented their Epic Build projects. The students created their projects using a block-based visual program called “Scratch.” The application focuses on STEAM education and allows the students to program and code while keeping them engaged. The students shared in depth on how they created their “Pole Position Racing” and “Projectile” games. They explained how each project was coded and shared a demonstration with the Board. El Cerrito School will host their first Epic Build on October 25 at 9:00am.

	<p>Dr. Tecker, Assistant Superintendent of Educational Services, recognized the top scoring students on the California Assessment of Student Performance and Progress (CASPP).</p> <p>Malia Igarta, School Attendance Review Board (SARB) Chair, introduced the 2019-2020 SARB panel. She explained the purpose of SARB and thanked the panel for helping to increase student attendance.</p>
Public Comment	<p>Board President Cynthia Aguirre acknowledged the following public comment:</p> <ul style="list-style-type: none"> <li>• Paulette Chaffee – Commended the District for the wonderful job they are doing in supporting the Early Childhood Learning Program and hope to see the preschool programs continue.</li> </ul>
<b>Consent Calendar Action Item:</b>	<p>After a motion made by John Dobson, and a second to the motion by Adam Rogers, Trustees unanimously approved the consent calendar as attached to these minutes:</p> <p style="margin-left: 40px;"><b>Educational Services</b></p> <ul style="list-style-type: none"> <li>➤ Contracts<sup>2</sup></li> <li>➤ Special Education Contracts<sup>3</sup></li> <li>➤ Staff Development<sup>4</sup></li> </ul> <p style="margin-left: 40px;"><b>Business Services</b></p> <ul style="list-style-type: none"> <li>➤ Contracts<sup>5</sup></li> <li>➤ Expenditures<sup>6</sup></li> <li>➤ Field Contracts<sup>7</sup></li> </ul> <p style="margin-left: 40px;"><b>Personnel Services</b></p> <ul style="list-style-type: none"> <li>➤ Extra Earnings<sup>8</sup></li> <li>➤ New Hires<sup>9</sup></li> <li>➤ Separations<sup>10</sup></li> <li>➤ Change of Status<sup>11</sup></li> </ul>
<b>GENERAL MATTERS Action Item:</b> Tentative Contract Agreement with the La Habra Education Association	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the Tentative Contract Agreement with the La Habra Education Association. The agreement provides a 2.5% increase on the 2019-2020 certificated salary schedule effective July 1, 2019 as attached to these minutes.<sup>12</sup></p>
<b>Action Item:</b> Salary Schedules for Non-represented Employees	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the revised salary schedules for Certificated Administrative Personnel, Classified Management, Confidential and Supervisory Personnel to reflect a 2.5% increase on the 2019-2020 salary schedules effective July 1, 2019 as attached to these minutes.<sup>13</sup></p>
<b>Action Item:</b> Resolution #13-2019 – Red Ribbon Week	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved Resolution #13-2019 proclaiming October 14 – October 18, 2019 as Week of the Administrator as attached to these minutes.<sup>14</sup></p>
<b>Action Item:</b> Resolution #15-2019 – Week of the Administrator	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved Resolution #14-2019 proclaiming October 28 – November 1, 2019 as Red Ribbon Week as attached to these minutes.<sup>15</sup></p>

<p><b>Action Item:</b> Comprehensive Safety Plans</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the 2019-2010 Comprehensive Safety Plans for Arbolita, El Cerrito, Ladera Palma, La Lomas, Las Positas, Sierra Vista, Walnut, Imperial, and Washington Middle Schools as attached to these minutes.<sup>16</sup></p> <p>Trustees thanked all those involved and acknowledged the tremendous amount of work that was done in putting these plans together.</p>
<p><b>Action Item:</b> Second/Final Reading of Select Board Policies</p>	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the second/final reading of Board Policy 5144 – Discipline and Board Policy 5145.12 – Search and Seizure as attached to these minutes.<sup>17</sup></p>
<p><b>Information Item:</b> Enrollment Report</p>	<p>Trustees reviewed the current enrollment report showing a net gain of 30 and a loss of 10. The loss is due to families moving out of the area. The Boards goal is to maintain and increase enrollment as well as make progress on test scores. They applauded the District for the tremendous achievement that has been shown.</p>
<p><b>INSTRUCTION AND PERSONNEL</b> <b>Public Hearing:</b> Instructional Materials</p>	<p>Board President Cynthia Aguirre opened a public hearing at 6:37pm to allow the public to comment on instructional materials for the 2019-2020 school year.</p> <p>Assistant Superintendent Dr. Tecker explained the requirements for posting notices and establishing a resolution for instructional materials, and that all requirements have been met.</p>
<p><b>Action Item:</b> Resolution #14-2019 – Instructional Materials</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved Resolution #15-2019 certifying that each pupil in the La Habra City School District has been provided with the standards-aligned textbooks and/or instructional materials for each major subject for the 2019-2020 school year as attached to these minutes.<sup>18</sup> The following roll call vote was taken:</p> <p style="text-align: center;">Cynthia Aguirre – aye Sandi Baltes – absent John A. Dobson – aye Adam Rogers – aye Ida MacMurray – absent</p>
<p><b>Information/Action Item:</b> Outdoor Education Field Trip</p>	<p>Teachers Laith Al Jaime and Alison Bento provided a presentation to Trustees on the sixth grade overnight outdoor education field trip. The science camp will be held in February 2020 at Irvine Ranch. Some of the academic immersion activities will include a mine immersion program, geology hike, and a planetary walk. The bunkhouse lodging includes six bunkhouses which sleep up to 48 people. There will be a 15:1 student – teacher ratio. All staff are background checked and certified in first aid and CPR. The projected cost of the program is \$300 per student with transportation and teacher stipends to be determined. Students will fundraise and for those who need assistance there will be a 15% grant application for tuition assistance from Irvine Ranch, as well as grants from FEDCO, Donors Choose, and after-school candy sales. At this time Mr. Al-Jaime and Mrs. Bento are requesting Trustees approval of the Irvine Ranch Outdoor Education Contract.</p>



	On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved the Outdoor Education Field Trip Contract with Irvine Ranch as attached to these minutes. <sup>19</sup>
<b>Information Item:</b> Williams 1 <sup>st</sup> Quarter Report	No findings were reported for 1 <sup>st</sup> Quarter.
<b>Information Item:</b> Local Indicators	Dr. Sheryl Tecker provided information regarding the California School Dashboard Local Indicators. The purpose of the Dashboard is to share information with our community and explain how a quality education is more than a single test score number. It focuses on equity and is a way to communicate progress and make improvements for our students. Dr. Tecker reviewed the local indicators and the tools used to help analyze and reflect progress. The priority areas reviewed include: Priority Area 1- Basic Conditions, Priority Area 2 –Implementation of State Standards, Priority Area 3- Parent Engagement, Priority Area 6 – School Climate, and Priority Area 7- Broad Course of Study. Dr. Tecker explained the met areas as well as areas of improvement.
<b>BUSINESS MATTERS</b> <b>Action Item:</b> Approval of Piggyback Bid for Supplies	On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved piggyback bid #18/19-001 with Val Verde Unifies School District for the purchase of classroom supplies and office equipment as attached to these minutes. <sup>20</sup>
Board/Superintendent Comments	Superintendent Dr. Culverhouse reported that the GATE meeting last night was wonderful. Dr. Carlos and Dr. Tecker did a phenomenal job informing parents. She also explained how MTSS has helped staff to better recognize the students who are struggling and those who are high achievers. Recognizing students at both ends of the spectrum has not only been beneficial for students, but parents as well.
Adjournment	Board President Cynthia Aguirre announced that the next meeting will be held on November 14, 2019 at the District Office Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Adam Rogers, and a second to the motion by John A. Dobson the meeting was adjourned at 6:56 p.m.
Board Minutes Approved:	November 14, 2019   Joanne Culverhouse, Ed.D. Secretary to the Board

<sup>1</sup> Approval of Minutes  
<sup>2</sup> Contracts – Ed Services  
<sup>3</sup> Contracts – Special Education  
<sup>4</sup> Staff Development  
<sup>5</sup> Contracts – Business Services  
<sup>6</sup> Expenditures  
<sup>7</sup> Field Contracts  
<sup>8</sup> Extra Earnings

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- <sup>9</sup> New Hires
  - <sup>10</sup> Separations
  - <sup>11</sup> Change of Status
  - <sup>12</sup> Tentative Contract Agreement - LHEA
  - <sup>13</sup> Revised Salary Schedules for non-represented employees
  - <sup>14</sup> Resolution #13-2019/Red Ribbon Week
  - <sup>15</sup> Resolution #15-2019/Week of the Administrator
  - <sup>16</sup> Comprehensive Safety Plans
  - <sup>17</sup> Second/Final Reading – Board Policies
  - <sup>18</sup> Resolution #14-2019-Instructional Materials
  - <sup>19</sup> Irvine Ranch Outdoor Education Contract
  - <sup>20</sup> Piggyback Bid #18/19-001 – Office Supplies