

LA HABRA CITY SCHOOL DISTRICT

Personnel Commission Meeting

April 5, 2016 – 4:00 p.m.

AGENDA

1. **Formal Call to Order.** 4:30 p.m.

2. **Pledge of Allegiance**

3. **Addressing the Commission**

Employees and interested parties are invited to attend Personnel Commission Meetings. Those who attend meetings and wish to speak will be recognized by the Chair at the beginning of the meeting. A person wishing to address the Commission will rise, and when recognized, state his or her name and association with the District, and then proceed with comments.

Audience participation, under any circumstances, shall be limited to those persons having direct business with the Commission, or any citizen or taxpayer residing within the District.

4. **Correspondence**

5. **Action Item – Approval of Minutes of Regular Meeting Held on March 1, 2016**

Moved_____ 2nd _____ Action Taken_____ Attachment #1

6. **Personnel Director's Report**

7. **CSEA Update**

8. **Information Item – Substitutes, New Hires and Resignations**

Attachment #2

9. **Action Item – Approval of 2016 Seniority List and 2016 Seniority List with
Reclassifications - 1st Reading**

Attachment #3 and #4

Moved_____ 2nd _____ Action Taken_____

10. **Information Item – Job Description Reviews**

11. **Other Business from Commissioners or Director**

12. **Establish Date for Next Regular Meeting - May 3, 2016 @ 4:00 p.m.**

13. **CLOSED SESSION**

Commissioners may meet briefly in closed session to discuss personnel matters. No action will be taken during this session.

14. **Adjournment**