

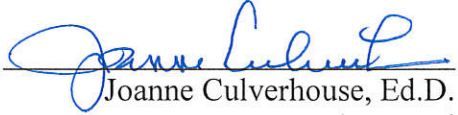
LA HABRA CITY SCHOOL DISTRICT
 Minutes of the Regular Board of Education Meeting
 500 N. Walnut Street
 La Habra, CA 90631
 June 13, 2019

Board Members Present	Cynthia Aguirre, President Sandi Baltes, Vice President/Clerk John A. Dobson, Member Adam Rogers, Member Ida MacMurray, Member
Administrators Present	Joanne Culverhouse, Ed.D., Superintendent Teresa Egan, Ed.D., Associate Superintendent, Human Resources Christeen Betz, Chief Business Official
Administrators Absent	Sheryl Tecker, Ed.D, Assistant Superintendent, Educational Services
Work/Study Session	A Work/Study Session began at 4:30 pm. Trustees reviewed the 2019-2020 Board Governance Calendar.
Formal Call to Order	Board President Cynthia Aguirre made the Formal Call to Order at 5:00 p.m.
Public Comment on Closed Session Items	Following no public comment, Trustees adjourned to closed session.
Second Call to Order Regular Meeting	Board President Cynthia Aguirre called the Regular Meeting of the Board of Education to order at 6:08 p.m.
Pledge of Allegiance to the Flag	Board President Cynthia Aguirre asked student Blayke Maynes the pledge of allegiance to the flag.
Report from Closed Session	No report from Closed Session.
Adoption of the Agenda	On a motion made by John A. Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously adopted the agenda for June 13, 2019.
Approval of Minutes of the Regular Meeting	On a motion made by Adam Rogers, and a second to the motion made by Ida MacMurray, Trustees unanimously approved the minutes of the Regular Meeting of May 9, 2019 as attached. ¹
Correspondence	Board Vice President/Clerk Sandi Baltes read the following correspondence: <ul style="list-style-type: none"> • Thank you card from Lynn Sheldon and Linda Patterson for their retirement recognition at the last Board meeting.
Public Interest	Dr. Carlos, Director of Communications and Special Projects, recognized Mika Miller and Jaime Morales from Harmony Project, Steve Venz from Orange County Department of Education, and Local Business Owner, Bobby Amaro from Kidz Rock for supporting the District's Visual and Performing Arts. They have all been an instrumental part of the program. Dr. Egan, Associate Superintendent of Human Resources, recognized Sebastian Esquivel, Blayke Maynes, Alexandra Gonzalez, Aisha Patel, and Vanessa Bun for

	<p>their perfect attendance from Kindergarten through eighth grade. All students were presented with a certificate of perfect attendance, and a letter of acknowledgment.</p>
<p>Public Comment</p>	<p>No Public Comment</p>
<p>Consent Calendar Action Item:</p>	<p>On a motion made by John A. Dobson, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the consent calendar as attached to these minutes:</p> <p style="padding-left: 40px;">Educational Services</p> <ul style="list-style-type: none"> ➤ Contracts² ➤ Staff Development³ ➤ Memberships⁴ ➤ University Agreements⁵ <p style="padding-left: 40px;">Business Services</p> <ul style="list-style-type: none"> ➤ Contracts⁶ ➤ Expenditure Reports⁷ ➤ Field Contracts⁸ ➤ CMAS Contracts⁹ <p style="padding-left: 40px;">Personnel Services</p> <ul style="list-style-type: none"> ➤ Extra Earnings¹⁰ ➤ Separations/New Hires¹¹ <p>Following approval of the Consent Calendar Dr, Egan introduced the new Assistant Principal for Sierra Vista and Walnut Mrs. Erika Lopez. Mrs. Lopez thanked the Board and Administrators for giving her the opportunity to take on this new role as an Assistant Principal.</p>
<p>GENERAL MATTERS Action Item: 2019-2020 Personnel Commission Budget</p>	<p>On a motion made by Adam Rogers, and a second to the motion made by John A. Dobson, Trustees unanimously approved the 2019-2020 Personnel Commission Budget as attached to these minutes.¹²</p>
<p>Action Item: Seamless Summer Feeding Option</p>	<p>On a motion made by Ida MacMurray, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the federally funded Seamless Summer Feeding Option (SFFO) for Las Lomas and Washington Middles School as attached to these minutes.¹³</p>
<p>Information Item: New/Revised Board Policies</p>	<p>Dr. Egan explained that the update to Board Policy 5131 – Student Conduct and Board Policy 5132 – Dress and Grooming is to align with the student handbook for the 2019-2020 school year. Trustees reviewed the policies and will bring back for a second/final approval at the next meeting.</p>
<p>INSTRUCTION AND PERSONNEL Action Item: Declaration of Need for Fully Qualified Educators</p>	<p>On a motion made by Ida MacMurray, and a second to the motion made by John A. Dobson, Trustees unanimously approved the Declaration of Need for Fully Qualified Educators.¹⁴</p>

<p>Information Item: California Healthy Youth Act</p>	<p>Administrative Director of Student Support Services Dr. Nguyen and Wellness Coordinator Mrs. Stout-Ryder provided Trustees with an update on the California Healthy Youth Act (CHYA). CHYA was enacted in January 2016 and was formally known as California Comprehensive Health and HIV/AIDS Prevention Education Act. The purpose of CHYA is to ensure pupils receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction. It provided pupils with the knowledge and skills needed to protect themselves and develop healthy attitudes about growth and development. When developing the curriculum the committee made sure that it was age appropriate, medically accurate and objective, and demonstrated appropriate use with pupils of all races, genders, sexual orientations, and ethnic and cultural backgrounds. Per AB 329, parents can opt out of the comprehensive sex education curriculum, by submitting a request in writing that their child not participate in the instruction. Dr. Nguyen explained how there has been some confusion between CHYA and the California Health Education Curriculum Framework. She reviewed the differences between the two. Mrs. Stout-Ryder introduced the CHYA Committee Members, which includes community liaisons, counselors, parents, principals, a school nurse, science teachers, the wellness coordinator and district administrators. The Committee worked together to update board policies, train staff regarding legal requirements, and meet with parents at an open forum to gather input and feedback. The comprehensive sexual health education curriculum is a mix of old and new materials and include Health Connected Teen Talk, Advocates for Youth 3Rs, One Love Foundation, and materials from prior instruction. Mrs. Stout- Ryder provided an overview of the 11 sessions and topics of the CHYA curriculum. Science teachers will teach the curriculum in 8th grade in January 2020. Parents will be notified at the beginning of the year and at least 14 days prior to the CHYA instructions. Teachers will be trained in Fall of 2019.</p>
<p>Public Hearing: Local Control Accountability Plan (LCAP)</p>	<p>Board President Aguirre declared open a public meeting at 6:40 p.m. for comment on the District’s Local Control Accountability Plan (LCAP).</p> <p>Associate Superintendent of Human Resources Dr. Egan provided an overview of the 2019-2020 LCAP draft for the District. She explained the history and goal of the LCAP is to improve student success, and thanked those that provided input to the plan. A review of the continued services for the 2019-2020 school year were reviewed for each of the five goals: Goal 1 - Academic Excellence, Goal 2 - Business and Finance, Goal 3 - School Safety and Student Wellness, Goal 4 – Parent and Community Partnerships, and Goal 5 – Human Resources Development. She reviewed the overall budget for parents that shows revenue the District expects to receive in the coming year for all sources and the new and revised actions and services.</p> <p>Following no additional public comment, the Public Hearing was closed.</p>
<p>BUSINESS MATTERS Action Item: Lease Agreement – PNC Equipment</p>	<p>On a motion made by Adam Rogers, and a second to the motion made by Sandi Baltes, Trustees unanimously approved the five-year lease agreement of a new rotary mower in the amount of \$122,977.80 with PNC Equipment Finance as attached to these minutes.¹⁵</p>
<p>Action Item: Resolution #7-2019 – Education Protection Act</p>	<p>On a motion made by John Dobson, and a second to the motion made by Ida MacMurray, Trustees unanimously approved Resolution #7-2019 – Education Protection Act as attached to these minutes.¹⁶</p>

<p>Action Item: Resolution #8-2019 – Authorization of Signatures</p>	<p>On a motion made by John Dobson, and a second to the motion made by Adam Rogers, Trustees unanimously approved Resolution #8-2019 – Authorization of Signatures as attached to these minutes.¹⁷</p>
<p>Action Item: Piggyback Bid for Dairy Products</p>	<p>On a motion made by Ida MacMurray, and a second to the motion made by John A. Dobson, Trustees unanimously approved the District to participate in piggyback bid with Hesperia Unified School District for Milk, Dairy, Fruit Juice and Ice Cream Products for the 2019-2020 school year as attached to these minutes.¹⁸</p>
<p>Public Hearing: Annual Budget</p>	<p>Board President Aguirre declared open a public meeting at 7:17 p.m. for comment on the District’s Annual Budget for 2019-2020.</p> <p>Chief Business Official Christeen Betz provided Trustees with an overview of the proposed 2019-2020 Annual Budget. The District is reporting a positive certification per LCAP Goal 2 – Business and Finance requirement. Mrs. Betz reviewed noteworthy trends that included student enrollment, change in average daily attendance (ADA), operational costs, and pension reform. The year to date loss in student enrollment is 666, but overall the District did well with student enrollment trends and we are leveling out. The year to date ADA decline is 773 or approximately \$7.73 million. A comparison of the basic operational costs versus the amount of additional LCFF that the District will receive was explained. Governor Newsom provided additional funding to CalSTRS, which will help reduce districts’ obligations, but pension costs will continue to increase by \$1.35 million over the next three years, therefore it is important to increase revenue and cut costs. Mrs. Betz reviewed the budget assumptions for 2019-20 and the subsequent two fiscal years 2020-21 and 2021-22. Some major budget variances from second interim to estimated actuals include a decrease in local revenue of about \$113K and an increase of about \$288K to State revenue. Expenditures show an increase of \$511K in salaries and benefits and a decrease of materials and supplies of about \$836K. A review of the 2019-20, 2020-21, and 2021-22 budget assumptions were provided. The 2019-20 revenues are budgeted per student-based LCFF funding, decline of ADA (budgeted at 54), 3.26% cost of living adjustment, and updated lottery funding for declining enrollment. The expenditures showed \$483K for step, column, and longevity, \$152K for pension reform, no change in budgeted expenditures for materials and supplies, and Personnel staffing remains budgeted for declining enrollment. The multi-year projection shows the District deficit spending in 2020-21 and 2021-22 as well as a decrease in the reserve level due to pension increases and declining enrollment.</p> <p>Following no additional public comment, the Public Hearing was closed.</p>
<p>Board/Superintendent Comments</p>	<p>Trustees shared the activities and events attended throughout the month which included the Band Concert at Imperial Middle School, Fiesta de Mayo at Ladera Palma, and the first annual Festival of Arts show at Arbolita with Kathy Rigby. Trustees also attended the promotion ceremonies at Washington and Imperial Middle Schools. It is always a very special experience for the parents and the students.</p> <p>Dr. Culverhouse sent out end of year “Finish Strong” emails to all staff and will be sending letters home to all families as well. She explained that Summer Academy started off on a positive note and the four days per week seems to be very welcomed by parents and staff.</p>

	Trustees adjourned this evening's meeting in memory of former Board Member Nancy Zinberg.
Adjournment	Board President Cynthia Aguirre announced that the next meeting will be held on June 27, 2019 at the District Education Center Board Room at 6:00 p.m. There being no further business meeting items before the Board, on a motion made by Ida MacMurray, and a second to the motion by John A. Dobson the meeting was adjourned at 7:45 p.m.
Board Minutes Approved	June 27, 2019 <div style="text-align: right;"> Joanne Culverhouse, Ed.D. Secretary to the Board</div>

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- ¹ Approval of Minutes
 - ² Contracts – Ed Services
 - ³ Staff Development
 - ⁴ Memberships
 - ⁵ University Agreements
 - ⁶ Contracts – Business Services
 - ⁷ Expenditure Reports
 - ⁸ Field Contracts
 - ⁹ CMAS Contracts
 - ¹⁰ Extra Earnings
 - ¹¹ Separations/New Hires
 - ¹² Personnel Commission Budget
 - ¹³ Seamless Summer Feeding Option
 - ¹⁴ Declaration of Need
 - ¹⁵ Lease Agreement – PNC Equipment
 - ¹⁶ Resolution #7-2019 – Education Protection Act
 - ¹⁷ Resolution #8-2019 – Authorization of Signatures
 - ¹⁸ Piggyback Bid for Dairy Products