

LA HABRA CITY SCHOOL DISTRICT
Personnel Commission Meeting
May 3, 2016 – 4:00 p.m.

AGENDA

1. **Formal Call to Order** 4:30 p.m.

2. **Pledge of Allegiance**

3. **Addressing the Commission**

Employees and interested parties are invited to attend Personnel Commission Meetings. Those who attend meetings and wish to speak will be recognized by the Chair at the beginning of the meeting. A person wishing to address the Commission will rise, and when recognized, state his or her name and association with the District, and then proceed with comments.

Audience participation, under any circumstances, shall be limited to those persons having direct business with the Commission, or any citizen or taxpayer residing within the District.

4. **Action Item: Consideration of Proposed Personnel Commission Budget for 2016-17 and PUBLIC HEARING for Same**

Commissioners to review proposed Commission Budget for 2016-17. Following review and possible changes, the Chair will declare a Public Hearing to allow for community review of budget.

Moved _____ 2nd _____ Action Taken _____ Attachment #1

5. **Correspondence**

6. **Action Item – Approval of Minutes of Regular Meeting Held on April 5, 2016**

Moved _____ 2nd _____ Action Taken _____ Attachment #2

7. **Personnel Director’s Report**

8. **CSEA Update**

9. **Information Item – Substitutes, New Hires and Resignations**

Attachment #3

10. **Action Item – Approval of Eligibility List for Secretary – District Office**

Attachment #4

Moved _____ 2nd _____ Action Taken _____

11. **Action Item: Approval to Establish an Eligibility List for Account Clerk I**

Moved _____ 2nd _____ Action Taken _____

12. **Other Business from Commissioners or Director**

13. **Establish Date for Next Regular Meeting:** June 7, 2016

14. **CLOSED SESSION**

Commissioners may meet briefly in closed session to discuss personnel matters. No action will be taken during this session.

15. **Adjournment**