

LA HABRA CITY SCHOOL DISTRICT  
Personnel Commission Meeting  
October 6, 2015 – 4:30 p.m.

AGENDA

1. **Formal Call to Order.** . . . . . 4:30 p.m.

2. **Pledge of Allegiance**

3. **Addressing the Commission**

Employees and interested parties are invited to attend Personnel Commission Meetings. Those who attend meetings and wish to speak will be recognized by the Chair at the beginning of the meeting. A person wishing to address the Commission will rise, and when recognized, state his or her name and association with the District, and then proceed with comments.

Audience participation, under any circumstances, shall be limited to those persons having direct business with the Commission, or any citizen or taxpayer residing within the District.

4. **Correspondence**

5. **Action Item – Approval of Minutes of Regular Meeting Held on September 8, 2015**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_ Attachment #1

6. **Personnel Director's Report**

7. **CSEA Update**

8. **Information Item – Substitutes, New Hires and Resignations**

9. **Action Item: Approval of Eligibility Lists**

Personnel Commissioners are being asked to approve the eligibility lists

- Satellite Kitchen Lead Attachment #2
- Special Education Bilingual Technician Attachment #3

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

10. **Action Item – Establishment of an Eligibility List for Information Services Technician I**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

11. **Action Item – 1st Reading of Personnel Commission Rule VI – Article VI - Layoff**  
Commissioners are asked to conduct the 1st reading of Rule VI, Article VI Paragraph A. -  
Procedure Regarding Layoff language with minor corrections in order to be in compliance with  
Education Code 45117).

Attachment #4

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

12. **Other Business from Commissioners or Director**

13. **Establish Date for Next Regular Meeting: November 3, 2015**

14. **CLOSED SESSION**

Commissioners may meet briefly in closed session to discuss personnel matters. No action will be  
taken during this session.

15. **Adjournment**