

# LA HABRA CITY SCHOOL DISTRICT

## Personnel Commission Meeting

March 1, 2016 – 4:30 p.m.

### AGENDA

1. **Formal Call to Order.** . . . . . 4:30 p.m.

2. **Pledge of Allegiance**

3. **Addressing the Commission**

Employees and interested parties are invited to attend Personnel Commission Meetings. Those who attend meetings and wish to speak will be recognized by the Chair at the beginning of the meeting. A person wishing to address the Commission will rise, and when recognized, state his or her name and association with the District, and then proceed with comments.

Audience participation, under any circumstances, shall be limited to those persons having direct business with the Commission, or any citizen or taxpayer residing within the District.

4. **Action Item: Consideration of Joint Appointee Application and PUBLIC HEARING for Same**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

5. **Action Item – ORGANIZATIONAL MEETING**

a. *Oath of Office (Administered by Board President/Member for Joint Appointee)*

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

6. **Correspondence**

7. **Action Item – Approval of Minutes of Regular Meeting Held on February 2, 2016**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_ Attachment #1

8. **Personnel Director's Report**

9. **CSEA Update**

10. **Information Item – Substitutes, New Hires and Resignations**

Attachment #2

11. **Action Item: Establishment of an Eligibility List**

Personnel Commissioners are being asked to establish an eligibility list for the position of Secretary (District Office). A position will be vacant in May 2016.

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

12. **Other Business from Commissioners or Director**

13. **Establish Date for Next Regular Meeting**

14. **CLOSED SESSION**

Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)

15. **Adjournment**