

LA HABRA CITY SCHOOL DISTRICT

Personnel Commission Meeting

February 3, 2015 – 4:30 p.m.

AGENDA

1. **Formal Call to Order** 4:30 p.m.

2. **Pledge of Allegiance**

3. **Addressing the Commission**

Employees and interested parties are invited to attend Personnel Commission Meetings. Those who attend meetings and wish to speak will be recognized by the Chair at the beginning of the meeting. A person wishing to address the Commission will rise, and when recognized, state his or her name and association with the District, and then proceed with comments.

Audience participation, under any circumstances, shall be limited to those persons having direct business with the Commission, or any citizen or taxpayer residing within the District.

4. **Action Item: Adoption of Agenda**

Moved _____ 2nd _____ Action Taken _____

5. **Correspondence**

6. **Action Item – Approval of Minutes of Regular Meeting Held on January 13, 2015**

Moved _____ 2nd _____ Action Taken _____ Attachment #1

7. **Personnel Director's Report**

8. **CSEA Update**

9. **Information Item – Substitutes, New Hires and Resignations**

Attachment #2

10. **Action Item: to Establish an Eligibility List for School Readiness Community Liaison**

Moved _____ 2nd _____ Action Taken _____

11. **Action Item: Approval of Eligibility List for Mechanic I**

Moved _____ 2nd _____ Action Taken _____

Attachment #3

12. **Information Item – Work Study Review of Application and Examination Process**

Attachment #4

13. **Other Business from Commissioners or Director**

14. **Establish Date for Next Regular Meeting**

15. **CLOSED SESSION**

Commissioners may meet briefly in closed session to discuss personnel matters. No action will be taken during this session.

16. **Adjournment**