

# LA HABRA CITY SCHOOL DISTRICT

## Personnel Commission Meeting

March 3, 2015 – 4:30 p.m.

### AGENDA

1. **Formal Call to Order** . . . . . 4:30 p.m.

2. **Pledge of Allegiance**

3. **Addressing the Commission**

Employees and interested parties are invited to attend Personnel Commission Meetings. Those who attend meetings and wish to speak will be recognized by the Chair at the beginning of the meeting. A person wishing to address the Commission will rise, and when recognized, state his or her name and association with the District, and then proceed with comments.

Audience participation, under any circumstances, shall be limited to those persons having direct business with the Commission, or any citizen or taxpayer residing within the District.

4. **Correspondence**

5. **Action Item – Approval of Minutes of Regular Meeting Held on February 3, 2015**

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_ Attachment #1

6. **Personnel Director's Report**

7. **CSEA Update**

8. **Information Item – Substitutes, New Hires and Resignations**

Attachment #2

9. **Action Item: Establishment of Eligibility Lists for Evening Custodian & Sub Custodian**

Personnel Commissioners are being asked to establish eligibility lists for Evening Custodian & Substitute Custodian.

Moved \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action Taken \_\_\_\_\_

10. **Action Item: Establishment of an Eligibility List for Special Needs Bus Aide to fill a Temporary Special Circumstance Assignment**

Personnel Commissioners are being asked to establish an eligibility list for Special Needs Bus Aide to fill a temporary special circumstance assignment.

11. **Action Item: Approval of Eligibility Lists**

Personnel Commissioners are being asked to approve the eligibility lists for Network Specialist and Bus Driver.

Moved \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_

Action Taken \_\_\_\_\_

Attachment #3

12. **Other Business from Commissioners or Director**

13. **Establish Date for Next Regular Meeting**

14. **CLOSED SESSION**

Commissioners may meet briefly in closed session to discuss personnel matters. No action will be taken during this session.

15. **Adjournment**