

# **La Habra City School District**

## **Sierra Vista School**

### **Parent Involvement Policy**

Sierra Vista School has developed a written Title I School wide parent involvement policy with input from parents. The policy was originally developed by a staff/parent committee. The School Site Council examines the policy each year and makes appropriate changes. Sierra Vista School has distributed the policy to all parents annually. Sierra Vista School's policy describes the means for carrying out the following Title I parental involvement requirements. (*Title I Parental Involvement, 20 USC 631(a)-(f)*)

#### **Involvement of Parents in the Title I Program**

Sierra Vista School does the following: Convenes an annual meeting to inform all parents of the Title1 School wide requirements:

- In the fall of each school year, the parents/guardians of all students are invited and encouraged to attend a Title I School wide Parent Meeting at the school. The invitation to this meeting is in writing. The Parent Involvement Policy is discussed at this meeting.

Offers a flexible number of meetings:

- At the annual Title I Parent Meeting, the school principal or School Site Staff Support Teacher offers the parents the opportunity to develop their own Title I council or to delegate Title I issues and responsibilities to the School Site Council. A majority vote determines the choice. In addition the parents are encouraged to attend the school's School Site Council, ELAC, and Advisory & Information (A&I) meetings.

Involves parents of all students in an organized, ongoing, and timely way, in the planning, review and improvement of its Title I programs and the Title I parent involvement policy:

- As the designated representative of the parents, the School Site Council develops and reviews annually the Parent Involvement Policy. This council also administers the Title I budget and the Action Plans that represent the Title1 School wide program at Sierra Vista School.
- Parents participate in the school's annual Needs Assessment. The results of the Parent Needs Assessment are included in the planning cycle for the Single Plan for Student Achievement as well as for any modifications to the Title I program.

Provides parents of all students with timely information about Title I programs and provides parents of Title I students with an explanation of the curriculum, assessments, and proficiency levels students are expected to meet.

- The school's Title I School wide program is outlined at the parent meeting, which is held in the fall of the school year.
- The expectations for curriculum, assessments, and proficiency levels are covered in depth at the school's fall Back to School Night as well as at individual student conferences, which are held in the fall and winter.

Provides parents of all students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children

- All parents are invited to attend School Site Council and ELAC. At these meetings the Single Plan for School Achievement is reviewed and developed. In addition, the plans goals and activities are monitored throughout the school year by the School Site Council and ELAC.
- The school also holds regular A&I meetings in conjunction with School Site Council, with representation to a district committee. A&I gives all parents the opportunity to meet with the principal and give input into the school's educational program offerings.

### **Shared Responsibility for High Student Academic Achievement**

Sierra Vista School has jointly developed and distributed to all parents a Home-School compact that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement. The compact describes:

- How the school and parents will develop a partnership to help children reach proficiency on the California content standards.
- The school's responsibility to high-quality curriculum and instruction.
- The parent's responsibility to support their children's learning.
- The importance of ongoing communication between parents and teachers through annual conferences, reports on student progress, access to staff, and opportunities to volunteer and participate in educational programs.

This compact was developed with input from School Site Council, A&I, and ELAC. Annually the Home School Compact is distributed to all parents. At that time the compact is signed by teachers, parents, students, and the principal. The Home-School Compact is reviewed annually by the School Site Council.

### **Building Capacity for Involvement**

Sierra Vista School engages all students in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school does the following: Assists parents in understanding academic content standards, assessments, and how to monitor and improve the achievement of their children.

Provides materials and training to help parents work with their children to improve their children's achievement:

- Parents are provided opportunities to work closely with the school as partners in the education of their children and to gain in their knowledge of techniques to assist learning at home. Family nights are held for parents and their children to participate in "hands on" learning. These family nights include but are not limited to "How to Help Your Child with Homework," Family Literacy Night, Family Math Night, and SBAC Parent Information Meeting. Additional meetings are scheduled as needed to encourage home follow-up.

Educates staff in the value of parent contributions and how to work with parents as equal partners:

- Teachers and staff work together to meet with parents as equal partners in bi-annual conferences as well as Response to Intervention meetings and additional conferences throughout the year as needed.
- Staff receives ongoing training at staff meetings on working with parents as partners.

Provides support for parental involvement activities request by parents:

- Annually a Needs Assessment is distributed to all parents. As part of this assessment process, parents are asked to specify desired training and topics for further support. The results of the Needs Assessment are discussed with the School Site Council as part of the comprehensive needs assessment and program planning for the Single Plan for Student Achievement. Specific activities in the Action Plan are developed based on the specified needs and suggestions.

### **Accessibility**

Sierra Vista School provides opportunities for all parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.

- To further build ties between home and school, and support academic achievement for all students, effective two-way communication is emphasized. Whenever possible, information is communicated to parents in the language and form that they understand.
- All parents are encouraged to attend Back to School Night, Open House, bi-annual academic parent-teacher conferences, ELAC, School Site Council, Advisory & Information Meetings, as well as Response to Intervention and additional conferences when needed. Translators are provided for parents when needed.