

2021-2022 COVID-19 SAFETY PLAN

FOR IN-PERSON INSTRUCTION

Document is subject to change in accordance with State Guidelines



 *La Habra City
School District*

SEPTEMBER 1, 2021

The La Habra City School District (LHCSD) will resume a traditional, full-time, in-person learning model at all sites. The District will also continue to follow all COVID-19 health guidance as set forth by the California Department of Public Health (CDPH) and Orange County Health Care Agency (OCHCA).

Families needing an alternative virtual program for their children can check the LHCSD website for information about our [Virtual Independent Learning Academy \(VILA\)](#).

This document continues to evolve and has been revised based on the most updated public health guidance provided by the California Department of Public Health (CDPH) for the purpose of returning to full-time, in-person learning starting on the first day of school for the 2021-22 school year. Additionally, the guidelines and considerations do not reflect the full scope of issues that school communities will need to address, which range from day-to-day site-based logistics to the social and emotional well-being of students and staff. Implementation of this guidance will depend on local public health conditions.

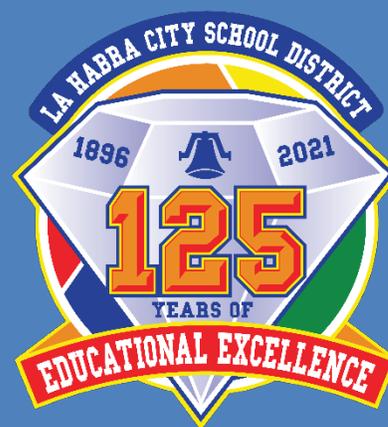


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La Habra City School District

HEALTH AND SAFETY MEASURES

The health and safety of our students, staff, and families is the top priority when implementing in-person instruction. We will continue to implement health and safety protocols in alignment with the California Department of Public Health's (CDPH) COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year. That document can be found [here](#).

The foundational principle of this guidance is that all students must have access to safe and full in-person instruction and as much instructional time as possible. In California, the surest path to safe and full in-person instruction at the outset of the school year, as well as minimizing missed school days on an ongoing basis, is a strong emphasis on the following: vaccination for all eligible individuals to lower COVID-19 rates down throughout the community; universal masking in schools, which enables no minimum physical distancing, allowing all students access to full in-person learning, and more targeted quarantine practices, keeping students in school; and access to a robust COVID-19 testing program as an available additional safety layer. Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are fully implemented. This is consistent with [CDC K-12 School Guidance](#).

SCREENING AND ABSENCES

As the 2021-22 school year shifts to a full-time model of in-person instruction, on-campus schools will continue to look different than previous years, due to health and safety measures.

Screening at Home:

Students and staff are advised to self screen daily, prior to arriving at school or work:

- Anyone with a fever of 100.4°F or greater, congestion or runny nose, nausea/ vomiting, diarrhea, sore throat, headache, fatigue/muscle or body aches, cough, difficulty breathing, or loss of taste or smell are required to stay home.
- Personal illness, quarantine, and COVID-19 illness or symptom-related absences will be excused.

Reporting Absences for Students:

Parents should contact their school and provide detailed symptom information and date of onset.

Reporting Absences for staff:

Follow regular absence communication with school administration and frontline. Contact Human Resources immediately for any COVID-19 illness or symptoms, so appropriate follow-up can be done.

Arriving at School:

- TK-12 students are required to wear a mask indoors, with exemptions per CDPH face mask guidance. Following the statewide mandate from the California Department of Public Health, masks are optional outdoors for all in TK-12 school settings. Adults in TK-12 school settings are required to wear a mask when sharing indoor spaces with students.
- School sites have signage throughout campus to remind students and staff about masking requirements and healthy hygiene habits.
- The District has secured additional safety equipment to help mitigate the spread of the virus on campuses including, but not limited to, hand washing/sanitizing stations, additional lunch tables, air purifiers, and more.

MASKS

Per CDPH, masks are one of the most effective and simplest safety mitigation layers to prevent in-school transmission of COVID-19 infections and to support full time in-person instruction in K-12 schools.

- All students and adults are required to wear face coverings indoors, with exemptions per [CDPH face mask guidance](#). Face coverings are optional outdoors.
- Disposable face masks will be available to students if they do not have one.
- Personal masks will be allowed in compliance with student dress code policy.
- Persons exempted from wearing a face covering due to a medical condition, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it. Parents or guardians can work with the site principal to begin the process to discuss accommodations.
- Schools will continue to implement local protocols to enforce the mask requirements. Additionally, LHCS D offers alternative educational opportunities for students who are excluded from campus because they choose not to wear a face covering.
- In limited situations where a face covering cannot be used for pedagogical or developmental reasons, (e.g., communicating or assisting young children or those with special needs) staff can use a face shield with a drape (per CDPH guidelines) instead of a face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a face covering outside of this setting.
- Per CDPH, a cloth face covering may be removed for meals, snacks, or when it needs to be replaced.
- LHCS D will continue to assess conditions on an ongoing basis, and will determine no later than October 15, 2021, whether to update mask requirements or recommendations.

PHYSICAL DISTANCING

Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are implemented. This is consistent with [CDC K-12 School Guidance](#).

HAND WASHING

Students and staff are encouraged to follow the hand washing protocols below:

- Wash hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single use cloth towels) to dry hands thoroughly:
 - After blowing nose, coughing, or sneezing
 - After using the restroom
 - Before eating or preparing food
 - After playing outside
 - Before and after touching your face
 - Before and after providing routine care for another person who needs assistance
 - Before putting on and after removing gloves, gowns or masks

HAND SANITIZING

Students and staff should use hand sanitizer when hand washing is not practicable. Hand sanitizing dispensers will be located throughout schools and offices and should be utilized:

- Upon entering classrooms or other school buildings
- After playing outside
- Upon entering the school cafeteria

Sanitizer must be rubbed into hands until completely dry. Children under age 9 should use hand sanitizer under adult supervision.

CLEANING RECOMMENDATIONS

The District's trained custodial staff will clean and disinfect schools and offices, and frequently touched surfaces on a daily basis, when visibly dirty, and when there is a suspected or confirmed COVID-19 positive exposure:

- LHCS D follows standard practices and appropriate regulations specific to the type of facility for standards for cleaning and disinfection.
- CDPH guidance states, "In general, cleaning once a day is usually enough to sufficiently remove potential viruses that may be on surfaces per CDPH. Disinfecting (using disinfectants on the U.S. Environmental Protection Agency COVID-19 list) removing any remaining germs on surfaces, which further reduces any risk of spreading infection."
- Classrooms and buses are thoroughly cleaned daily.
 - If a facility has a confirmed positive COVID-19 case, LHCS D will clean and disinfect the spaces occupied by that person during that time.
- Custodial staff and any other workers who clean and disinfect the school site are trained and equipped with proper personal protective equipment, including gloves, eye protection, respiratory protection, and other appropriate protective equipment, as required by the product instructions.

NUTRITION SERVICES RECOMMENDATIONS

- LHCSD will maximize physical distance to the greatest extent practicable, while eating.
- LHCSD Nutrition Services will clean frequently touched surfaces. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals. Food Services staff will continue to wear masks when cooking and preparing meals for cafeteria service.
- Given very low risk of transmission from surfaces and shared objects, there is no need to limit food service approaches to single use items and packaged meals per CDPH.
- Student breakfast will be served from the school MPR. Please visit your child's school website for information about your child's breakfast and lunch schedule.

MEASURES IN PLACE

Below is a summary of some of our efforts to ensure the safety of students and staff upon their return to campuses during the 2021-22 school year.

- Shared responsibility for families, students, and staff with daily COVID-19 symptom checks
- Additional hand sanitizing stations placed in all classrooms and around all school sites/offices
- Stand alone HEPA air purifiers for classrooms and office spaces are available
- Reusable and disposable masks available for all students and staff, if needed
- Face shields for all teachers, if needed
- Upgraded MERV-11 filters have been installed in all air conditioning units
- Cleaning/disinfecting protocols using U.S. Environmental Protection Agency (EPA) approved materials and solutions
- Antibacterial soap in all dispensers district-wide
- Personal protective equipment (PPE) for applicable staff
- Additional alcohol wipes provided in each classroom for students and staff to wipe down surfaces on a regular basis
- Increased health service support at school sites
- Signage throughout district campuses to promote masking and healthy hygiene practices
- Health and safety measures for cafeterias, meal service, and food production
- Additional lunch tables and hydration station bottle fillers at all school sites
- School sites will offer flexible seating options, if possible, for students to spread out and eat at non-lunch table settings outdoors during recess, break, and lunch
- School buses disinfected in between routes and on a daily basis
- School buses open windows to the greatest extent practicable to optimize ventilation

PROTOCOLS FOR STUDENTS & STAFF WITH COVID-19 SYMPTOMS

In LHCS D, measures will be taken when a student or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19 in alignment with the California Department of Public Health's "[COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year](#)" document.

Throughout the School Day:

- Symptom screening can occur on-site via self-reporting and visual inspection.
- Students who may appear ill will be sent to the health office for evaluation and may be sent home.
- Health services staff will utilize a symptom decision tree, provided by the Orange County Health Care Agency, to determine when a sick student is sent home and for how long. The symptom decision tree is included at the back of this document (Appendix).

Plan for When a Student or Staff Becomes Ill While at School:

- Any student exhibiting COVID-19 symptoms will immediately be required to wear a mask (if not already) and wait in a designated area, until they can be transported home or to a healthcare facility, as soon as practicable.
- Parents and/or emergency contact should be prepared to immediately pick up the child who is ill.
- Staff exhibiting COVID-19 symptoms will immediately inform their supervisor and then leave campus.

After a student or staff has exhibited COVID-19 symptoms:

- Site custodians will provide additional cleaning of the ill person's desk and frequently touched surfaces in their classroom, office, and other areas the ill person has been during the day.
- In consultation with the Orange County Health Care Agency, District Health Services staff may identify close contacts to a positive COVID-19 case.
- Depending on the information gathered, students and staff members may be required to quarantine according to the Orange County HealthCare Agency's Student Symptom Decision Tree and Cal-OSHA.
- Students will be offered an alternative education plan while in quarantine.

POTENTIAL EXPOSURE TO COVID-19

When a student or staff tests positive for COVID-19 and has exposed others at the school, the following steps may be implemented:

- In consultation with the Orange County Health Care Agency, District administrators may decide whether school closure is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the OCHCA public health officer.
- Positive COVID-19 cases may lead to the closure of a classroom, multiple classrooms, or even a school.
- Students, staff, and families will be notified if they are identified as a COVID-19 close contact within their school community and of any decisions relative to school/classroom closures.

VACCINATION/TESTING RESOURCES

- OCHCA provides FREE COVID-19 Testing throughout the county. Visit the OCHCA website for information: <https://occovid19.ochealthinfo.com/covid-19-testing>
- The City of La Habra offers Free COVID-19 Testing at the Community Center. The following dates and times are scheduled:
Monday/Wednesday/Friday: 10:00 a.m. – 7:00 p.m.
Tuesday/Thursday: 7:30 a.m. – 3:30 p.m.

LHCSD will follow CDPH order with regard to verification of COVID-19 vaccination status of all District workers (certificated, classified and volunteers).

Cal/OSHA and CDPH assert that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death. CDPH strongly recommends the COVID-19 vaccination for all eligible people in California, including teachers, staff, students, and adults sharing homes with members of our K-12 communities.

- To access vaccination opportunities, visit <https://occovid19.ochealthinfo.com/covid-19-vaccine-resources>.
- Free COVID-19 vaccines are available in various settings including OCHCA, the doctor's office, CVS, Walmart, Walgreens, popup clinics, etc.
- Workers are required to be vaccinated, or if unvaccinated, are required to undergo COVID-19 diagnostic screening at least once weekly.
- LHCSD will be in full compliance of the [public order](#) by the required date of October 15, 2021.

LHCSD COVID-19 DASHBOARD

The LHCSD COVID-19 Dashboard on the District website represents the number of confirmed active COVID-19 cases among District students and staff on its campuses for in-person activities. LHCSD is committed to providing accurate and transparent information regarding COVID-19 cases on its school campuses, while also maintaining privacy and confidentiality for students and staff.

ADDITIONAL CONSIDERATIONS:

DISABILITIES OR OTHER HEALTH CARE NEEDS

When implementing this guidance, LHCSD will carefully consider how to address the legal requirements related to provision of a free appropriate public education and requirements to reasonably accommodate disabilities, which continue to apply. LHCSD will refer to the CDC K-12 guidance section on “Disabilities or other health care needs” for additional recommendations.

Staff can contact HR if accommodations are needed. Parents can contact the school principal/site team if accommodations are needed for their children.

VISITOR RECOMMENDATIONS

LHCSD is proud of our connection with families, and we wish to emphasize an interest in creating family engagement opportunities when safe to do so.

Visitors are individuals who need to enter a school office for a clear, temporary purpose such as registering a child for school, picking up a child, attending a meeting, etc.

LHCSD encourages parents to conduct business through phone, email or zoom. IEP meetings may be held virtually or in-person based on discussion with the families and school teams.

Invited visitors are individuals whom the school has invited to be on campus for a specific purpose. Invited visitors will be limited, and must be approved by the Principal.

Volunteers are individuals who are on campus more frequently and for longer periods of time. Volunteers must be approved by the Principal.

All volunteers must complete the following prior to service.

Classroom Volunteers will be allowed to help in the classroom after October 1, 2021. As of October 15, 2021, volunteers will be held to the same standard as District employees:

- Proof of COVID-19 vaccination or be tested at least once weekly with either PCR testing or antigen testing
- Complete a daily health screening before entering the school office
- Agree to wear a face covering while on District property, and when indoors
- Comply with all school protocols

OTHER INFORMATION

In addition to the guidance provided, LHCS D continues the following practices for our school community.

WELLNESS HEALTH SCREENER AT HOME

Monitoring the health and wellbeing of our students and staff at home is key to keeping our school community safe. The following are symptoms associated with COVID-19, per CDC guidelines. Having these symptoms is not, in and of itself, a diagnosis of COVID-19.



Families are encouraged to seek a medical opinion if their children exhibit these symptoms: fever, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea. To conduct a wellness screening, you may take your child's temperature before sending them to school and screen for symptoms and exposure to COVID-19. Anyone with a fever of 100.4°F or higher or with symptoms associated with COVID-19 should not go to school. Please report any COVID-19 positive test to the school office.

In addition, if someone is showing any signs of COVID-19, CDC advises individuals to seek emergency medical care immediately: trouble breathing, persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, bluish lips or face. This list does not include all possible symptoms.

CDC will continue to update this list as we learn more about COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

PERSONAL PROTECTIVE EQUIPMENT (PPE) & OTHER ESSENTIAL PROTECTIVE GEAR

LHCSD has procured items that are considered essential equipment to ensure safeguards for staff and students. This includes Personal Protective Equipment (PPE) which is defined as equipment needed by staff to perform their job safely such as face coverings, hand sanitizers, disinfectants, gloves, etc. This also includes adjustments to facilities that respond to the unique needs of the moment.

Monitoring and Restocking of PPE Materials

PPE are provided to sites and can be ordered from the District warehouse. To ensure that PPE are monitored at the schools, all sites work in unison with our Director of Maintenance & Operations and District Officials to ensure all needs for PPE are met. Additional items are ordered by the schools as needed.

STUDENT MATERIALS IN THE CLASSROOM

- Basic materials and supplies are provided. Students and staff are highly encouraged to wash/sanitize hands before and after sharing materials. Students may bring approved school supplies to school if they choose.
- Students may bring backpacks and lunch bags to school each day.

STUDENT RESTROOMS

- Restrooms are cleaned throughout the day.
- Students are reminded to wash or sanitize hands before and after going to the bathroom, and to wear masks following CDPH's guidance.

DRINKING WATER

- Students are encouraged to use water bottle filling stations. Students are encouraged to bring their own water bottle to use with the water bottle filling stations.
- Water bottle filling stations are cleaned and sanitized each day.

TRANSPORTATION

- Masks are required for students and staff on the bus, and extra face coverings are available if needed.
- Health and hygiene are promoted. Students are required to sanitize their hands before boarding the bus.
- Ventilation is provided with open windows as practicable.

FIELD TRIPS

We are not scheduling field trips at this time. Field trips will be considered later in the school year based on local health conditions and guidance.

WELLNESS RESOURCES

The wellness of LHCSD students and staff will be a top priority as school resumes. Now, more than ever, it is important to remember that there is no health without mental health. It's never too early to help our students care for their well-being by acting early to identify social, emotional, and mental health needs.

The [Mental Health Resource Guide](#) contains resources and apps to support social-emotional well-being. Families may contact their school administrators or employees may contact the District's Human Resources Department for more information on wellness resources.

- **California Youth Crisis Line:** 1-800-843-5200
- **Crisis Text Line:** text HOME to 741741
- **Didi Hirsch Mental Health:** 24-hour Crisis Line 1-800-273-8255
- **Care Solace 24-hour Crisis Line:** 1-888-515-0595 home.caresolace.com
- **La Habra Police Department:** [\(562\) 383-4300](tel:5623834300) (non-emergency line)
- **For Emergencies Call: 911**

EMPLOYEE ASSISTANCE PROGRAM (EAP)

Full and part time employees, regardless of benefit status, may access resources for managing stress, depression, grief/loss, elder and child care information, and much more through the District's Employee Assistance Program. More information about this program is available online at anthemEAP.com

ADDITIONAL MEASURES

During an outbreak or major outbreak of COVID-19, additional measures and mitigation strategies may be implemented if determined necessary based on hazard assessments.

REFERENCES & RESOURCES

California Department of Public Health (CDPH), [COVID-19 Public Health Guidance for K-12 Schools in California](#), 2021-22 School Year. Published Aug. 2, 2021.

Cal/OSHA [COVID-19 Emergency Temporary Standards](#). Adopted June 17, 2021.

California Department of Public Health (CDPH), [Vaccine Verification for Workers in Schools](#). Published August 11, 2021.

Orange County Health Care Agency, <https://occcovid19.ochealthinfo.com/>

OCHCA and OCDE Mask Protocols and Joint Statement, [OCHCA and OCDE Mask Protocols & Joint Statement](#) July 27, 2021.

schools, all sites work in unison with our Director of Maintenance & Operations and District Officials to ensure all needs for PPE are met. Additional items are ordered by the schools as needed.

Student Symptom Decision Tree

Low-risk: general symptoms



Fever ($\geq 100.4^{\circ}\text{F}$)



Sore throat



Congestion/runny nose



Headache



Nausea/vomiting/diarrhea



Fatigue/muscle or body aches

High-risk: red flag symptoms



Cough



Difficulty breathing



Loss of taste/smell

Exposure to a COVID-19 positive person?

within 6 ft of a COVID + or clinically compatible person for >15 min in a 24 hr period, regardless of masking, and occurring in any location (indoor or outdoor)

NO

► 1 low risk symptom



Send home



Return to school 24 hrs after symptom resolution (without fever reducing medication).

► ≥ 2 low risk symptoms
OR 1 high risk symptom



Send home



Evaluation by health care provider

1

Health care provider confirms alternative diagnosis for symptoms. A health care provider's note must be on file. Certified SARS-CoV-2 PCR or Antigen Test not needed



Return to school after 24 hrs without fever and symptoms improving

2

Negative certified SARS-CoV-2 PCR or Antigen Test



Return to school after 24 hrs without fever and symptoms improving

3

Positive certified SARS-CoV-2 PCR or Antigen Test
OR
No provider visit or test



Return to school after 10 days since symptom onset and 24 hrs with no fever without the use of fever-reducing medications and other symptoms of COVID improving. Quarantine close contacts of confirmed cases. Contact HCA if questions.

YES

(within 6 feet for >15 min in a 24 hr period, regardless of masking)

► Vaccinated or Documented COVID within 90-days

1

Any symptoms



• Isolation for 10 days regardless of test results
• Get tested
• Get care

2

No Symptoms



• No quarantine
• No required testing*
• Continue to monitor for symptoms through day 14

*CDC recommends testing between day 3-5

► Unvaccinated

1

Face covering (well-fitting and used correctly) on BOTH infected and exposed person

1

No symptoms



Modified quarantine:

- May attend school in person
- Must wear a mask indoors AND outdoors
- Tests 2 x per week for the first 10 days at least 3 days apart
- No participation in extracurricular activities for 14 days

Considerations: Extra-curricular activities may resume after day 7 with a negative COVID test obtained after day 5 after last exposure, if it is feasible for student to wear a mask during those activities until 14 days have passed from last exposure.

2

Symptoms develop

2

No face covering on EITHER infected or exposed person

1

Symptoms



• Isolation for 10 days regardless of test results
• Get tested
• Get care

2

No symptoms



Home quarantine:

- May return to school after day 7 with a negative COVID test obtained after day 5 after last exposure
- If no test, home from school for 10 days
- Upon return to school, masking indoors and outdoors for 14 days

Considerations: Extra-curricular activities may resume after day 7 with a negative COVID test obtained after day 5 after last exposure, if it is feasible for student to wear a mask during those activities until 14 days have passed from last exposure.